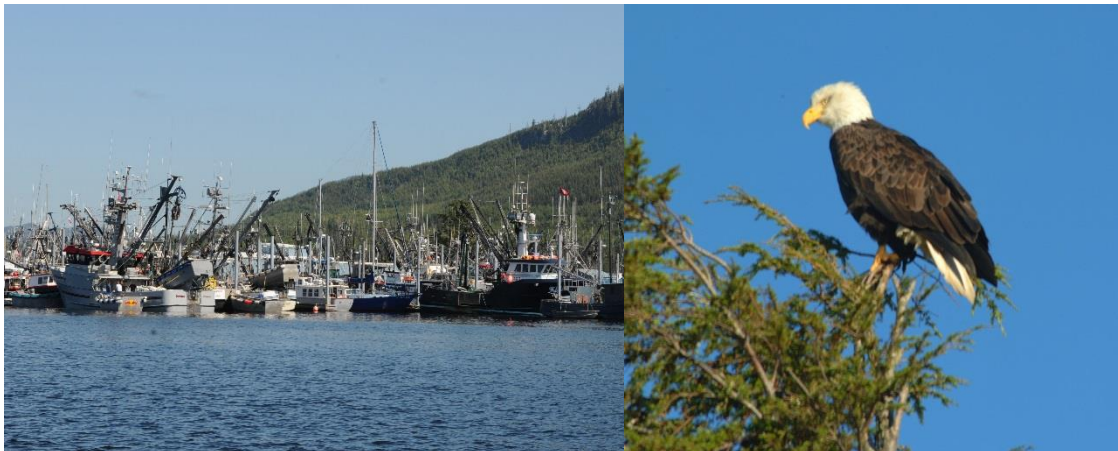




Budget Fiscal Year 2015



**City Council
May 2014**

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: April 25, 2014
RE: Proposed FY 2015 Operating Budget

Attached you will find the proposed draft City of Craig operating budget for FY 2015. A summary of budget is provided below.

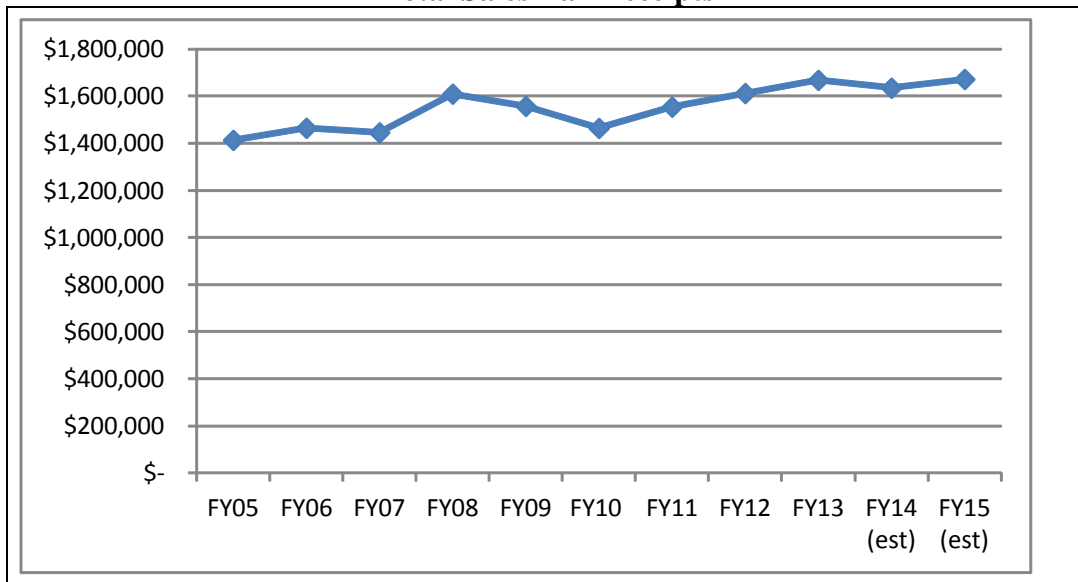
A. Revenues

Sales Tax

As the committee is aware, sales tax revenues make up the bulk of locally generated tax receipts. The estimated amount of sales tax receipts is one of the variables in the budget that staff must pay close attention to when planning the coming year's budget.

The city has been fortunate in recent years to see increasing sales tax receipts. I reported to the budget committee last March that it appeared the recent upward trend had peaked in 2012. That turned out not to be the case: sales tax receipts subsequently rebounded in 2013 and exceeded the amount received in 2012. In the current fiscal year, the picture so far is mixed: the city received a historically high amount of sales tax for the first quarter of the fiscal year, but the second quarter's receipts were about four percent lower than the same quarter last year. If we make the conservative assumption that sales tax receipts for the rest of this fiscal year will come in lower than the same quarters of the prior year, the city will end up with sales tax revenue of about \$1.635 million. That amount is lower than the prior fiscal year, but still well above the \$1.57 million anticipated in the current year's operating budget.

Total Sales Tax Receipts



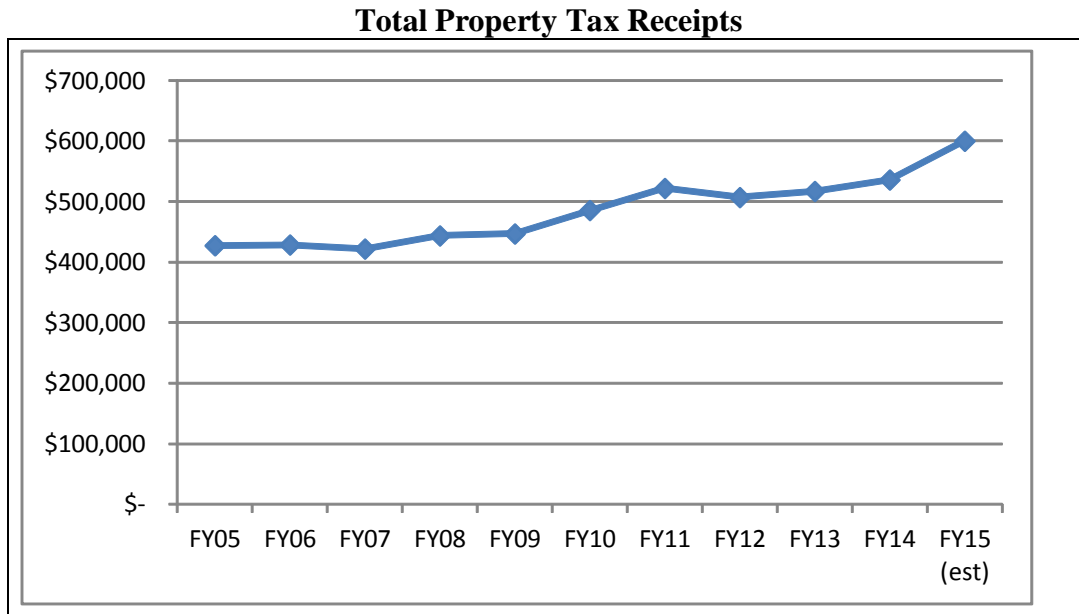
For FY 2015, we can expect at least \$1.67 million in sales tax receipts, and have budgeted accordingly.

As the graph above shows, overall receipts are up from ten years ago, when the sales tax generated about \$1.4 million. The increasing receipts have made it possible for city staff to meet rising costs on the expense side of the budget, especially the employee health insurance benefit, as well as energy costs.

Property Tax

The city assessor, in analyzing the assessed value of residential properties in Craig that sold in the past year, concluded that on average, his residential property assessments are far enough below market value that he must adjust the assessed values upward to keep pace. He therefore increased the assessed value of all property and buildings in Craig by ten percent. Last year he increased the assessed values of only residential land and buildings. Staff estimates that if the city's rate of six mills remains unchanged, property tax receipts city-wide will climb about \$70,000 in FY 2015, to a total of about \$600,000. I expect property tax receipts to climb again in 2016, given the recent successful sale of city owned residential lots is likely to result in new construction, and additional housing construction will likely occur at the recent Shaan-Seet Inc. subdivision at Port St. Nicholas.

The chart below tracks property tax receipts to the city since FY 2005. Property tax receipts have climbed about \$172,000 in the past ten years due to property value appreciation and new construction. The property tax rate of six mills has not changed in more than twenty years. It is important to remember here that as the city's property values increase, so does its statutory financial obligation to the Craig City School District. However, because the city's contribution to CCSD is well above the statutory minimum, the increasing property values do not increase the city's cash payment to the district.



Taken together, staff expects sales and property tax revenues for FY 2014 will reach \$2.27 million or about 63 percent of all expected general fund revenues for the coming year.

Other Sources

Raw Fish Tax. The city typically receives a substantial amount of transfer payments from the State of Alaska each year. The projected amount of state payments for FY 2014 is \$588,154. That amount is up from the prior year based on anticipated raw fish tax receipts that the city will receive this fall; those receipts are based on last year's record breaking run of pinks in SE Alaska. Raw fish tax payments are based on the value and volume of fish processed locally, nearly all of which comes from the Silver Bay Seafoods plant. While the FY15 budget documents show an increase in those receipts, the budgeted increase is likely to be substantially less than what the actual payment will be.

On this note, I have thought for some time that the city should make an effort to set aside some portion of our often substantial raw fish tax payment in a fund to be used for harbor related projects, such as match for grants or other harbor and waterfront needs. While establishing a harbor reserve account funded by raw fish tax payments will reduce the amount of general funds available for a broad array of city uses, it will also provide a useful revenue source for future projects. Establishing the fund requires council action to staff.

Payment in Lieu of Taxes. Payments to the city from the Federal Payment in Lieu of Taxes program, which is passed through the State of Alaska, is expected to be about the same in the coming year as in the current year. It is possible that Congress will eliminate the program altogether, and if that happens the city will leave a \$219,000 hole in the FY 2016 budget. However, it is more likely that the program will be reduced by a given percentage for at least the next few years. Therefore staff will continue to monitor future funding of the PILT program.

Lease Payments. Lease payments to the city for use of city property continue to be an important revenue source for the city, with these payments expected to total about \$60,000 next year from General Fund sources. The city's enterprise fund also generates lease payments, JT Brown Industrial Park (\$159,956), and the Cannery Property (\$5,000). These revenue sources are stable.

State Revenue Sharing. The State of Alaska has funded the municipal revenue sharing program the past several fiscal years. The program is now based on a formula where one third of the revenue sharing fund is paid out to communities each year, with the state, hopefully, appropriating the same amount to the fund each year. This approach allows communities in Alaska to prepare for reduced revenue sharing amounts in the subsequent two years in the event that the legislature fails to appropriate funding to the program in any given fiscal year. This year's legislature plans to reduce funding for the program by \$10 million beginning in 2016. Therefore, unless the Alaska Legislature restores the \$10 million cut, a year from now the city's revenue sharing budget will be about 16 percent less than what is shown for the coming fiscal year.

B. Expenditures

City expenditures proposed in FY 2015 increase over the current fiscal year by about \$120,000. This includes the cost of one additional half time employee at both public works and harbors, and two new part time employees for EMS.

Public works director Ron McIntosh requested the additional full-time employee in his budget submittal at the start of the budgeting process. The additional labor requested is part of a restructuring of the public works department proposed by Ron. The attached memo from Ron details his proposed structuring of public works staff and the work assignments and time demands for each position.

Those of you who have been on the city council for more than a few years know that I am reticent to add full time staff to our ranks. I have taken steps when I could to reduce the number of full time staff through attrition. I am likely to replace other full time staff with part time replacements through attrition in the future, and reductions in staff levels, even involuntary, are always an option if we should face the unfortunate circumstance of suffering a substantial, unexpected decline in general fund revenues. Having said this, I believe Ron makes a good case for adding labor to the public works department. He has thought out the additional work that the added labor can accomplish, work that benefits all the departments in the city as well as the tasks incumbent upon his own department, including tasks that now go undone, such as regularly exercising the gate valves in the city's water distribution system, flushing hydrants, and similar preventative maintenance tasks.

As it stands now, public works and harbors share an employee. The employee works three days each week at public works between October and April, and five days per week at the harbor department the rest of the calendar year. If approved in the coming year's budget, that employee will go to the harbor department permanently, and public works will replace him with a full time employee. The effect of this is adding one new full time employee to the city's payroll.

EMS Coordinator Chaundell Piburn requested a number of increases in staff and expenditures for EMS. She has repeatedly over the current fiscal year approached me with ongoing concerns about staffing the EMS squad such that it can reliably answer EMS calls. She articulated these needs in her budget request for FY15, and while I chose not to recommend funding for all her requests, some of her requests, specifically funding for two half-time employees, is included in the proposed FY15 budget. If ultimately approved, Chaundell will advertise to fill the two positions with staff qualified to perform ETT or EMT-level services during times she is away on leave, at training, or providing training to others, as well as respond to EMS calls with her. I have advised Chaundell that she also needs to manage the Craig EMS volunteer squad such as to compel the volunteers to commit more time to responding to EMS calls. The squad has a dozen or so volunteers, but only a fraction of those commit time to responding to calls.

EMS calls for the current year are running well ahead of prior years, and the EMS Department will easily meet its revenue goal of \$55,000. EMS will staffing will need refinement over the coming fiscal year. Chaundell will continue to consult with city hall staff on response staff needs at EMS.

Cost of Living Adjustment

The proposed budget includes no cost of living wage adjustment for city employees. The budget for the current fiscal year included a one percent COLA. The COLA for the current year added about \$16,000 to the city's expense budget. If a COLA were added to

the proposed FY15 budget, the additional cost would amount to about \$19,000. Many years have elapsed since the city's budget included a COLA adjustment equal to the reported consumer price index. At the same time, however, the city has continued to cover increases in the cost of the employee health insurance benefit, which effectively amounts to a tax-free increase in compensation to those employees that carry the health insurance benefit.

Health Insurance Costs

Staff has not been advised as to how much more to budget for employee health insurance for FY15. Staff has added ten percent to the current year's cost of the benefit in anticipation of FY15's eventual cost.

The budget committee will likely recall that I always call out the ever increasing, frequently by double digits, cost of the employee health insurance benefit, with vague warnings that the city may have to rethink the benefit eventually depending upon how fast the cost continues to rise. My concern about this has not changed. If our insurance carrier notifies us that the FY 2015 rate increase is substantially higher than ten percent, then staff and the budget committee will have to revisit this expenditure. The total cost of the health insurance benefit for FY 2014 is estimated at \$525,000. That actual cost of the benefit for FY15 is down from the current year due to turnover of city staff, which results in fewer employees covered until the new employees' various probationary periods are complete.

If we are fortunate enough to have a small rate in the city's health insurance premium, one measurably below the budgeted ten percent figure, the council should consider a cost of living adjustment for the employees. Staff will bring recommendations to the council when we are notified of the actual health insurance premium rates.

School Support

As the budget committee is well aware, in each of the past four years the city added substantial sums to its general fund expenditures toward reaching an annual goal of providing Craig City School District at least \$550,000 in general fund cash school support by the time the city's reserve of national forest receipts runs out. For FY 2015, the city's budget proposes \$350,000 cash for school support for FY 2013 from the city's General Fund, up from \$300,000 in the current year. The \$350,000 appropriation gets us nearly two-thirds of the way to our \$550,000 goal. As I have noted in prior years, the city should be prepared to lose some of its existing staff to meet the school funding obligation if revenues do not keep pace with the increasing school funding allocation. Revenue increases do not look likely however, given looming reductions in transfer payments to the city from both the state and federal governments.

The city still holds in excess of \$3,500,000 for eventual payment to CCSD. The funds include \$2,679,867 Secure Rural School funds and \$850,000 city set aside funds. The district superintendent advised the council, at a recent workshop, that CCSD may well ask the city to increase its annual cash payment to the district beginning in FY2016. If the district requests additional cash payments for FY16 the council will have to judge the merits of that request at that time, and weigh that request against other demands on the city's general fund and the cash balance in the reserve fund.

PERS

With the council's approval of starting new staff in PERS from their first day of employment, the city lowered its PERS penalty payments to the State of Alaska from around \$60,000 to about \$27,000 in FY 2014. Staff expects a zero penalty payment beginning in 2015. The city's employer match stands at 22 percent. There are efforts afoot in the legislature to increase the employer match to 24 percent. It is too soon to say if the proposed increase in employer match will pass into law.

Long-Term Debt & Endowment Fund

The approximate remaining long term debt owed by the city, at the end of the current fiscal year, and approximate payments due on the debt, are summarized below.

<u>Project</u>	<u>Balance</u>	<u>Annual Payments</u>
Aquatic Center Bonds	\$ 119,600	\$119,600*
Wastewater Treatment Plant	\$ 335,874	\$ 59,996
Water System Improvements	\$ 139,000	\$ 8,737
JTB Seafood Processing Bldg.	<u>\$1,217,536</u>	<u>\$131,000**</u>
Total	\$1,810,950	\$319,333

*Scheduled to be paid in full in FY15

**Has balloon payment of \$492,859 due October 2024

In January of 2012 the city council authorized spending \$1.2 million of the Craig Endowment Fund to pay down long-term debt. Prior to that event, staff typically proposed that the council fund projects in annual city budgets using a percent of the market value of the fund. Those appropriations typically amounted to about \$300,000, of which about \$120,000 was used to meet debt service payments on the bonds that allowed the city to construct the Craig Aquatic Center. As part of the \$1.2 million debt payment, council directed staff to limit annual draws on the Endowment Fund to the amount needed for the pool bond payment. The \$180,000 difference between the \$120,000 bond payment and the \$300,000 typically drawn out for projects would remain in the Endowment Fund until the \$1.2 million spent on debt is replaced by forgoing additional draws from the Endowment Fund. More specifically, the resolution that authorized the debt pay down calls for recapitalizing the \$1.2 million "through the city's budgeting process." For the current FY 2014 budget, staff followed this direction, and the fund has now retained \$360,000 in unspent earnings, plus capital appreciation of those unspent earnings. Over that same time, the market value of the fund has risen from \$7.8 million to about \$10 million, meaning that the capital appreciation of the fund since the withdrawal has more than made up for \$1.2 million used to pay down debt. Even so, staff continues to follow the January 2012 council direction and does not propose appropriation of the \$180,000

The formula that governs withdrawals from the endowment fund permits a total withdrawal for FY15 of \$330,948. Of this, if \$180,000 remains in the fund as directed by the council, and \$120,000 is used to meet our debt service obligation on the pool bonds, \$30,948 remains available for another use. Staff would like to designate the \$30,948, and future amounts beyond the \$180,000, toward a reserve fund to replace equipment or use as grant match. The budget committee is agreeable to this approach, and staff included

the transfer in the proposed FY 2015 budget. City Treasurer Joyce Mason has written a separate memo describing this proposed reserve fund and others that staff would like to implement beginning this fiscal year. The council should consider her recommendations in the context of the proposed FY 2015 budget.

In addition to proposing a method to fund reserves, Joyce also prepared a memo, after consulting with the budget committee, that proposes to pay down the remaining debt on the seafood processing building leased to Silver Bay Seafoods. That memo, too, should be considered in the context of adopting the proposed FY 2015 budget.

C. Proposed Rate Increases

The only rate change up for consideration by the council is the city's policy regarding charging for skiffs tied to vessels that pay moorage at the yearly rate in the harbors. For years there has been uncertainty about the policy such as: should there be a limit on the size of a skiff, and should the policy apply to small boats that are commercially licensed? The budget committee discussed options to the policy, such as charging a discounted rate for skiffs that do not occupy space in the harbor that would otherwise generate revenue. For its part, the harbor advisory committee, when it discussed the matter last, recommended charging the going rate for all skiffs tied in the harbors. The full council should address this matter as it discusses the FY 2015 budget.

D. Non-Budgeted Grant Projects

There are only a few non-budgeted projects that staff plans to work on in the coming fiscal year, none of which are in the attached budget because they would be paid for by grant funds. A summary of those projects are listed below. While not included in the operating budget, city staff will seek council authorization to expend funds from the grants over the course of the fiscal year. All of these projects have already been presented to the council, with periodic updates provided via my staff reports and regular city council meetings.

1. Cannery Property

The Alaska Legislature appropriated \$400,000 for work in the cannery property. Much of this may go to meeting the city's match requirement for the planning work the US Army Corps of Engineers is performing under the terms of the Corps' Small Boat Harbor Program. Other sums from the grant may be needed for various projects at the cannery property.

2. Public Works Heavy Equipment Purchases

The council already authorized the expenditure of about \$100,000 from this \$600,000 grant, for the purchase of a new backhoe a year ago. Staff is preparing to purchase new garbage truck and compatible cans from this grant, as already authorized by the council. Staff has no plans at this point to purchase additional heavy equipment in FY15. If those plans change staff will come to the council for spending authorization.

3. Other Grant Funded Projects

Expansion of the North Fork Lake Dam, the Craig Public Ice House, replacement of failing water main along the Port St. Nicholas Road, Craig Aquatic Center upgrade



Financial Summary Fiscal Year 2015

May 2014

project, and community streets paving, are also among the projects that staff will continue to work on in the coming year.

Staff will present other grant-funded projects to the council as funding becomes available, and through regular staff updates at council meetings.

As is common, the attached budget does not contain all the requests made by the department heads. After all the department requests were submitted we had an initial deficit of about \$500,000. I met with the department heads recently to go over both the revenue and expense side of the proposed budget for FY15 and solicit their ideas for reducing expenditures. The task of cutting proposed expenditures is always very difficult because the city's department heads virtually never ask for funding for items that are not needed for the operation of their departments.

E. Summary

Department heads in the city's enterprise and general fund departments have done good work in controlling their expenditures. Staff is prepared to address questions from the budget committee regarding the proposed FY 2015 budget.

City of Craig
FY2015 Budget
General Fund Revenue & Expenditure Recap

	FY 2010 Actual	% Change Prior Yr.	FY 2011 Actual	% Change Prior Yr.	FY 2012 Actual	% Change Prior Yr.	FY 2013 Actual	% Change Prior Yr.	FY 2014 Budget	% Change Prior Yr.	FY 2015 Budget	% Change Prior Yr.
Total Revenue	\$ 2,984,365	-3.0%	\$ 3,171,212	6.3%	\$ 3,169,096	-0.1%	\$ 3,978,574	25.5%	\$ 3,345,635	-15.9%	\$ 3,588,964	7.3%
Required Transfers In/Out												
To Ent Fund - Bal. Budget	725,394		95,248		(120,914)	178.8%	(101,275)		94,067		14,953	
National Forest Receipts	10,000				10,000	100.0%						
Pt St Nick Hatchery							(35,000)		(35,000)		(35,000)	
CD Investment Revenue												
Endowment Fund Transfer In	294,000		235,000		301,406	22.0%	118,000	-155.4%	120,000	1.7%	120,000	0.0%
Endowment Fund Trf to Enterpris	(120,000)				(120,000)	1						
ToReserves Funds			-34,000									
PERS Unfunded Liability					(50,000)	100.0%	(57,000)	12.3%	(27,000)	-111.1%		
From PY reserves												
To School Financing	(50,000)		(100,000)		(150,000)	33.3%	(250,000)	40.0%	(300,000)	16.7%	(350,000)	14.3%
Total Transfers	859,394		196,248		(129,508)	251.5%	(325,275)	60.2%	(147,933)	-119.9%	(250,047)	40.8%
Net Revenue Available	3,843,759		3,367,460		3,039,588		3,653,299		3,197,702		3,338,917	
Administration	747,620		669,191	-10.5%	743,889	10.0%	776,498	4.2%	743,889	-4.4%	756,085	1.6%
Aquatic Center	701,923		740,122	5.4%	982,616	24.7%	823,993	-19.3%	573,748	-43.6%	559,664	-2.5%
Council	81,150		82,635	1.8%	82,635	0.0%	65,639	-25.9%	77,433	15.2%	77,590	0.2%
EMS	85,584		119,323	39.4%	119,323	0.0%	77,260	-54.4%	131,888	41.4%	179,884	26.7%
Facilities & Parks	206,772		193,626	-6.4%	214,983	9.9%	202,513	-6.2%	231,195	12.4%	211,303	-9.4%
Fire	19,619		24,048	22.6%	26,509	9.3%	21,653	-22.4%	31,982	32.3%	22,588	-41.6%
Library	87,545		69,394	-20.7%	106,209	34.7%	114,178	7.0%	123,718	7.7%	124,828	0.9%
Planning	75,320		79,728	5.9%	95,291	16.3%	86,441	-10.2%	89,386	3.3%	80,420	-11.1%
Police	879,014		858,690	-2.3%	874,543	1.8%	887,137	1.4%	902,954	1.8%	942,893	4.2%
Public Works	236,898		194,560	-17.9%	175,267	-11.0%	211,506	17.1%	225,992	6.4%	270,407	16.4%
Recreation	88,565		88,565	0.0%	89,076	0.6%	94,421	5.7%	94,421	0.0%	98,040	3.7%
Total Expenditures	3,210,010		3,119,882	-2.8%	3,510,341	11.1%	3,361,239	-4.4%	3,226,606	-4.2%	3,323,702	2.9%
Net Revenues over Expenditures	\$ 633,749		\$ 247,578		\$ (470,753)		\$ 292,060		\$ (28,904)		\$ 15,215	

City of Craig
FY2015 Budget
Enterprise Fund Revenue & Expenditure Recap

	FY 2010	% Change Prior Yr	FY 2011	% Change Prior Yr	FY 2012	% Change Prior Yr	FY 2013 Budget	% Change Prior Yr	FY 2014	% Change Prior Yr	FY 2015	% Change
Total Revenue												
Cannery	122,976	55.4%	2,650	-97.8%	337,326	12629.3%	4,825	-98.6%	6,500	34.7%	6,500	0.0%
Harbor	247,582	4.2%	361,424	46.0%	224,656	-37.8%	276,543	23.1%	253,550	-8.3%	243,500	-4.0%
JTB Industrial Park	358,056	66.4%	344,410	-3.8%	326,819	-5.1%	238,265	-27.1%	344,000	44.4%	353,956	2.9%
Garbage	323,298	1.0%	345,435	6.8%	320,024	-7.4%	316,304	-1.2%	338,000	6.9%	330,000	-2.4%
Wastewater	846,474	215.3%	398,039	-53.0%	306,140	-23.1%	256,250	-16.3%	287,000	12.0%	314,000	9.4%
Water	234,097	-0.2%	269,515	15.1%	264,164	-2.0%	254,041	-3.8%	268,500	5.7%	330,000	22.9%
Total Revenue	2,132,483	57.4%	1,721,473		1,779,129		1,346,228	-24.3%	1,497,550	11.2%	1,577,956	5.4%
Total Expenditures												
Cannery	4,680	-94.8%	6,272	34.0%	1,306	-79.18%	2,469	89.1%	4,000	62.0%	9,460	136.5%
Harbor	260,610	-35.6%	241,162	-7.5%	266,035	10.31%	273,799	2.9%	260,551	-4.8%	316,578	21.5%
JTB Industrial Park	249,084	22.1%	437,997	75.8%	694,924	58.66%	330,192	-52.5%	252,735	-23.5%	262,857	4.0%
Garbage	367,800	-2.5%	340,764	-7.4%	348,560	2.29%	327,233	-6.1%	338,000	3.3%	328,838	-2.7%
Wasterwater	233,923	-41.6%	284,073	21.4%	290,618	2.30%	232,292	-20.1%	267,697	15.2%	316,746	18.3%
Water	290,992	-48.2%	315,957	8.6%	298,599	-5.49%	281,518	-5.7%	280,500	-0.4%	328,523	17.1%
Total Expenditures	1,407,089	-31.0%	1,626,225		1,900,043		1,447,503	-23.8%	1,403,483	-3.0%	1,563,003	11.4%
Net Revenues over Expenditures												
Cannery	118,296	-1136.8%	(3,622)	-103.1%	336,020	0.00%	2,356	-99.3%	2,500	6.1%	(2,960)	-218.4%
Harbor	(13,028)	-92.2%	120,262	-1023.1%	(41,379)	-134.41%	2,744	-106.6%	(7,001)	-355.1%	(73,078)	943.8%
JTB Industrial Park	108,972	876.7%	(93,587)	-185.9%	(368,105)	293.33%	(91,927)	-75.0%	91,265	-199.3%	91,099	-0.2%
Garbage	(44,502)	-22.2%	4,671	-110.5%	(28,536)	-710.92%	(10,929)	-61.7%	0	-100.0%	1,162	
Wastewater	612,551	-564.5%	113,966	-81.4%	15,522	-86.38%	23,958	54.4%	19,303	-19.4%	(2,746)	-114.2%
Water	(56,895)	-82.6%	(46,442)	-18.4%	(34,435)	-25.85%	(27,477)	-20.2%	(12,000)	-56.3%	1,477	-112.3%
	\$ 725,394		\$ 95,248		\$ (120,914)		\$ (101,275)		\$ 94,067		\$ 14,953	

Enterprise Fund Summary - FY 2015

Wages & Benefits

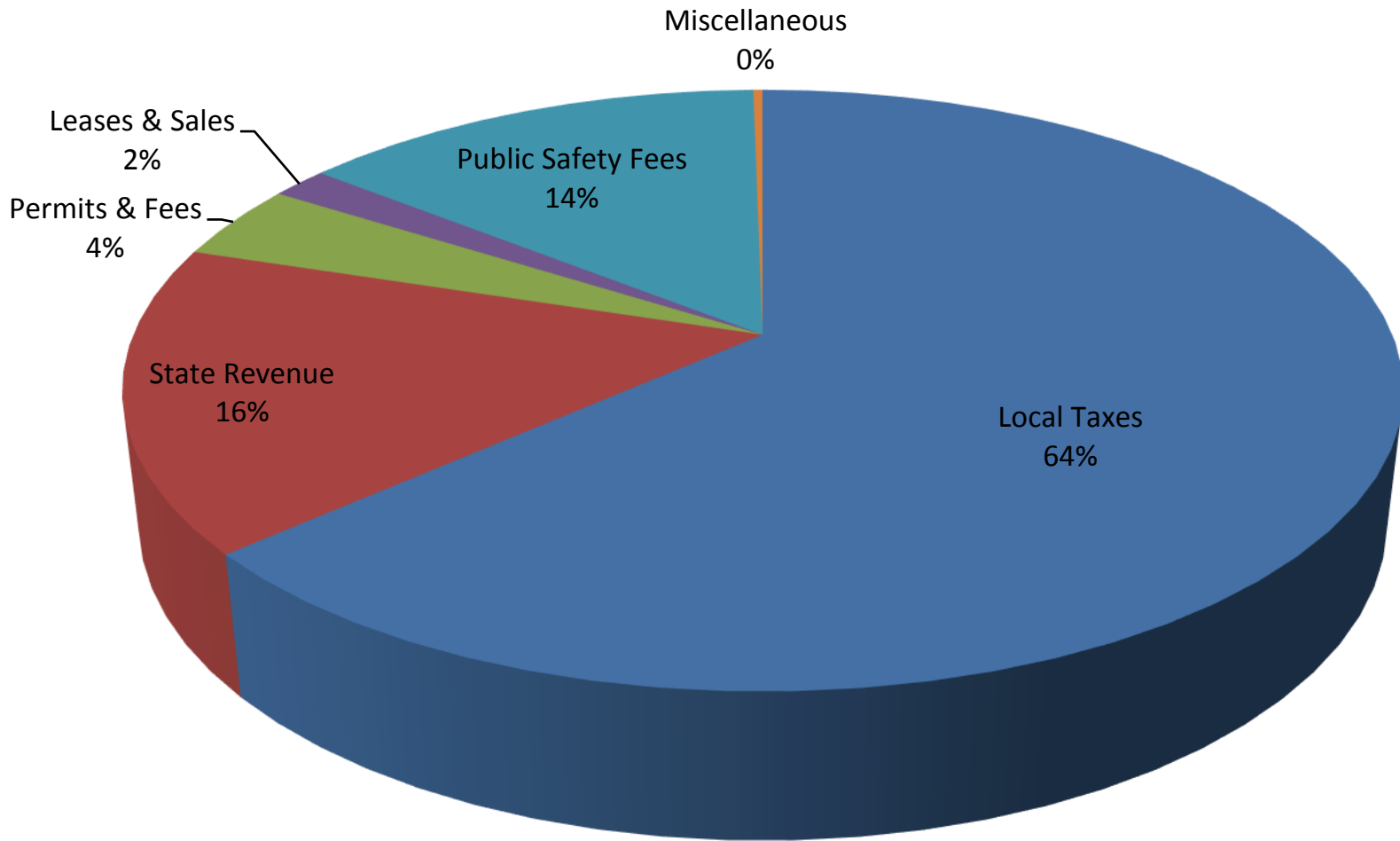
	Wastewater	Water	Garbage	Harbor	JTB Park	TOTAL
Salary	18,750.00	11,250.00	4,500.00	29,944.98	19963.2	84,408.18
Hourly Wages	64,036.96	92,744.08	42,960.32	70,983.12	31,174.00	301,898.48
Overtime Wages	7,157.98	9,719.05	1,547.06	4,985.10	0.00	23,409.18
On-call Wages	1,800.00	1,800.00	0.00	9,900.00	0.00	13,500.00
Total Wages	91,744.94	115,513.13	49,007.38	115,813.20	51,137.20	423,215.84
FICA	5,637.30	7,126.10	3,054.53	7,180.42	3,170.51	26,168.85
Medicare	1,318.40	1,666.59	714.37	1,679.29	741.49	6,120.13
Workers' Comp	2,691.81	3,802.00	5,497.87	7,606.03	2,814.67	22,412.38
PERS (DB & DC)	20,003.31	25,286.17	10,838.65	25,478.90	9,285.94	90,892.97
Medical Insurance	16,378.97	16,546.80	14,262.75	22,585.01	9,989.24	79,762.77
HRA	2,637.50	2,637.50	675.00	7,425.00	1,650.00	15,025.00
Other Benefits	507.15	582.75	352.80	146.00	44.00	1,632.70
Total Benefits	49,174.44	57,647.91	35,395.96	72,100.65	27,695.84	242,014.80
GRAND TOTAL	140,919.37	173,161.04	84,403.33	187,913.85	78,833.04	665,230.64
GRAND TOTAL FY014	131,915.00	157,977.00	88,926.00	167,285.00	64,748.00	610,851.00
Change	9,004.37	15,184.04	(4,522.67)	20,628.85	14,085.04	54,379.64

General Fund Summary - FY 2015

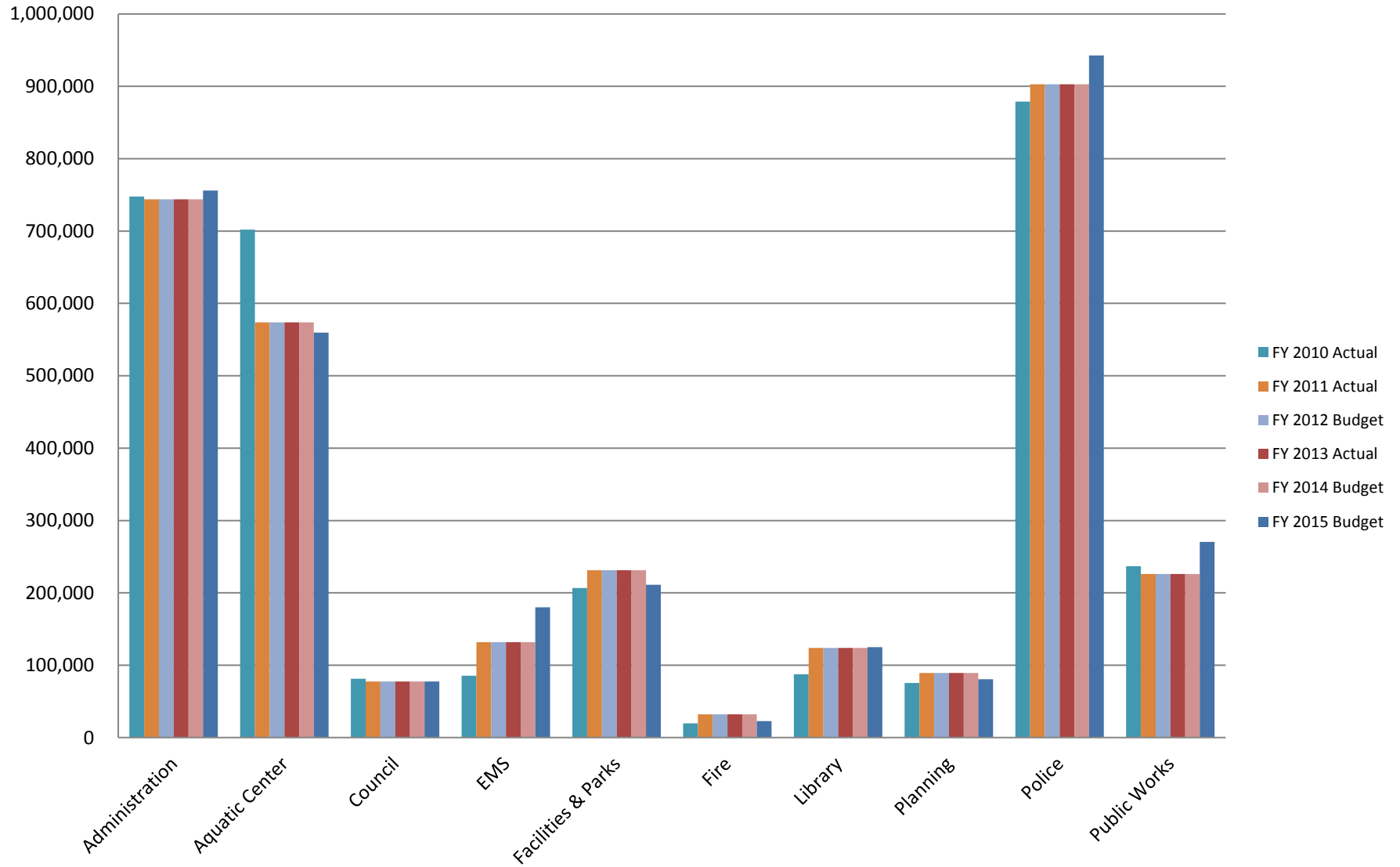
Wages & Benefits

	Admin	Aquatic Center	Council	EMS	Facilities	Fire	Library	Planning	Police	Public Works	Recreation	TOTAL
Salary	160,702	47,840	14,700	0	49,877	4,500	40,000	43,776	67,841	40,500	35,304	505,040
Hourly Wages	144,853	105,404		92,640	60,954		22,620	0	399,763	77,647	7,920	911,801
Overtime Wages		0							33,190	7,284		40,474
On-call Wages									17,400			17,400
Total Wages	305,555	153,244	14,700	92,640	110,831	4,500	62,620	43,776	518,194	125,432	43,224	1,474,715
FICA	18,944	9,501	911	5,744	6,871	0	3,882	3,086	32,130	7,847	2,680	91,598
Medicare	4,431	2,222	213	1,343	1,607	0	908	723	7,514	1,835	627	21,423
Workers' Comp	1,458	8,948	70	6,340	5,943	4,788	299	238	17,960	8,637	206	54,887
PERS (DB & DC)	59,767	26,541	2,970	10,032	19,631		8,800	10,951	99,708	27,845	7,767	274,012
Medical Insurance	90,676	39,368	40,175	24,166	15,202		24,166	17,372	151,233	29,378	14,395	446,131
HRA	15,125	8,250	6,875	4,125	2,750		4,125	2,750	27,500	4,000	4,125	79,625
Other Benefits	300	415	385	30	135		80	55	3,050	762	105	5,317
Total Benefits	190,702	95,245	51,600	51,780	52,139	4,788	42,260	35,174	339,095	80,304	29,905	972,992
GRAND TOTAL	496,257	248,489	66,300	144,420	162,970	9,288	104,880	78,950	857,288	205,736	73,129	2,447,706
GRAND TOTAL FY 13	502,745	284,501	57,472	92,063	159,755	13,532	89,964	86,086	808,219	162,216	66,394	2,322,947
Change	(6,488)	(36,012)	8,829	52,357	3,215	(4,244)	14,916	(7,136)	49,069	43,520	6,734	124,759

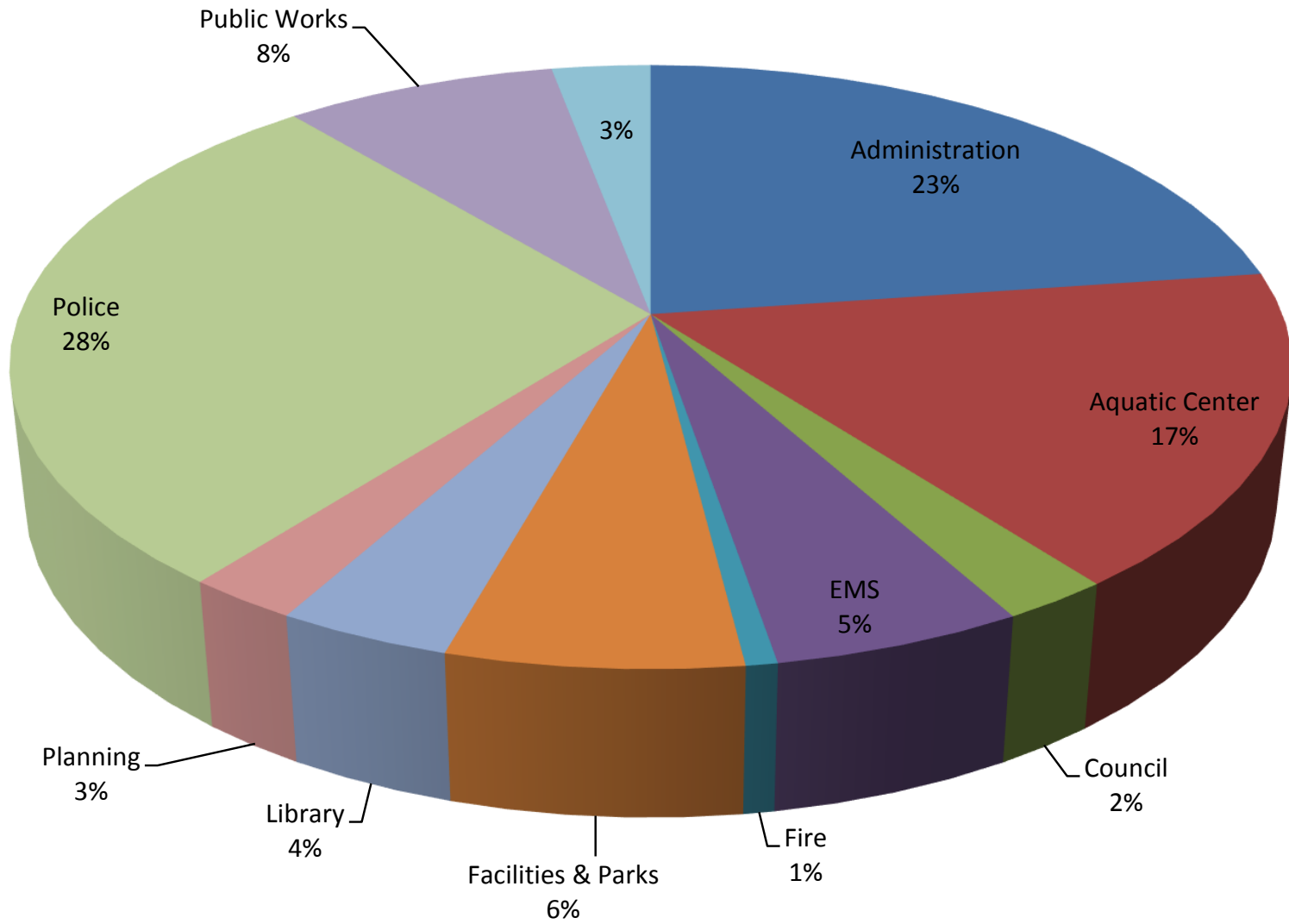
General Fund Revenue



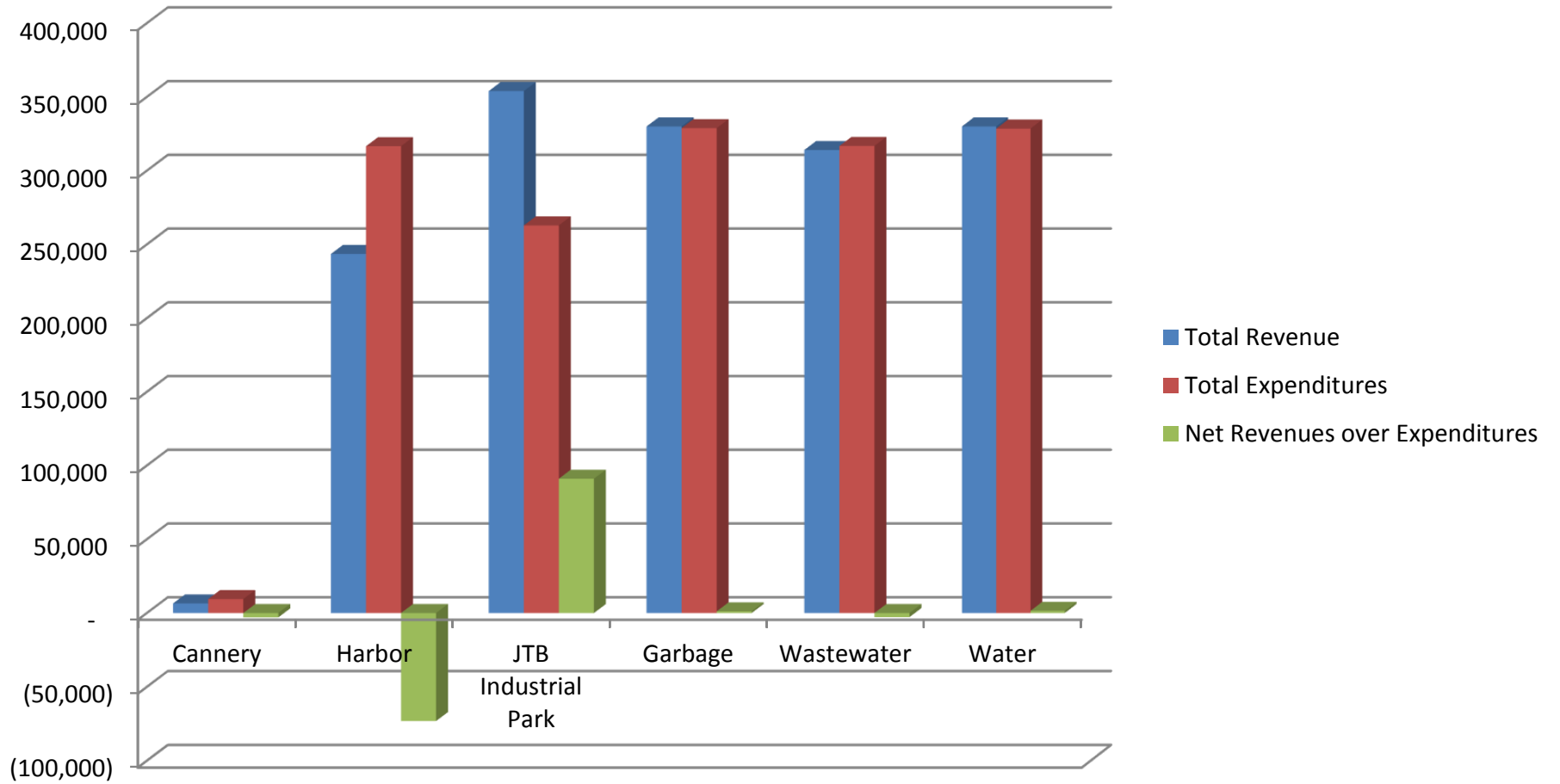
General Fund Expenditures



General Fund Total Expenditures



Enterprise Fund





**Special Revenue Fund
Fiscal Year 2015**

May 2014

City of Craig
Memorandum

Date: April 25, 2014
To: City Mayor and City Council
From: Joyce Mason
Re: Loan Payoff

During this year's budget meeting it was discussed paying off the processing plant loan with proceeds from the endowment fund which has a current balance of \$10,052,342. The loan has a current balance of \$1,217,536 and has \$131,000 payment every October. The interest rate on this loan is fixed at 6%. As with any financial decision there are positive and negative risks to be considered. The following risks are as follows:

- If the loan is paid off July 1, 2104 the city would save \$530,175 in interest payments to the bank.
- The endowment fund for the last five years has an average return of 13%. See the attached sheet. If funds are used to pay the loan off the return on investment would be less. At the current return of 13% the lost interest is \$164,148.
- If the average principal payment (\$110,000) currently being paid to the bank is reinvested in the Endowment Fund it would take 5 to 8 years to recoup the payoff amount depending on the return.
- The Silver Bay Lease is \$154,435 a year, the \$44,435 left after the \$110,000 is invested in the Endowment fund could be used as a harbor reserve to address the harbors maintenance needs.
- If the total Silver Bay lease is invested in the Endowment fund the recapture of the payoff would decrease the time period to 4 to 5 years.
- The loan payment currently is being paid with the funds from the Silver Bay Lease. If at any time they discontinue processing fish and abandoned the plant the city would have to find other means to service the loan.
- The loan is collateralized with two city properties and if the city defaults on the loan the bank can foreclose on the properties.
- There is a repayment penalty of \$45,000 if the loan is paid off before October, 2015 but this would be offset with interest savings.

The budget committee, Jon and I have agreed that paying off the loan should be considered by the city council. The committee had a difference of opinion on the return of the investments so I have attached three sheets with 8%, 10%, and 13% for your comparison.

Recommendation: Move to adopt resolution 14-10 to pay off processing plant loan with proceeds from the Endowment Fund.

**CITY OF CRAIG
RESOLUTION 14-10**

**ESTABLISHING FINDINGS SUPPORTING USE OF THE CRAIG ENDOWMENT FUND
TO PAY DOWN LONG TERM DEBT OF THE CITY OF CRAIG**

WHEREAS, the City of Craig holds near cash equivalents and investments in the Craig Endowment Fund; and

WHEREAS, Section 3.15 of the Craig Municipal Code sets criteria for managing the Craig Endowment Fund; and

WHEREAS, Section 3.15.020 provides for the appropriation of dollars deposited into the fund by a unanimous vote of the city council; and,

WHEREAS, in addition to the requirement of a unanimous vote, the Craig City Council finds it reasonable and necessary to articulate findings supporting the appropriation of dollars from the Craig Endowment Fund; to wit, the Craig City Council finds:

1. the portion of the Craig Endowment Fund held in certificates of deposit for ease of access to collateralize loans earns interest at a rate of less than one half of one percent, a rate of return lower than at any time in the last forty years.
2. long-term debt incurred by the City of Craig for necessary and proper capital projects carry effective rates of interest that range to six percent, well in excess of earnings on certificates of deposit.
3. estimates produced by city staff demonstrate that paying down long term debt reduces borrowing costs to the city by hundreds of thousands of dollars, even after accounting for loss of interest earnings that would have been earned by the fund in certificates of deposit.
4. representatives of the U.S. Federal Reserve indicate that interest rates will likely to remain at historical low levels for the foreseeable future, perpetuating low returns on certificates of deposit.
5. While the portion of the Craig Endowment Fund managed by a private broker has shown very good returns in recent years, the council finds that dependence upon lease payments to finance long term debt brings risks that can be avoided by eliminating the debt using broker-managed funds, and repaying the Endowment Fund with future lease payments.
6. The council finds that the city is in a stronger financial position by transferring debt risk from the City of Craig General Fund to the Endowment Fund.

NOW, THEREFORE BE IT RESOLVED that the Craig City Council authorizes the expenditure of up to \$1,225,000 from the Craig Endowment Fund to pay down long-term debt on the following loan:

<u>Creditor</u>	<u>Loan Name</u>	<u>Outstanding Balance (approx.)</u>	<u>Interest Rate</u>
First Bank	Seafood Processing Bldg.	\$1,216,476	6%

BE IT FURTHER RESOLVED that the council directs staff to recapitalize the \$1.225 million withdrawal from the Craig Endowment Fund using \$110,000 from annual lease payments on the Seafood Processing Building, and using interest earned on those annual deposits.

Adopted by the Craig City Council this ____ day of _____, 2014.

Mayor Dennis Watson

Kassi Bateman, City Clerk

City of Craig Memorandum

Date: April 25, 2014
To: City Mayor and City Council
From: Joyce Mason
Re: Reserve Accounts

It has been my goal for the last past five years to set up reserve accounts for equipment for the governmental funds and for unplanned maintenance for the city's assets mainly the harbor. With the ever decreasing state and federal grant funds a capital project reserve fund should also be established. During the budget committee meeting the reserve accounts were discussed. The budget committee agreed now is the time to move some funds to the reserve accounts.

The City of Craig had above normal activity last summer with the construction on the island which resulted in higher sales tax receipts. The fish business tax also was \$180,000 over the budgeted amount. The city departments have been able to operate within the budget the council established for fiscal year 2014 with a few exceptions. The police and administration departments were able to purchase exceptional well maintained vehicles from the forest service for \$8,000 each. The water/wastewater departments had extra overtime due to leaks last summer. The harbor department had extra maintenance on the boat haul out trailer and docks. The health insurance rates were higher than we budgeted. Even with the extra expenditures I anticipate approximately \$190,000 in excess revenue this year. The council voted to use \$130,000 of the excess for the icehouse upgrades so there is \$60,000 remaining.

The city has also been able to accumulate a healthy fund balance the past few years. The city has in excess of \$2 million unassigned funds (can be used for operations). I have analyzed the cash flow and the city normally averages between \$400,000 and \$500,000 a month to meet its obligations. This does not include capital expenditures which are reimbursed by granting agencies. I have looked at investing the excess funds but the return is nonexistent with interest rates at record lows. The city would need the funds to be available if an unexpected cash event happens so long term investments are not an option. We propose to transfer \$200,000 from the fund balance to the harbor reserve and the equipment reserve (\$100,000 each) to establish the accounts. Also transfer the 2014 excess revenue of \$60,000 to the two accounts equally, (\$30,000).

The fish business tax has increased from \$11,000 in 2010 to over \$280,000 in 2014 mainly from the Silver Bay processing plant. Jon and I propose for 2015 the excess over the budgeted amount be set aside for reserve accounts, 50% of the excess for a harbor reserve and 50% of the excess for an equipment reserve. The \$130,000 in the capital budget in the table below is the excess 2014 fish tax for the icehouse.

The city municipal code allows for the city to use 4% of the 5 year average of the December asset balance of the endowment fund. For 2015 that amount is \$330,948. The last pool bond payment for \$120,000 is budgeted to be paid with these funds. In 2012 the council adopted the policy to leave \$180,000 of the \$330,948 to recoup the funds used to pay off debt. We would propose setting aside the remaining \$30,948 in a capital fund to provide for future projects that normally would be funded by state and federal grants.

The following table outlines the proposed transfer to the reserve accounts. We would like to continue the transfers each year as the funds are available.

	Harbor Reserve	Equipment Reserve	Capital Project
Fund Balance	\$ 100,000	\$ 100,000	
2014 Excess	30,000	30,000	
Fish Tax			130,000
Endowment Fund			30,948
SBS Lease	44,438		
Total	\$ 174,438	\$ 130,000	\$ 160,948

Recommendation: Move to adopt resolution 14-12 to establish a reserve account for governmental fund equipment and a reserve account for harbor maintenance projects funded by excess revenues, and a capital projects funded from endowment fund revenue.

**CITY OF CRAIG
RESOLUTION 14-12**

ESTABLISHING RESERVE FUNDS

WHEREAS, the City of Craig has an ongoing need for capital project, equipment replacement, and harbor upgrades dollars; and

WHEREAS, in recognition of the need, the Craig City Council has elected to formally designate needed reserve funds and identify a source of revenue for those reserves; and,

WHEREAS, dollars deposited into reserve funds are subject to subsequent appropriation by the Craig city council.

NOW, THEREFORE BE IT RESOLVED that the Craig City Council authorizes the creation of a Capital Projects Reserve Fund; a Equipment Replacement Reserve Fund; and Harbor Reserve Fund.

BE IT FURTHER RESOLVED that the three reserve funds are to be capitalized from the following sources:

<u>Reserve Fund Name</u>	<u>Annual Source of Revenue</u>	<u>Initial Capitalization</u>	<u>Source of Initial Capitalization</u>
Capital Projects	Endowment Fund ¹	\$30,948	Endowment Fund
Equipment Replacement	Surplus Raw Fish Tax	\$130,000	General Fund
Harbor Reserve	Surplus Raw Fish Tax	\$130,000	General Fund
Harbor Reserve	Lease payments from Community Cold Storage Bldg. ²	\$44,000	Lease Payment

¹. Annual contribution amount set through budget process.

². Capped at \$44,000 annually from Community Cold Storage lease payment.

BE IT FURTHER RESOLVED that it is the City Council’s intention that the “Annual Sources of Revenue” are to be used each year to add to the identified reserve funds.

Adopted by the Craig City Council this ____ day of _____, 2014.

Mayor Dennis Watson

Kassi Bateman, City Clerk

RESTRICTED FUNDS FY 2015

School

Net Cash beginning of Year		
Secure School Funding	\$	2,679,867.00
City Appropriation Prior Yr	\$	850,000.00
Revenue		
National Forest Receipts		0
City Appropriation FY 2014	\$	350,000.00
Interest Revenue		2,118
	Total	<u>352,118</u>
Expenditures		
Electricity St Lights		4,400
School Support		550,600
Craig Booster Club (Gym Ad)		400
Craig Graduation		500
Craig School Trip to College, Tech School		1,500
	Total	<u>557,400</u>
Net Cash	\$	<u><u>3,324,585</u></u>

Roads

NFR	\$	43,600.00
Gravel	\$	5,000.00
Equipment	\$	25,000.00
Jumping Jack Compactor	\$	2,700.00
	Total	<u>\$ 32,700.00</u>
Net Cash	\$	<u><u>10,900.00</u></u>

Equipment Acquisition for Governmental Funds

Transfer from excess fish tax	\$	15,000
Reserve (2014 excess)		30,000
Prior Year Funds		100,000
	Total	<u>145,000</u>
Expenditures		
PW Truck		10,000
Wash Bay		10,500
Police Vehicle		9,000
Oil Containment		10,000
Facilities Vehicle		10,000
Wood Boiler Rebuild		70,000
Gym LED Lights		
	Total	<u>119,500</u>
Net Cash	\$	<u><u>25,500</u></u>

Capital Project Match Funds

Transfer from excess fish tax	\$	15,000
Reserve (2014 excess)	\$	30,000
Prior Year Funds		100,000
	Total	<u>145,000</u>
Expenditures		
	Total	<u>145,000</u>
Net Cash	\$	<u><u>145,000</u></u>

RESTRICTED FUNDS FY 2015

School

Net Cash beginning of Year		
Secure School Funding	\$	2,679,867.00
City Appropriation Prior Yr	\$	850,000.00
Revenue		
National Forest Receipts		0
City Appropriation FY 2014	\$	350,000.00
Interest Revenue		2,118
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NFR	\$	43,600.00
Gravel	\$	5,000.00
Equipment	\$	25,000.00
Jumping Jack Compactor	\$	2,700.00
	Total	<u>\$ 32,700.00</u>
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Equipment Acquisition for Governmental Funds

Transfer from excess fish tax	\$	15,000
Reserve (2014 excess)		30,000
Prior Year Funds		100,000
	Total	<u>145,000</u>
Expenditures		
PW Truck		10,000
Wash Bay		10,500
Police Vehicle		9,000
Oil Containment		10,000
Facilities Vehicle		10,000
Wood Boiler Rebuild		70,000
Gym LED Lights		
	Total	<u>119,500</u>
Net Cash	\$	<u><u>25,500</u></u>

Capital Project Match Funds

Transfer from excess fish tax	\$	15,000
Reserve (2014 excess)	\$	30,000
Prior Year Funds		100,000
	Total	<u>145,000</u>
Expenditures		
	Total	<u>145,000</u>
Net Cash	\$	<u><u>145,000</u></u>



Capital Projects Fiscal Year 2015

May 2015

CAPITAL PROJECT FUNDS

Road Improvements

This fund accounts for a grant fund from the Federal Highway and Alaska Capital Budget. The funds are used to complete the paving of city streets.

Revenue

Fed Hwy Funds	3,277,375
State Leg Funds	1,815,279
Craig Tribal Association	947,869
2014 State Legislative Grant	600,000
Total	<u>\$ 6,640,523</u>

Expenditures

Prior year improvements	\$ 5,577,748
Contract Services	<u>\$ 1,062,775</u>

Net Cash

<u>\$ -</u>
<u>\$ -</u>

Water Source Dam Improvements

The fund accounts for the raising the dam on the lake that

Revenue

National Forest Receipt Title III	\$ 275,000
Alaska State Legislative Grant	100,000
Total	<u>375,000.00</u>

Expenditures

Prior Year Expenditure	39,359
Contract Services	<u>335,641</u>

Net Cash

<u>\$ -</u>

CAPITAL PROJECT FUNDS

Road Improvements

This fund accounts for a grant fund from the Federal Highway and Alaska Capital Budget. The funds are used to complete the paving of city streets.

Revenue

Fed Hwy Funds	3,277,375
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Craig Tribal Association	947,869
2014 State Legislative Grant	600,000
Total	\$ 6,640,523

Expenditures

Prior year improvements	\$ 5,577,748
Contract Services	\$ 1,062,775

Net Cash

\$ -
\$ -

Water Source Dam Improvements

The fund accounts for the raising the dam on the lake that

Revenue

National Forest Receipt Title III	\$ 275,000
Alaska State Legislative Grant	100,000
Total	375,000.00

Expenditures

Prior Year Expenditure	39,359
Contract Services	335,641

Net Cash

\$ -

CAPITAL PROJECT FUNDS

Heavy Equipment Purchase

This project consists of phased replacement of heavy equipment and vehicles for the city. The city plans to replace a garbage truck, purchase a vacuum truck, replace fork lift, purchase a street sweeper replace front end loader, purchase rubber tire backhoe, and forklift.

Revenue		
	Alaska State Legislative Grant	\$ 600,000
Expenditures		
	Prior Year Expenditure	98,965
	Garbage Truck	350,500
	Other Heavy Equipment	150,535
Net Cash		<u>\$ -</u>

Craig Cannery Site Harbor Development

These funds will provide a portion of the local share of the US Army Corps of Engineer's economic and feasibility study for a new harbor at the Craig Cannery Site.

Revenue		
	Alaska State Legislative Grant	\$ 400,000
Expenditures		
	Prior Years	250,000
	Expenditures	150,000
Net Cash		<u>\$ 150,000</u>

Aquatic Center Improvements

These funds are to be used for upgrades to the Craig Aquatic Center

Revenue		
	2013 Alaska State Legislative Grant	114,733.00
Expenditures		
	Design & Engineering	48,000
	Expenditures	66,733.00
Net Cash		<u>\$ -</u>

CAPITAL PROJECT FUNDS

IceHouse Expansion

These funds are to install a second ice drum and improve the delivery system.

Revenue

Southeast Alaska Chinook Salmon Mitigation	\$	120,000
Prior Year Fish Tax		130,000
City Match from FY 2015 excess Fish Tax		72,000

Expenditures

Expenditures		<u>322,000</u>
Net Cash	\$	<u><u>-</u></u>

2014 Pt. St. Nick Water Main Replacement

This project will replace 2300 liner feet of water line from the water tank to the area close to the Salmonberry development

Revenue

State of Alaska DEC	\$	244,000
Federal EPA		272,000

Expenditures

Expenditures		<u>516,000</u>
Net Cash	\$	<u><u>-</u></u>



**General Fund
Fiscal Year 2015**

May 2014

City of Craig

General Fund Revenues	FY2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2015 Budget	Change 2014/2015	% Change
Property Tax	521,976	506,924	514,832	530,000	600,000	70,000	11.67%
Property Tax Penalties	4,731	7,007	3,137	4,000	4,000	0	0.00%
Sales Tax	1,461,933	1,556,372	1,562,640	1,450,000	1,550,000	100,000	6.45%
Sales Tax Penalties & Delinquencies	16,372	34,908	73,050	2,000	3,000	1,000	33.33%
Sales Tax Liquor	118,487	110,389	115,149	120,000	120,000	0	0.00%
Total Local Taxes	2,123,499	2,215,600	2,268,808	2,106,000	2,277,000	171,000	7.51%
PILT	249,178	260,411	261,795	219,825	220,000	175	0.08%
State Revenue Sharing	151,217	207,611	221,713	150,000	152,154	2,154	1.42%
Liquor Revenue Sharing	10,500	1,800	10,100	10,000	10,000	0	0.00%
Raw Fish Tax	84,017	158,364	258,534	150,000	200,000	50,000	25.00%
Shared Fisheries Tax	7,535	8,914	8,417	6,000	7,000	1,000	14.29%
National Forest Receipts		25,000	25,000	10,000		(10,000)	
State Grant			161,172				
Total State Revenue	502,447	662,100	946,731	545,825	589,154	43,329	7.35%
EMS Service Fees	9,666	41,222	57,734	30,000	50,000	20,000	40.00%
EMS Training Fees	4,230	275	3,936	5,000	5,000	0	0.00%
Pool Admissions	68,608	64,881	64,043	65,000	72,000	7,000	9.72%
Library Fees	509	1,013	1,452	1,000	1,000	0	0.00%
Recreation Fees	12,340	14,932	11,753	13,000	10,000	(3,000)	-30.00%
Senior Card Fees			3,915		1,000		
Itinerant Merchant Permit			0			0	
Taxi Permit	90	30	0	50	50	0	0.00%
Building Permit	3,480	2,390	2,055	1,000	1,000	0	0.00%
Access Permit Fees	6,077	350	8,827	1,000	7,000	6,000	85.71%
Subdivision Permit			283			0	
Total Permits & Fees	105,000	125,093	153,998	116,050	147,050	31,000	21.08%
Property Leases	69,040	59,520	58,975	60,000	60,000	0	0.00%
Dump Waste		3,150	5,640			0	
Material Sales	56	1,369	7,702	1,000	1,000	0	0.00%
Equipment Rentals	1,050					0	
Total Local Revenue	70,146	64,039	72,317	61,000	61,000	0	0.00%
Police Fines	6,501	6,620	9,587	7,000	7,000	0	0.00%
DMV Commissions	61,621	57,765	60,165	57,000	57,000	0	0.00%
Trooper Dispatch Service	10,000	10,000	10,000	11,000	10,000	(1,000)	-10.00%
Contract Jail Service	228,460	393,904	393,904	377,760	377,760	0	0.00%
Klawock Dispatch Service	50,137	50,485	50,486	50,000	50,000	0	0.00%
USDA Forest Service Dispatch			3,000	3,000	3,000	0	0.00%
Misc Revenue	827					0	
Total Public Safety Revenue	357,546	518,774	527,142	505,760	504,760	(1,000)	-0.20%
Parks Donations (Flwr Baskets)	620	0	300	500	500	0	0.00%
Interest Income (ckng & CD)	1,962	0	8	1,000	0	(1,000)	#DIV/0!
Interest Income (A/R)	4,851	3,576	5,341	4,500	4,500	0	0.00%
Misc. Other	5,141	12,324	3,929	5,000	5,000	0	0.00%
Total Other Revenue	12,574	15,900	9,578	11,000	10,000	(1,000)	-10.00%
Total GF Revenues	3,171,212	3,601,506	3,978,574	3,345,635	3,588,964	243,329	6.78%

Administration Department: The City Administrator is responsible for the overall management, administration and direction of the city operations; the hiring, disciplining and terminating of City employees; the negotiation, execution and administration of City contracts within budget appropriations, policy advice to elected officials and open communication with the community.

The City Clerk is responsible for recording and maintaining the official records of the city, preparing agendas and transcribing minutes of the City Council meetings.

The finance department is responsible for all accounting, budgeting and financial information services for the City of Craig. These services include procurement, accounts payable, property and sales tax collection, water, wastewater, and sanitation utility billing and collection. The finance department collects city leases and other fees such as harbor moorage, ambulance, and pool passes.

Personnel: City Administrator, City Clerk, City Treasurer, three accounting clerks (5.5 FTE)

Mission

To ensure that all financial transactions are processed and recorded in a timely manner consistent with Generally Accepted Accounting Principles and sound financial management techniques. The department continually monitors and evaluates the condition of all City Funds and account groups, and to provide for high returns on investments while minimizing risk. Improve internal systems to maximize efficiency and deliver quality customer service. Provide a uniform method for the management, preservation, retention, and disposal of City records.

2013-2014 Accomplishments

- Secured funding to complete Icehouse improvements
- Completed Phase III of Paving Project
- Implemented electronic requisitions with department managers
- Initiated electronic property records
- Provided direct deposit for employee payroll
- Implemented electronic accounts payable invoice filing

2014-2015 Goals

- Continue completion of unqualified opinions of financial audits
- Continue to seek funding for Water Street Pump Station Replacement
- Continue to seek funding to complete street paving
- Continue to improve customer service for Craig citizens

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Administration								
Personnel Expenses								
Salaries, Administration	160,702	149,788	6.79	128,622	153,328	193,786	192,367	185,731
Vacation Offset	0	0	0.00	0	0	0	0	(7,326)
Hourly-FT, Admin	110,968	110,943	0.02	81,737	94,997	88,150	90,276	100,247
HOURLY-PT, ADMINISTRATION	33,885	33,883	0.01	19,482	15,675	4,459	1,691	0
PREMIUM/OT, ADMINISTRATION	0	0	0.00	178	922	241	2,180	611
SEASONAL/TEMP, ADMINISTRATION	0	0	0.00	0	865	673	0	0
VACATION, ADMINISTRATION	0	0	0.00	766	0	0	0	0
VACATION ACCRUAL, ADMIN	0	0	0.00	1,165	7,794	8,186	11,463	24,653
SICK, ADMINISTRATION	0	0	0.00	6,229	1,888	12,218	8,078	2,120
OTHER COMP, ADMINISTRATION	0	0	0.00	0	0	0	0	1,000
Accrued Payroll	0	0	0.00	(4,137)	4,137	0	0	0
Total Expenses	305,555	294,614	3.58	234,042	279,606	307,713	306,055	307,036
Personnel Benefits Expenses								
HEALTH INS, ADMIN	90,676	93,681	(3.31)	77,575	70,106	95,379	77,949	96,021
LIFE INS, ADMIN	175	0	0.00	126	105	178	165	178
Health Reimbursement Plan	15,125	8,250	45.45	4,424	3,671	6,958	2,668	2,496
FICA, ADMIN	18,945	18,243	3.71	14,240	16,524	18,045	17,916	17,634
MEDICARE, ADMIN	4,431	4,266	3.72	3,330	3,865	4,220	4,190	4,124
PERS, ADMIN	59,767	57,361	4.03	47,931	56,786	69,626	58,856	59,696
PERS Relief, ADMIN	0	0	0.00	0	37,680	31,990	22,075	14,898
PERS Relief, ADMIN	0	27,000	0.00	0	59,874	0	0	0
UNEMPLOYMENT, ADMINISTRATION	0	0	0.00	868	12,812	9,367	302	36
WORKERS' COMP, ADMIN	1,458	1,974	(35.39)	912	1,273	1,400	2,073	3,012
Accrued Benefits	0	0	0.00	(2,566)	2,566	0	0	0
OTHER EMPL BENEFIT, ADMIN	125	325	(160.00)	97	150	175	175	175
Total Expenses	190,702	211,100	(10.70)	146,937	265,412	237,338	186,369	198,270
Contract Expenses								
Prof Svc, Admin	36,000	48,000	(33.33)	45,868	57,855	124,328	86,774	136,336
Prof Svc, Auditing Admin	30,000	30,000	0.00	33,277	25,000	0	0	0
Prof Svc, Assessors Admin	75,000	75,000	0.00	1,900	22,000	0	0	0
Litigation, Admin.	12,000	5,000	58.33	1,728	0	0	0	9,689
Contract Services - Admin	3,000	0	0.00	2,898	14,238	1,261	670	9,644
Computer/Technical Services - Admin	13,300	7,800	41.35	12,328	1,480	0	0	0
Total Expenses	169,300	165,800	2.07	97,999	120,573	125,589	87,444	155,669
Personnel Misc Expenses								
TRAVEL & PER DIEM, ADMIN	11,000	7,000	36.36	5,982	5,859	7,151	10,605	11,115
EDUCATION & TRAINING, ADMIN	740	1,550	(109.46)	1,038	1,375	1,015	965	1,436
SAFETY TRAINING, ADMIN	10,000	0	0.00	219	0	0	0	0
ASSOC DUES, ADMIN	4,380	4,380	0.00	2,279	3,481	2,292	4,554	4,885

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Total Expenses	26,120	12,930	50.50	9,518	10,715	10,458	16,124	17,436
Items Expenses								
Materials & Supplies, Admin	0	7,260	0.00	3,991	7,003	10,059	7,657	8,892
Material & Supplies, Computer	1,000	0	0.00	186	385	520	0	0
Materials & Supplies, Office	5,000	0	0.00	823	932	0	0	0
Materials & Supplies, 90th Celebration	0	0	0.00	0	0	296	0	0
Materials & Supplies, SE Conference	0	0	0.00	0	4,714	642	0	0
POSTAGE, ADMINISTRATION	3,700	4,000	(8.11)	2,257	2,571	2,009	1,248	3,862
FREIGHT, ADMINISTRATION	1,000	1,000	0.00	785	1,494	791	517	385
BOOKS & SUBSCRIP, ADMIN	0	0	0.00	351	596	471	1,440	1,025
VEHICLE FUEL, ADMIN	750	750	0.00	490	907	641	404	519
Total Expenses	11,450	13,010	(13.62)	8,883	18,602	15,429	11,266	14,683
Utilities Expenses								
ELECTRICITY, ADMINISTRATION	5,700	5,000	12.28	4,082	5,706	5,133	4,198	4,316
HEATING FUEL, ADMINISTRATION	5,200	5,200	0.00	3,439	5,411	6,987	4,882	3,107
TELEPHONE, ADMINISTRATION	6,000	5,300	11.67	4,912	5,737	6,313	5,556	6,042
Total Expenses	16,900	15,500	8.28	12,433	16,854	18,433	14,636	13,465
Maintenance Expenses								
EQUIPMENT MAINT & REPAIRS, ADMIN	1,000	1,000	0.00	0	188	466	891	1,270
EQUIPMENT LEASE, ADMIN	0	0	0.00	919	1,579	1,583	4,737	1,866
MAINTENANCE AGREEMENT, ADMIN	2,608	1,300	50.15	1,525	1,156	983	0	2,987
BUILDING & GROUNDS MAINT, ADMIN	200	200	0.00	229	1,032	95	232	261
Total Expenses	3,808	2,500	34.35	2,673	3,955	3,127	5,860	6,384
Misc Expenses								
PERMITS, ADMIN	1,500	0	0.00	265	360	70	50	255
PUBLICATIONS, ADMIN	2,660	1,500	43.61	2,291	1,878	203	649	446
RECORDING, ADMINISTRATION	200	200	0.00	(31)	466	440	0	(396)
INSURANCE, ADMINISTRATION	3,600	3,514	2.39	2,677	2,958	4,208	6,560	9,291
CONTRIBUTIONS, ADMINISTRATION	8,290	9,290	(12.06)	8,465	10,548	9,260	8,590	7,988
ELECTRICITY CONTRIB, ADMIN	2,500	2,500	0.00	910	1,546	1,110	969	1,373
HEAT FUEL CONTRIB, ADMIN	2,500	2,500	0.00	2,461	3,288	2,739	1,382	2,413
BANK FEES	0	0	0.00	125	200	(7)	130	11
CC FEES, ADMIN	7,000	6,000	14.29	5,065	6,497	6,165	5,140	7,007
BAD DEBTS, ADMINISTRATION	1,000	1,000	0.00	0	2,287	6,631	12,430	(276)
OTHER EXPENSES, ADMINISTRATION	1,000	0	0.00	288	990	1,553	5,269	1,034
MISCELLANEOUS	0	0	0.00	2,350	727	115	268	0
Total Expenses	30,250	26,504	12.38	24,866	31,745	32,487	41,437	29,146
Capital Expenses								
SM EQUIP PURCH, ADMIN	2,000	2,000	0.00	7,837	6,738	1,664	0	0

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
EQUIPMENT PURCHASE >5000, ADMIN	0	0	0.00	8,000	17,562	5,695	0	0
CAPTIAL IMPROVEMENTS	0	2,000	0.00	950	4,735	0	0	5,528
Total Expenses	2,000	4,000	(100.00)	16,787	29,035	7,359	0	5,528
Total Department Expenditures	756,085	745,958	1.34	554,138	776,497	757,933	669,191	747,617

Administration

FY 2015

	<u>Acct #</u>	<u>Amount</u>
Salaries	11-5100	\$ 305,555
Benefits	11-5200	190,702
Unemployment	11-5250	0
Professional Services	11-5310	153,000
Property Assessment (includes Bd of Equalization		
Audit (FY2014 & sales tax)	75,000	
Legal Fees	30,000	
Lobbyist	12,000	
	36,000	
Contract Services	11-5320	18,700
IT Support		5,000
AccuFund Support		8,300
Cleaning		3,000
Newsletter Publishing		2,400
Travel	11-5410	11,000
SE Conference		2,000
City Clerk Conference		1,000
Misc Travel		5,000
Finance Travel		3,000
Education & Training		
Education & Training	11-5420	100
City Clerk Conference		200
Finance Conferences		440
Dues	11-5430	4,380
SE Conference		850
AK Municipal League		1,700
AK Assoc of City Clerks		50
National & AK Government Finance Assoc		255
Chamber of Commerce		400
Public Retirement Dues		125
Forest Counties		500
Misc Dues		500
Materials and Supplies	11-5510	10,710
Office Supplies		4,000
Misc Supplies		1,000
Ketchikan Daily News		200
Island News		60
Postage	11-5520	3,700
Freight	11-5525	1,000
Vehicle fuel	11-5652	750

Administration

FY 2015

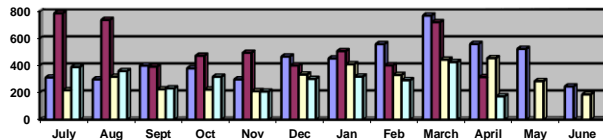
	<u>Acct #</u>		<u>Amount</u>
Utilities			16,900
Electric	11-5610	5,700	
Heating Fuel	11-5620	5,200	
Telephone	11-5630	6,000	
Repairs & Maintenance			3,808
Equipment Repairs	11-5710	1,000	
Equipment Maint Agreement	5730	1,300	
Postage Meter Lease	11-5740	1,308	
Building - Annual Flowers	11-5750	200	
Other Expenditures			5,300
Notice & Advertising		1,500	
Recording Fees Vehicle License		200	
Insurance	11-5850	3,600	
General Liability			
Property			
Safety			10,000
Contributions			14,290
Catholic Community Service (Senior Services)	11-5910	6,790	
4th of July Celebration		500	
POW Marathon		500	
KRBD		500	
Power		5,000	
Misc Contributions		1,000	
Credit Card Fees	11-5925	7,000	7,000
Bad Debts for Property tax, sales tax,	11-5930	1,000	1,000
Miscellaneous Expenses	11-5990	1,000	1,000
Misc Small Office Equipment	11-6200	2,000	2,000
Computer upgrades			
Capital Improvement			
	11-6206		<u>0</u>
	TOTAL		<u>\$ 756,085</u>

Personnel: Director,
Lifeguards (4 FTE)

The Craig Aquatic Center provides activities for all ages including a lap pool, kiddy pool, spa, sauna and a fitness room. The Aquatic Center provides a fun and friendly environment for families and children for the “out of the weather” entertainment on those rainy days. One of the services our facility provides is the “learn to swim” program. We provide swim lessons year round for those of all ages. We also provide swim lessons to all of the schools in the area. In the fiscal year of 2013-2014 we provided over 375 lessons to children and adults. With most of our towns being bordered by water our “learn to swim” program is very important to our youth and the families.

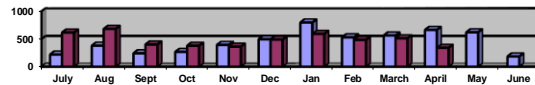
Our fitness facility has seen a rise in users over the past year as well and we are excited to see more to come.

Admissions



■ FY13 Walk -Ins ■ FY14 Walk-Ins
 FY13 Passes FY14 Passes

Fitness Room Use



■ FY13 ■ FY14 To date

2013-2014 Accomplishments

- New pumps and pump breakers have been installed
- A new filter tank for the hot tub
- Jessica Holloway received a CPO certification
- The pool staff has seemingly improved and current employees seem more reliable than in the past
- Pool has seen a change in management (new manager)
- We have new ADA compliant handicap lifts on the way
- There was new concrete laid to repair our main entrance and back entrance
- New lane lines
- We have lessened the wage expenses for the Swim Coach by putting a cap on hours available to be used while on swim team meets

2014-2015 Goals

- Purchase better up-to-date C.P.R mannequins for training.
- Purchase new books and videos for training.
- Hire a new Lifeguard III / Head Swim Coach.
- Hire a new Lifeguard III/ Head guard.
- Send 2-3 employees for C.P.O training.
- Send one employee for LGI training.
- Complete WSIT training

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Aquatic Center								
Personnel Expenses								
SALARIES, SWIMMING POOL	47,840	41,246	13.78	33,850	41,479	38,885	38,500	46,301
HOURLY-FT, SWIMMING POOL	72,800	70,892	2.62	42,647	59,978	67,282	58,309	89,956
HOURLY-PT, SWIMMING POOL	0	45,329	0.00	10,461	21,042	28,635	44,159	6,435
PREMIUM/OT, SWIMMING POOL	0	2,500	0.00	288	2,858	7,642	10,574	7,143
SEASONAL/TEMP, SWIMMING POOL	32,604	0	0.00	19,958	25,064	15,536	0	0
SEASONAL/TEMP, Boiler	0	0	0.00	0	190	0	0	0
VACATION ACCRUAL, POOL	0	0	0.00	5,389	11,088	5,105	5,264	7,962
SICK, SWIMMING POOL	0	0	0.00	1,370	3,848	1,927	2,798	2,566
Accrued Payroll	0	0	0.00	(3,623)	3,623	0	0	0
Total Expenses	153,244	159,967	(4.39)	110,340	169,170	165,012	159,604	160,363
Personnel Benefits Expenses								
HEALTH INS, SWIM POOL	39,368	53,233	(35.22)	24,185	27,942	35,640	35,152	34,127
LIFE INS, SWIM POOL	90	90	0.00	54	77	92	90	103
Health Reimbursement Plan	8,250	7,500	9.09	0	3,719	5,732	0	500
FICA, SWIM POOL	9,501	9,918	(4.39)	7,030	9,757	10,049	9,659	9,567
FICA, Bpoler	0	0	0.00	0	12	0	0	0
MEDICARE, SWIM POOL	2,222	2,320	(4.41)	1,644	2,281	2,350	2,259	2,237
MEDICARE, Boiler	0	0	0.00	0	3	0	0	0
PERS, SWIM POOL	26,541	25,221	4.97	17,720	24,384	26,148	25,322	26,130
PERS Relief, SWIM POOL	0	0	0.00	0	16,180	12,014	9,497	6,521
UNEMPLOYMENT, SWIM POOL	0	0	0.00	660	8,418	208	4,100	0
WORKERS' COMP, SWIM POOL	8,948	9,326	(4.22)	7,006	7,510	6,638	8,220	9,900
Accrued Benefits	0	0	0.00	(2,247)	2,247	0	0	0
OTHER EMPL BENEFIT, SWIM POOL	325	205	36.92	333	393	200	149	224
Total Expenses	95,245	107,813	(13.20)	56,385	102,923	99,071	94,448	89,309
Contract Expenses								
PROF SVC, SWIM POOL	0	0	0.00	691	935	828	316	4,306
PROF SVC, BOILER	0	0	0.00	220	0	0	0	455
TECHNICAL SVC, SWIM POOL	0	3,500	0.00	0	80	650	3,525	1,699
CONTRACT LABOR, SWIM POOL	0	0	0.00	0	0	643	2,341	2,874
SERVICE CONTRACT, SWIM POOL	4,000	0	0.00	1,601	3,967	2,999	749	1,494
Total Expenses	4,000	3,500	12.50	2,512	4,982	5,120	6,931	10,828
Personnel Misc Expenses								
TRAVEL & PER DIEM, SWIM POOL	5,000	2,000	60.00	892	2,846	17	960	0
EDUCATION & TRAINING, SWIM POOL	2,900	700	75.86	245	972	345	32	839
ASSOC DUES, SWIM POOL	0	0	0.00	249	0	0	0	0
Total Expenses	7,900	2,700	65.82	1,386	3,818	362	992	839
Items Expenses								

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
MATERIALS & SUPPLIES, SWIM POOL	3,800	5,100	(34.21)	4,594	4,072	5,219	10,023	7,883
MATERIALS & SUPPLIES, Wood Boiler	0	0	0.00	797	1,843	463	1,172	781
CHEMICAL SUPPLIES, SWIM POOL	14,000	12,000	14.29	9,291	11,994	9,450	8,140	9,817
POSTAGE, SWIMMING POOL	0	0	0.00	2	38	130	345	37
FREIGHT, SWIM POOL	5,000	5,000	0.00	3,580	6,142	6,561	3,515	3,573
FREIGHT, Wood Boiler	0	0	0.00	122	604	0	395	0
Total Expenses	22,800	22,100	3.07	18,386	24,693	21,823	23,590	22,091
Utilities Expenses								
ELECTRICITY, SWIMMING POOL	45,000	54,000	(20.00)	29,665	45,874	45,810	54,382	55,140
HEATING FUEL, SWIMMING POOL	0	0	0.00	0	0	17	0	0
PROPANE HEAT, SWIMMING POOL	45,000	45,000	0.00	34,675	20,415	43,625	46,356	29,361
TELEPHONE, SWIMMING POOL	3,700	3,200	13.51	2,242	2,461	2,675	3,068	3,154
Telephone, Parks Boiler	1,000	0	0.00	704	921	677	72	0
WOOD CHIPS, SWIMMING POOL	40,000	35,000	12.50	22,260	38,430	35,070	36,540	27,720
EQUIPMENT FUEL, POOL	0	0	0.00	13	0	0	0	104
Total Expenses	134,700	137,200	(1.86)	89,559	108,101	127,874	140,418	115,479
Maintenance Expenses								
EQUIPMENT REPAIRS & MAINT, SWIM POOL	4,000	4,000	55.56	2,194	9,562	18,367	10,392	12,250
EQUIP REPAIRS & MAINT, WOOD BOILER	1,000	2,000	(100.00)	5,032	19,207	2,793	2,710	10,084
EQUIPMENT LEASE, SWIMMING POOL	0	0	0.00	0	307	0	83	0
BUILDING & GROUNDS MAINT, SWIMMING POOL	500	1,000	(100.00)	1,335	559	1,491	621	1,008
Total Expenses	10,500	7,000	33.33	8,561	29,635	22,651	13,806	23,342
Misc Expenses								
PERMITS, SWIM POOL	0	0	0.00	50	0	0	0	0
PUBLIC/ADV, SWIMMING POOL	0	0	0.00	1,207	459	0	0	0
INSURANCE, SWIMMING POOL	7,115	6,560	7.80	4,932	3,209	4,727	11,813	12,153
CC FEES, SWIM POOL	250	250	0.00	0	0	0	0	54
BAD DEBTS, SWIMMING POOL	0	0	0.00	0	0	500	911	0
OTHER EXPENSE, SWIMMING POOL	0	0	0.00	0	0	0	0	0
Total Expenses	7,365	6,810	7.54	6,189	3,668	5,227	12,724	12,207
Capital Expenses								
SM EQUIP PURCH, POOL	4,310	2,750	36.19	0	5,508	1,063	16	4,395
EQUIPMENT PURCHASE, SWIM POOL	0	0	0.00	20,836	11,147	3,646	39,861	5,200
CAPITAL IMPROVEMENT, POOL	0	23,000	0.00	0	6,788	0	0	0
DEBT Interest, POOL	4,600	8,908	(93.65)	8,913	15,170	28,031	50,955	46,916
DEBT Principal, POOL	115,000	115,000	0.00	115,000	263,019	422,345	108,212	115,251
Total Expenses	123,910	149,658	(20.78)	144,749	301,632	455,085	199,044	171,762
Total Department Expenditures	559,664	596,748	(6.63)	438,067	748,622	902,225	651,557	606,220

Aquatic Center

FY 2015

		Amount
Salaries		\$ 153,244
Benefits	95,245	95,245
Contract Services		
Class Instructors	0	4,000
Water Sample Testing	4,000	
Employee Travel, Education, & Dues		7,900
Travel	4,000	
Training	1,500	
Lifeguarding training	400	
ARPA Conferecne	2,000	
Materials		22,800
Training Materials	700	
Cleaning Supplies	1,500	
Life Guard Re-Certification	100	
Shirts	1,500	
Chemical Pool Cover	2,000	
Chemicals	12,000	
Freight	5,000	
Utilities		134,700
Electricity	45,000	
Heating Fuel (Propane)	45,000	
Telephone DSL	4,700	
Wood Chips	40,000	
Maintenance		10,500
Misc Repairs	4,000	
Pumps & toy repair & misc	5,000	
Boiler Repairs	1,000	
Building & Grounds Maintenance	500	
Insurance		7,115
General Liability	7,115	
Property		
CC Fees	250	250
Equipment Purchases		4,310
Flow Cells for 3 pools	1,130	
Strantrol	1,880	
Stenner pump	500	
Backwash Selector		
Pool Pump	800	
Capital Improvement	0	0
Debt Payments		
Bond Pmt - 10/13 (Interest only)	2,300	119,600
Bond Pmt - 4/14 (Interest)	2,300	
Bond Pmt - 4/14 (Principal)	115,000	
TOTAL		\$559,664

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

Council	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Personnel Expenses								
SALARIES, COUNCIL	14,700	14,700	0.00	14,684	14,639	15,825	14,700	10,978
Accrued Payroll	0	0	0.00	(70)	70	0	0	0
Total Expenses	14,700	14,700	0.00	14,614	14,709	15,825	14,700	10,978
Personnel Benefits Expenses								
HEALTH INS, COUNCIL	40,175	33,652	16.24	31,348	38,151	41,893	44,634	54,409
LIFE INS, COUNCIL	175	0	0.00	159	187	128	4,718	(672)
Health Reimbursement Plan	6,875	3,750	45.45	1,250	1,250	3,622	5,185	1,750
FICA, COUNCIL	912	911	0.11	850	834	924	919	669
MEDICARE, COUNCIL	213	213	0.00	198	195	216	213	229
PERS, COUNCIL	2,970	2,970	0.00	3,077	2,962	4,728	2,970	2,195
PERSRelief, COUNCIL	0	0	0.00	0	1,965	0	1,114	548
WORKERS' COMP, COUNCIL	70	99	(41.43)	53	59	76	90	152
Accrued Benefits	0	0	0.00	(43)	43	0	0	0
OTHER EMPL BENEFIT, COUNCIL	210	385	(83.33)	147	149	75	175	125
Total Expenses	51,600	41,980	18.64	37,039	45,795	51,662	60,018	59,405
Contract Expenses								
TECHNICAL SVC, COUNCIL	0	0	0.00	0	80	0	0	0
CONTRACT LABOR, COUNCIL	0	0	0.00	0	0	522	0	0
ELECTIONS, COUNCIL	2,500	2,500	0.00	488	885	1,325	1,860	2,041
CONSULTANT, COUNCIL	0	0	0.00	0	0	0	838	0
SERVICE CONTRACT, COUNCIL	0	0	0.00	40	0	0	0	0
Total Expenses	2,500	2,500	0.00	528	965	1,847	2,698	2,041
Personnel Misc Expenses								
TRAVEL & PER DIEM, COUNCIL	6,300	5,000	20.63	7,314	2,943	2,920	4,498	6,911
EDUCATION & TRAINING, COUNCIL	1,450	250	82.76	1,700	505	355	365	0
ASSOC DUES, COUNCIL	175	400	(128.57)	(75)	340	240	50	740
Total Expenses	7,925	5,650	28.71	8,939	3,788	3,515	4,913	7,651
Items Expenses								
Materials & Supplies, Council	150	150	0.00	755	0	313	26	645
BOOKS & SUBSCRIP, COUNCIL	0	0	0.00	0	0	0	25	0
Total Expenses	150	150	0.00	755	0	313	51	645
Utilities Expenses								
Total Expenses	0	0	0.00	0	0	0	0	0
Maintenance Expenses								
Total Expenses	0	0	0.00	0	0	0	0	0

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Misc Expenses								
INSURANCE, COUNCIL	715	715	0.00	72	382	86	254	541
OTHER EXPENSES, COUNCIL	0	0	0.00	0	0	0	0	(11)
Total Expenses	715	715	0.00	72	382	86	254	530
Capital Expenses								
EQUIPMENT PURCHASE, COUNCIL	0	0	0.00	0	0	0	0	(100)
Total Expenses	0	0	0.00	0	0	0	0	(100)
Total Department Expenditures	77,590	65,695	15.33	61,947	65,639	73,248	82,634	81,150

Council

FY 2015

Council Salaries		\$ 14,700
Benefits	51,600	51,600
Contract Services		
Election Judges:	650	2,500
Ballots	1,000	
Auto Ballots	850	
Employee Travel, Education, & Dues		
Travel	6,300	7,925
Mayor Washington DE		
SE Conference		
Round Table		
Education	1,450	
Dues		
SE Conference	0	
AK Conference of Mayors	50	
AML Conference	125	
Misc Supplies	150	150
Insurance		715
General Liability		
Property		
	0	0
		<hr/>
		\$ 77,590

Emergency Medical Services are provided by the City with two equipped ambulances.

Personnel: Director, EMT I and volunteers. FTE: 2.75

2012/13 Accomplishments

- Received grant funding for new gurney, medical monitor and Dispatch BIM card, total funding \$43,000.
- Fixed up Old Clinic for new office, training facility and ambulance cleaning area.
- Taught classes weekly
- Recruited 13 new members and trained to ETT level or higher
- Became certified in Emergency Technician instructor, Child car seat safety technician, Emergency preparedness logistics manager, CPR instructor, EMTII, Wilderness First Aid, Basic Life support instructor, Emergency Trauma Technician Instructor.

2013-2014 Goals

- Continue to make Craig ems a better department that puts patient CARE as our number one priority
- Continue weekly training to ensure volunteers maintain their certification
- Continue to work with the new medical director to reestablish procedures for each volunteer including duty, procedures in training
- House both ambulances together from May 1st thru October 31st which is exactly 6 months and the summer season to ensure timely response and good protocols for our patients
- Use part time employees to cover shifts and ensure timely response
- Train 5 new EMT 1, which is 160 hours of training
- Create detailed cross reference street maps with addresses recognized by Medicare

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
EMS								
Personnel Expenses								
SALARIES OFFSET,	0	0	0.00	0	0	0	(1,132)	0
HOURLY-FT, EMS	79,040	39,348	50.22	29,451	36,191	3,081	11,958	29,206
HOURLY-PT, EMS	0	0	0.00	0	0	26,655	2,175	0
PREMIUM/OT, EMS	0	0	0.00	3,746	5,970	491	3,578	646
ON-CALL, EMS	0	0	0.00	1,034	0	0	0	0
SEASONAL/TEMP, EMS	13,600	9,000	33.82	16,779	106	992	0	0
VACATION ACCRUAL,EMS	0	0	0.00	1,607	2,055	1,819	1,596	2,801
SICK, EMS	0	0	0.00	1,381	937	291	0	267
Accrued Payroll	0	0	0.00	(613)	613	0	0	0
Total Expenses	92,640	48,348	47.81	53,385	45,872	33,329	18,175	32,920
Personnel Benefits Expenses								
HEALTH INS, EMS	24,166	25,555	(5.75)	20,886	21,930	1,936	1,774	22,012
LIFE INS, EMS	30	30	0.00	26	32	3	3	30
Health Reimbursement Plan	4,125	2,250	45.45	0	2,500	0	0	500
FICA, EMS	5,744	2,998	47.81	3,138	2,525	1,991	1,098	2,034
MEDICARE, EMS	1,343	701	47.80	734	590	466	257	476
PERS, EMS	10,032	8,657	13.71	8,180	9,562	5,172	651	7,770
PERS Relief, EMS	0	0	0.00	0	6,345	2,376	244	1,939
UNEMPLOYMENT, EMS	0	0	0.00	0	24	0	0	0
WORKERS' COMP, EMS	6,340	3,499	44.81	2,960	2,546	1,156	1,837	2,847
Accrued Benefits	0	0	0.00	(380)	380	0	0	0
OTHER EMPL BENEFIT, EMS	54	25	53.70	424	178	0	25	25
Total Expenses	51,834	43,715	15.66	35,968	46,612	13,100	5,889	37,633
Contract Expenses								
PROF SVC, EMS	0	0	0.00	955	96	298	2,917	0
CONTRACT LABOR, EMS	0	0	0.00	0	523	0	50	0
Computer/Technical Services - Admin	0	0	0.00	400	0	0	0	0
CONSULTANT, EMS	0	0	0.00	225	0	0	0	0
SERVICE CONTRACT, EMS	3,700	3,400	8.11	3,235	3,509	1,440	70	0
STIPEND, EMS	0	0	0.00	0	6,750	5,500	2,200	3,200
Total Expenses	3,700	3,400	8.11	4,815	10,878	7,238	5,237	3,200
Personnel Misc Expenses								
TRAVEL & PER DIEM, EMS	2,750	1,850	32.73	1,748	2,593	1,259	112	391
EDUCATION & TRAINING, EMS	500	4,650	(830.00)	2,981	2,477	7,480	975	0
ASSOC DUES, EMS	0	0	0.00	0	300	0	96	0
Total Expenses	3,250	6,500	(100.00)	4,729	5,370	8,739	1,183	391
Items Expenses								

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Materials & Supplies, EMS	5,000	10,650	(113.00)	8,482	13,770	7,815	7,327	6,070
Materials & Supplies, Office EMS	500	0	0.00	0	0	0	0	0
Medical Supplies, EMS	8,500	0	0.00	1,207	1,560	346	324	605
POSTAGE, EMS	300	500	(66.67)	142	420	50	27	24
FREIGHT, EMS	600	900	(50.00)	643	1,102	504	21	50
BOOKS & SUBSCRIP, EMS	0	0	0.00	40	636	270	30	0
EQUIPMENT FUEL, EMS	1,000	600	40.00	782	944	883	606	444
UNLEADED, EMS	0	600	0.00	67	301	138	74	0
Total Expenses	15,900	13,250	16.67	11,363	18,733	10,006	8,409	7,193
Utilities Expenses								
Electricity, EMS	2,000	0	0.00	502	0	0	0	0
HEATING FUEL, EMS	2,100	500	76.19	1,085	1,811	0	0	0
TELEPHONE, EMS	2,200	2,200	0.00	2,771	3,403	2,175	1,640	1,183
Total Expenses	6,300	2,700	57.14	4,358	5,214	2,175	1,640	1,183
Maintenance Expenses								
EQUIPMENT REPAIRS, EMS	2,000	5,425	(171.25)	531	413	1,070	1,335	519
EQUIPMENT MAINT, EMS	1,000	2,000	(100.00)	206	145	566	0	118
Total Expenses	3,000	7,425	(147.50)	737	558	1,636	1,335	637
Misc Expenses								
PERMITS, EMS	650	0	0.00	0	160	10	10	10
RECORDING, EMS	0	50	0.00	0	0	0	0	0
INSURANCE, EMS	2,610	2,610	0.00	1,566	1,277	2,379	2,447	2,861
BAD DEBTS, EMS	0	0	0.00	0	12,494	17,500	22,678	1,859
Total Expenses	3,260	2,660	18.40	1,566	13,931	19,889	25,135	4,730
Capital Expenses								
SM EQ PURCH (INCL DON), EMS	0	0	0.00	0	2,541	1,785	0	0
EQUIPMENT PURCHASE >\$5000, EMS	0	0	0.00	(233)	12,964	0	0	0
CAPTIAL IMPROVEMENT	0	0	0.00	0	3,298	0	0	24
CAPTIAL IMPROVEMENT	0	0	0.00	0	536	0	0	0
Total Expenses	0	0	0.00	(233)	19,339	1,785	0	24
Total Department Expenditures	179,884	127,998	28.84	116,688	166,507	97,897	67,003	87,911

Emergency Medical Services

FY 2015

	<u>Acct #</u>		<u>Amount</u>
Salaries	17-5100		\$ 92,640
Benefits	17-5200	51,834	51,834
Contract Services Software	17-5340		3,700
Amerilert		1,200	
Systems Design		2,500	
Employee Travel, Education, & Dues			3,250
Travel	17-5410	2,750	
EMTIII			
DR		750	
Symposium		2,000	
Education & Training			
Webinars - ETT, EMTII, EMT III, CPR	17-5420	500	500
Materials & Supplies			15,900
Office supplies	17-5510	500	
Medical Supplies		8,500	
Equipment Supplies		3,500	
Class Materials	17-5530	1,500	
Postage	17-5520	300	
Freight	17-5525	600	
Vehicle Fuel (250gal @ \$4.00)	17-5650	1,000	
Utilities			6,300
Telephone	17-5630	2,200	
Old Clinic Fuel		2,100	
Old Clinic Electric		2,000	
Maintenance & Repairs			3,000
Vehicle Repairs	17-5710	1,000	
Dept Maintenance		2,000	
Vehicle Licensing & Permits	17-5845		0
Insurance	17-5850		2,610
General Liability		410	
Property		2,200	
Vehicle			
Permits		650	650
Bad Debts	17-5930		
Small Equipment	17-6200		0
Equipment >\$5000	17-6300		
Capital Improvements	17-6500		0
TOTAL			<u><u>\$179,884</u></u>

FACILITIES & PARKS

GENERAL FUND

The facilities and parks department performs maintenance and repairs for the municipal buildings and parks. The city currently has city hall, library, aquatic center, Biomass boiler, wood shop, gymnasium, day care center, fire hall, and three small parks.

Personnel: Director, Maintenance
Workers FTE: 2.75

2012-2013 Accomplishments

- Performed major repairs to the wood fired boiler for the aquatic center heating
- Maintained the parks during the summer season
- Performed emergency maintenance on facilities such as the POW Health Clinic, Aquatic Center, and City Hall
- Repair and redirect drainage around Police Station
-

2013-2014 Goals

- Replace front entrance of City Hall
- Install new entrance for Gym
- Continue maintenance as needed on wood boiler and other facilities

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Parks & Facilities								
Personnel Expenses								
SALARIES, PARKS/PUBLIC FACIL.	49,877	48,424	2.91	40,316	48,393	47,945	48,166	47,293
Vaction Offset	0	0	0.00	0	0	0	0	(1,460)
SALARIES OFFSET, Parks	0	0	0.00	0	0	0	(12,494)	0
HOURLY-FT, PARKS/PUBLIC FACIL.	39,354	38,193	2.95	30,170	35,465	41,730	52,645	50,850
HOURLY-PT, PARKS/PUBLIC FACIL.	21,600	21,816	(1.00)	0	0	1,132	(9,398)	0
PREMIUM/OT, PARKS/PUBLIC FACIL.	0	0	0.00	326	220	1,921	509	1,277
SEASONAL/TEMP, PARKS/PUBLIC FACIL.	0	0	0.00	15,994	7,826	8,431	0	0
VACATION, PARKS/PUBLIC FACIL.	0	0	0.00	378	0	0	0	0
VACATION ACCRUAL, PARKS	0	0	0.00	970	3,639	3,772	4,504	5,861
SICK, PARKS/PUBLIC FACIL.	0	0	0.00	19	796	109	2,481	5,600
OTHER COMP, PARKS/PUBLIC FACIL.	0	0	0.00	(25)	0	0	0	0
Accrued Payroll	0	0	0.00	(1,409)	1,409	0	0	0
Total Expenses	110,831	108,433	2.16	86,739	97,748	105,040	86,413	109,421
Personnel Benefits Expenses								
HEALTH INS,PARKS/PUBLIC	15,202	16,074	(5.74)	12,993	14,762	13,023	17,563	8,161
LIFE INS,PARKS/PUBLIC	60	0	0.00	50	63	50	50	60
Health Reimbursement Plan	2,750	1,500	45.45	0	2,500	30	750	500
FICA,PARKS/PUBLIC	6,871	6,723	2.15	5,361	5,733	6,232	6,869	6,582
MEDICARE,PARKS/PUBLIC	1,607	1,572	2.18	1,254	1,341	1,458	1,607	1,539
PERS,PARKS/PUBLIC	19,631	19,056	2.93	15,940	19,105	13,679	19,980	22,591
PERS,PARKS/BOILER	0	0	0.00	0	12,677	5,711	7,494	5,638
UNEMPLOYMENT, PARKS/PUBLIC FAC	0	0	0.00	(16)	0	0	2,916	2,690
WORKERS' COMP,PARKS/PUBLIC	5,943	6,262	(5.37)	4,361	4,904	4,562	7,386	7,375
Accrued Benefits	0	0	0.00	(874)	874	0	0	0
OTHER EMPL BENEFIT,PARKS/PUBLIC	75	135	(80.00)	49	307	25	(9,536)	75
Total Expenses	52,139	51,322	1.57	39,118	62,266	44,770	55,079	55,211
Contract Expenses								
PROF SVC, PARKS PF	0	0	0.00	426	245	35	0	0
TECHNICAL SVC, PARKS PF	0	0	0.00	0	0	230	0	0
CONTRACT LABOR, PARKS PF	0	7,200	0.00	2,700	3,600	3,583	6,960	6,000
SERVICE CONTRACT, PARKS PF	7,200	0	0.00	969	1,295	1,408	1,232	464
Total Expenses	7,200	7,200	0.00	4,095	5,140	5,256	8,192	6,464
Personnel Misc Expenses								
TRAVEL & PER DIEM, PARKS/PUB.F	0	0	0.00	1,628	0	1,275	0	0
EDUCATION & TRAINING, PARKS/PF	0	0	0.00	199	0	0	0	839
Total Expenses	0	0	0.00	1,827	0	1,275	0	839
Items Expenses								

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Materials & Supplies, PF	2,000	6,000	(200.00)	4,857	3,995	4,478	4,542	4,747
Materials & Supplies Parks PF	1,000	0	0.00	0	0	0	0	0
Chemical Supplies, PF	0	0	0.00	0	0	38	0	0
POSTAGE, PARKS/PUBLIC FACIL	0	0	0.00	0	5	4	0	18
FREIGHT, PARKS/PUBLIC FACIL	800	800	0.00	543	541	284	882	749
EQUIPMENT FUEL, PARKS/PUBLIC	0	500	0.00	226	328	893	455	741
UNLEADED, PARKS/PUBLIC	4,000	2,500	37.50	2,223	3,494	4,650	3,414	1,398
Total Expenses	7,800	9,800	(25.64)	7,849	8,363	10,347	9,293	7,653
Utilities Expenses								
ELECTRICITY, PARKS/PUBLIC FAC.	2,000	2,000	0.00	1,253	1,868	2,664	2,407	1,758
ELECTRICITY, PARKS NEW CLINIC	4,500	4,000	11.11	3,302	4,402	3,202	2,439	0
HEATING FUEL, PARKS/PUBLIC FAC	1,200	1,500	(25.00)	(1,198)	1,238	7,328	5,398	523
Heating Fuel, POW Clinic	1,800	4,000	(122.22)	3,533	1,492	811	1,389	0
TELEPHONE, PARKS/PUBLIC FACIL	600	500	16.67	436	565	553	1,432	876
Telephone, Parks POW Clinic	2,600	2,600	0.00	2,013	2,608	2,518	2,109	0
Total Expenses	12,700	14,600	(14.96)	9,339	12,173	17,076	15,174	3,157
Maintenance Expenses								
EQUIPMENT REPAIRS, PARKS/PF	0	6,500	0.00	1,077	3,070	6,515	2,861	4,897
EQUIPMENT REPAIRS, Hamilton Bld	0	0	0.00	0	199	26	0	0
EQUIPMENT MAINT, PARKS/PF	0	0	0.00	133	119	43	0	230
EQUIPMENT LEASE, PARKS/PF	0	0	0.00	0	75	249	298	0
BUILDING MAINT, PARKS/PF	3,000	0	0.00	944	1,965	3,202	555	112
BUILDING MAINT, POW CLinic	2,000	0	0.00	2,084	3,137	2,227	4,051	0
GROUND MAINT, PARKS/PUBLIC	0	0	0.00	675	3,264	2,719	0	0
Total Expenses	5,000	6,500	(30.00)	4,913	11,829	14,981	7,765	5,239
Misc Expenses								
PERMITS, PARKS/PF	0	0	0.00	10	20	10	20	10
INSURANCE, PARKS/PUBLIC FACIL	10,133	10,133	0.00	7,164	4,975	8,484	10,347	10,056
Total Expenses	10,133	10,133	0.00	7,174	4,995	8,494	10,367	10,066
Capital Expenses								
SM EQUIP PURCH, PARKS/PF	5,500	2,500	54.55	0	0	1,442	1,345	0
EQUIPMENT PURCHASE >\$5000, PARKS/PF	0	0	0.00	0	0	0	0	1,210
CAPITAL IMPROVEMENTS	0	8,500	0.00	0	0	6,120	0	7,490
Seaman's Park	0	0	0.00	0	0	185	0	22
Total Expenses	5,500	11,000	(100.00)	0	0	7,747	1,345	8,722
Total Department Expenditures	211,303	218,988	(3.64)	161,054	202,514	214,986	193,628	206,772

Parks & Public Facilities FY 2015

	Acct #	Amount	
Salaries	14-5100	\$	110,831
Benefits	14-5200	52,139	52,139
Contractor Services	14-5330		7,200
Janitorial - Float Plane		7,200	
New Clinic Alarm			
Education & Training	14-5410		0
Material & Supplies	14-5510	2,000	7,800
Fertilizer/Seed/chips for parks		1,000	
Freight	14-5525	800	
Equipment Fuel(1000@4.0)	14-5550	4,000	
Utilities			12,700
Electricity (Shop & POW Health)	14-5610	6,500	
Heating Fuel	14-5620	3,000	
Telephone	14-5630	600	
New Clinic Alarm telephone	14-5630.01	2,600	
Maintenance & Repairs	14-5700		5,000
Building Maintenance	14-5750	5,000	
Insurance	14-5850		10,133
General Liability		754	
Property		9,379	
Vehicle			
Equipment	14-6200		
Small Equipment	14-6300	2,500	2,500
Equipment > 5000			0
		0	
Capital Improvements	14-6500		3,000
Snow guard for new clinic		3,000	
TOTAL			\$211,303

The Craig Fire Department responds to fire calls within the city limits and has memoranda of agreements with area communities. The firemen are an all-volunteer staff of 14.

Craig Volunteer Fire Department is composed of a hand-picked group of volunteers from a variety of skill backgrounds. We have selected candidates for the department based on their ability to respond to a variety of fire call situations. For example, we recruited auto mechanics to be our motor vehicle extrication specialists, electric company workers to handle electric power issues at the fire scene, harbor department employees to direct activities when boat fires occur, Forest Service employees to handle wildland interface situations, and the local fuel distributor to manage hazmat incidents. Each of these firefighters are trained in their area of expertise by their employer and brings individual, and critical, skills to the fire department.

As a part of our organizational structure we have a ‘first responder’ that always reports directly to the fire scene, while the rest of the firefighters report to the fire hall. The first responder assesses the fire situation, determines if rescue is necessary, locates the nearest hydrant, decides what special equipment may be necessary, and reports this information to the responding apparatus while the fire trucks are en route to the fire. In this way, no time is wasted in scene appraisal when the apparatus arrives. This response structure has resulted in more than a few ‘saves’ and regularly results in less fire damage and suppression damage at fire scenes.

CVFD credits its fire safety programs in the schools, and homeowners’ conversion from wood stoves to Toyo/Monitor-type heaters, for a significant reduction in fire incidents in recent years, from 30-40 calls per year to an average of about 15-20 calls. This has been a good change for the community and for the insurance industry. The downside to this trend has been difficulty in maintaining an interest in training and drills on the part of the CVFD members. Attrition among the ranks has made recruitment necessary. However, this is a difficult task in a community that is shrinking because of a downturn in local industry. Unfortunately, we don’t have a long list of community members standing in line to become firefighters.

2013-2014 Goals

- Ensure that members of the CVFD have any substandard PPE replaced and have all of the safety equipment necessary to complete their work.
- To work more closely with the developing fire departments on Prince of Wales Island, e.g., Hollis, Naukati, to assist them with organizational development and equipment acquisition and training.
- To retain and/or recruit a full team of firefighters willing to participate fully in training exercises.

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Fire Department								
Personnel Expenses								
HOURLY-PT, FIRE	0	1,830	0.00	0	0	0	0	0
PREMIUM/OT, FIRE	0	0	0.00	146	0	0	0	0
SEASONAL/TEMP, FIRE	0	0	0.00	583	0	0	0	0
VACATION ACCRUAL, FIRE	0	0	0.00	29	0	0	0	0
Total Expenses	0	1,830	0.00	758	0	0	0	0
Personnel Benefits Expenses								
HEALTH INS, FIRE	0	0	0.00	234	0	0	0	0
LIFE INS, FIRE	0	0	0.00	0	0	0	0	0
FICA, FIRE	0	117	0.00	43	0	0	0	0
MEDICARE, FIRE	0	24	0.00	10	0	0	0	0
PERS, FIRE	0	0	0.00	150	0	0	0	0
WORKERS' COMP, FIRE	4,788	5,561	(16.14)	1,115	1,780	1,252	693	339
Total Expenses	4,788	5,702	(19.09)	1,552	1,780	1,252	693	339
Contract Expenses								
PROF SVC, FIRE	0	0	0.00	95	0	0	0	0
STEPEND, FIRE	4,500	6,000	(33.33)	3,150	6,750	9,000	7,500	8,025
CONTRACT LABOR, FIRE	0	0	0.00	105	0	0	0	0
CONSULTANT, FIRE	0	450	0.00	225	0	0	0	0
Total Expenses	4,500	6,450	(43.33)	3,575	6,750	9,000	7,500	8,025
Personnel Misc Expenses								
TRAVEL & PER DIEM, FIRE	1,100	3,200	(190.91)	0	0	0	22	0
EDUCATION & TRAINING, FIRE	1,000	1,000	0.00	0	0	0	0	0
ASSOC DUES, FIRE	0	0	0.00	0	150	50	0	0
Total Expenses	2,100	4,200	(100.00)	0	150	50	22	0
Items Expenses								
MATERIALS & SUPPLIES, FIRE	1,400	450	67.86	895	2,507	6,192	675	0
POSTAGE, FIRE	0	350	0.00	0	0	0	0	0
FREIGHT, FIRE	0	600	0.00	206	775	188	0	0
BOOKS & SUBSCRIP, FIRE	0	0	0.00	0	450	0	0	0
UNLEADED, FIRE	0	0	0.00	12	0	0	20	0
Total Expenses	1,400	1,400	0.00	1,113	3,732	6,380	695	0
Utilities Expenses								
ELECTRICITY, FIRE	1,500	2,000	(33.33)	1,081	1,615	1,626	1,370	1,094
HEATING FUEL, FIRE	2,000	2,500	(25.00)	2,292	3,027	3,719	1,843	813
EQUIPMENT FUEL, FIRE	300	300	0.00	545	222	290	256	233

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Total Expenses	3,800	4,800	(26.32)	3,918	4,864	5,635	3,469	2,140
Maintenance Expenses								
EQUIPMENT MAINTENANCE & REPAIRS, FIRE	0	1,000	50.00	333	639	476	4,049	548
BUILDING MAINT, FIRE	0	1,000	0.00	309	1,298	0	317	90
Total Expenses	2,000	2,000	0.00	642	1,937	476	4,366	638
Misc Expenses								
PERMITS, FIRE	0	0	0.00	0	45	0	35	0
INSURANCE, FIRE	4,000	4,000	0.00	2,808	2,253	3,716	3,188	3,113
Total Expenses	4,000	4,000	0.00	2,808	2,298	3,716	3,223	3,113
Capital Expenses								
EQUIPMENT REPLACEMENT, FIRE	0	1,600	0.00	0	0	0	0	0
EQUIPMENT PURCHASE, FIRE	0	0	0.00	13,043	0	0	4,084	5,363
CAPITAL IMPROVEMENT	0	0	0.00	0	142	0	0	0
Total Expenses	0	1,600	0.00	13,043	142	0	4,084	5,363
Total Department Expenditures	22,588	31,982	(41.59)	27,409	21,653	26,509	24,052	19,618

Fire

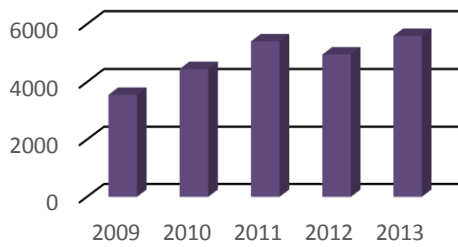
FY 2015

	<u>Acct #</u>	<u>Amount</u>
Volunteers	18-5100	4,500
Work compensation Insurance	18-5200	4,788
Contract Services		0
Amerilert		
Employee Travel, Education, & Dues		2,100
Travel	18-5410	1,600
Education & Training	18-5530	500
Materials & Supplies		1,400
Vehicle supplies	18-5510	450
Postage	18-5520	350
Freight	18-5525	600
Utilities		3,800
Electric	18-5610	1,500
Heating fuel	18-5620	2,000
Vehicle Fuel (200gal @ \$3.50)	18-5650	300
Telephone		
Maintenance & Repairs		2,000
Vehicle Repairs	18-5700	1,000
Dept Maintenance		1,000
Vehicle Licensing & Permits		
Insurance	18-5850	4,000
General Liability		361
Property		3,639
Vehicle		
Small Equipment	18-6200	0
Firefighter gear		
Equipment >\$5000		0
SCDA Tanks		
Radios		
Capital Improvements		
TOTAL		<u><u>\$22,588</u></u>

LIBRARY

GENERAL FUND

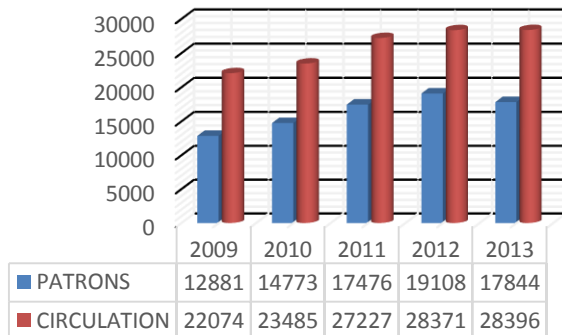
COMPUTER USERS SIGNED IN



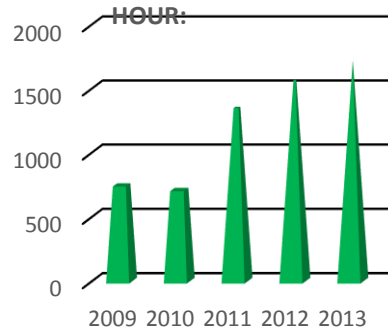
Personnel: Librarian, PT
Library Technician (1.5FTE)

Department Description: Provides to the public a wide selection of nonfiction, fiction, children, and young adult books. The library's collection emphasizes Alaska nonfiction and fiction. The library also has audio books, magazines, videos, and computers for internet access. The book collection is available for check out by the public who has been issued a library card. The library offers diverse education programs through conferencing. The library is open Monday through Saturday with limited evening hours.

Library Activity



PROGRAM PARTICIPATION/STORY HOUR:



2013-2014 Accomplishments

- Continue to offer requested and new video conferencing which included 12 author visits
- Summer Reading Program
- Toddler-Preschool Story Time
- Young Writers Workshop & Young Poets Workshop
- Writing critique group (ongoing)
- International Titles Book Club
- Camp NaNoWriMo (April & July)
- NaNoWriMo (November)
- Movie nights for kids

2014-2015 Goals

- After school literacy and science program Summer Reading World Book Night
- 20 locally-produced OWL programs
- Youth Book Club
- Teen Book Club
- Adult Computer Classes
- Pre-Development
- Teen Gaming Nights
- Writing Workshops with 49 Writers Group

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Library								
Personnel Expenses								
SALARIES, LIBRARY	40,000	37,035	7.41	30,394	36,547	35,956	23,733	23,782
Vacation Offset	0	0	0.00	0	0	0	0	(969)
HOURLY-FT, LIBRARY	0	0	0.00	1,228	0	1,340	9,770	8,014
HOURLY-PT, LIBRARY	22,620	14,138	37.50	1,319	7,289	10,446	10,983	8,922
SEASONAL/TEMP, LIBRARY	0	0	0.00	13,561	7,887	1,480	0	0
VACATION ACCRUAL, LIBRARY	0	0	0.00	1,095	(793)	527	2,369	1,910
SICK, LIBRARY	0	0	0.00	0	333	572	167	0
Accrued Payroll	0	0	0.00	(952)	952	0	0	0
Total Expenses	62,620	51,173	18.28	46,645	52,215	50,321	47,022	41,659
Personnel Benefits Expenses								
HEALTH INS, LIBRARY	24,166	25,555	(5.75)	20,679	23,472	1,936	0	15,218
LIFE INS, LIBRARY	30	0	0.00	25	32	30	10	20
Health Reimbursement Plan	4,125	750	81.82	0	0	0	0	0
FICA, LIBRARY	3,882	3,173	18.26	2,584	3,000	3,137	2,772	2,377
MEDICARE, LIBRARY	908	742	18.28	604	698	728	648	556
PERS, LIBRARY	8,800	8,148	7.41	6,687	8,040	12,896	0	5,262
PERS Relief, Library	0	0	0.00	0	5,335	5,925	0	1,313
UNEMPLOYMENT, LIBRARY	0	0	0.00	2,128	0	0	0	72
WORKERS' COMP, LIBRARY	299	343	(14.72)	183	212	238	246	481
Accrued Benefits	0	0	0.00	(590)	590	0	0	0
OTHER EMPL BENEFIT, LIBRARY	50	80	(60.00)	81	70	50	100	125
Total Expenses	42,260	38,791	8.21	32,381	41,449	24,940	3,776	25,424
Contract Expenses								
PROF SVC, LIBRARY	0	0	0.00	96	241	771	829	0
CONTRACT LABOR, LIBRARY	0	0	0.00	0	0	0	555	419
SERVICE CONTRACT, LIBRARY	0	0	0.00	105	32	22	231	126
Total Expenses	0	0	0.00	201	273	793	1,615	545
Personnel Misc Expenses								
TRAVEL & PER DIEM, LIBRARY	0	0	0.00	0	1,774	1,291	781	845
EDUCATION & TRAINING, LIBRARY	0	235	0.00	0	0	0	0	(305)
ASSOC DUES, LIBRARY	235	0	0.00	0	829	0	428	678
Total Expenses	235	235	0.00	0	2,603	1,291	1,209	1,218
Items Expenses								
MATERIALS & SUPPLIES, LIBRARY	2,800	3,000	(7.14)	4,164	4,723	5,119	2,493	2,296
POSTAGE, LIBRARY	0	800	0.00	344	383	395	556	785
POSTAGE, LIBRARY GRANT	800	150	81.25	0	0	0	0	0
FREIGHT, LIBRARY	150	0	0.00	219	95	215	60	182

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
BOOKS & SUBSCRIP, LIBRARY	0	0	0.00	0	155	90	276	868
BOOKS, LIBRARY	3,500	4,000	(14.29)	4,109	3,375	4,329	4,773	5,042
SUBSCRIPTIONS, LIBRARY	700	1,200	(71.43)	175	405	393	403	478
AUDIO/VIDEO, LIBRARY	1,200	700	41.67	1,048	425	1,539	1,383	1,413
Total Expenses	9,150	9,850	(7.65)	10,059	9,561	12,080	9,944	11,064
Utilities Expenses								
ELECTRICITY, LIBRARY	4,000	3,000	25.00	2,632	3,407	2,797	2,753	2,715
HEATING FUEL, LIBRARY	2,800	2,800	0.00	1,415	1,758	2,508	2,126	2,141
TELEPHONE, LIBRARY	1,960	1,000	48.98	72	1,090	1,765	303	1,050
Total Expenses	8,760	6,800	22.37	4,119	6,255	7,070	5,182	5,906
Maintenance Expenses								
EQUIPMENT REPAIRS, LIBRARY	800	0	0.00	0	147	227	0	19
EQUIPMENT MAINT, LIBRARY	0	1,000	0.00	0	124	0	0	0
BUILDING MAINT, LIBRARY	200	0	0.00	0	25	0	0	53
Total Expenses	1,000	1,000	0.00	0	296	227	0	72
Misc Expenses								
PERMITS, LIBRARY	0	0	0.00	0	0	65	62	0
INSURANCE, LIBRARY	803	803	0.00	405	406	477	582	1,233
Reimbursement Exp	0	0	0.00	0	0	583	0	0
Total Expenses	803	803	0.00	405	406	1,125	644	1,233
Capital Expenses								
SM EQUIP PURCH, LIBRARY	0	0	0.00	0	0	0	0	424
EQUIPMENT PURCHASE >\$5000, LIBRARY	0	0	0.00	0	1,119	8,363	0	0
CAPITAL IMPROVEMENT, LIBRARY	0	10,000	0.00	0	0	0	0	0
Total Expenses	0	10,000	0.00	0	1,119	8,363	0	424
Total Department Expenditures	124,828	118,652	4.95	93,810	114,177	106,210	69,392	87,545

Library

FY 2015

	Acct #	Amount	
Salaries	19-5100	\$	62,620
Benefits	19-5200	42,260	42,260
Contract services	19-5330	0	0
Computer support			
Interlibrary Loan			
Employee Travel, Education, & Dues			235
Travel	19-5410		
Library Conference			
Education & Training	19-5430		
AKLA CONFERENCE			
Dues	19-5430		
American Library Assoc		100	
AKLA CONFERENCE		135	
Materials & Supplies			9,150
Materials	19-5510	2,800	
Books	19-5531	3,500	
Audio & Visual	19-5535	1,200	
Subscriptions	19-5532	700	
Postage	19-5520	800	
Freight	19-5525	150	
Utilities			8,760
Electric	19-5610	4,000	
Heating Fuel (800 gal @ \$3.50)	19-5620	2,800	
Telephone	19-5630	1,000	
DSL Internet		960	
Maintenance & Repairs	19-5700		1,000
Repairs		800	
Building Maint		200	
Insurance	19-5800	803	803
Small Equipment Purchases	19-6200		
Equipment >\$5000	19-6300		
Capital Improvements	19-6500		0
			<hr/>
			<u>\$124,828</u> <hr/>

Department Description: The Craig Planning and Zoning Department is responsible for land use issues, building permits, coastal management, emergency planning and economic development. The department reviews development proposals, processes building permits and performs code enforcement for land development issues. The department serves as staff for the five-member Planning Commission. Planning commissioners are appointed by the Mayor. The department manages various land use permits, leases/sales of city land, mapping and capital projects for the city.

Personnel: Planner
FTE: 1

2012/13 Accomplishments

Design for Tanner Crab Court and Salmonberry Subdivision Utility Extensions
Craig Community Streets Phase III Construction and Phase IV Design
USACE Cannery Site Harbor Study – Federal Interest Calculation
Installation of Warning Sirens and completion of Tsunami Ready Status
Construction for Tanner Crab Court and Salmonberry Subdivision Utility Extensions
Residential Land Sale (9 lots in Tanner Crab Court and Salmonberry Subdivision)

2014/2015 Projects

- State Legislative and Federal Appropriations Requests for during 2015 legislature
 - Public Works Heavy Equipment
 - Harbor Construction
 - Design of New or Expanded Library
 - Fire/EMS Hall Construction
- Continue working with USACE Cannery Site Harbor Study – Federal Interest Calculation
- Sell remaining 3 lots in Salmonberry Subdivision

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Planning								
Personnel Expenses								
SALARIES, PLANNING	49,776	49,283	0.99	40,446	38,625	47,264	46,479	43,027
Vacation Offset	0	0	0.00	0	0	0	0	(706)
SALARIES OFFSET, PLANNING	(6,000)	(6,000)	100.00	0	0	(9,407)	(9,504)	(10,820)
HOURLY-PT, PLANNING	0	0	0.00	0	0	0	(5,913)	0
VACATION ACCRUAL,PLAN	0	0	0.00	3,328	(811)	1,517	497	3,177
Accrued Payroll	0	0	0.00	(705)	705	0	0	0
Total Expenses	43,776	43,283	1.13	43,069	38,519	39,374	31,559	34,678
Personnel Benefits Expenses								
HEALTH INS, PLANNING	17,372	25,555	(47.10)	14,860	22,860	23,669	23,312	22,012
LIFE INS, PLANNING	30	30	0.00	25	32	30	30	30
Health Reimbursement Plan	2,750	2,250	18.18	0	371	0	0	0
FICA, PLANNING	3,086	3,056	0.97	2,370	2,804	2,711	2,683	2,689
MEDICARE, PLANNING	722	715	0.97	554	656	634	627	629
PERS, PLANNING	10,951	10,842	1.00	8,898	10,700	15,175	10,095	10,095
PERS Relief, PLANNING	0	0	0.00	0	7,100	0	3,786	2,519
WORKERS' COMP, PLANNING	238	331	(39.08)	176	177	227	272	448
Accrued Benefits	0	0	0.00	(437)	437	0	0	0
OTHER EMPL BENEFIT, PLANNING	25	25	0.00	96	100	99	148	25
Total Expenses	35,174	42,804	(21.69)	26,542	45,237	42,545	40,953	38,447
Contract Expenses								
PROF SVC, PLANNING	0	0	0.00	179	179	179	860	0
CONTRACT LABOR, PLANNING	0	0	0.00	0	0	0	102	0
SERVICE CONTRACT, PLANNING	0	0	0.00	40	0	0	1,150	0
Total Expenses	0	0	0.00	219	179	179	2,112	0
Personnel Misc Expenses								
TRAVEL & PER DIEM, PLANNING	0	500	0.00	0	435	1,933	1,779	0
EDUCATION & TRAINING, PLANNING	500	0	0.00	279	569	0	0	0
Total Expenses	500	500	0.00	279	1,004	1,933	1,779	0
Items Expenses								
Materials & Supplies, Planning	500	1,000	(100.00)	150	1,284	1,292	2,848	4,182
POSTAGE, PLANNING	50	50	0.00	0	0	0	0	0
FREIGHT, PLANNING	0	0	0.00	7	72	154	0	0
Grant Funding Expenditures	0	500	0.00	0	43	1,019	478	532
Total Expenses	550	1,550	(181.82)	157	1,399	2,465	3,326	4,714
Utlities Expenses								
Total Expenses	0	0	0.00	0	0	0	0	0

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Maintenance Expenses								
Total Expenses	0	0	0.00	0	0	0	0	0
Misc Expenses								
PUBLIC/ADV, PLANNING	200	1,000	(400.00)	0	45	398	978	690
RECORDING, PLANNING	200	200	0.00	20	55	105	205	95
INSURANCE, PLANNING	20	20	0.00	81	6	139	206	477
Total Expenses	420	1,220	(190.48)	101	106	642	1,389	1,262
Capital Expenses								
SM EQUIP PURCH, PLANNING	0	0	0.00	0	0	8,151	0	0
Total Expenses	0	0	0.00	0	0	8,151	0	0
Total Department Expenditures	80,420	89,357	(11.11)	70,367	86,444	95,289	81,118	79,101

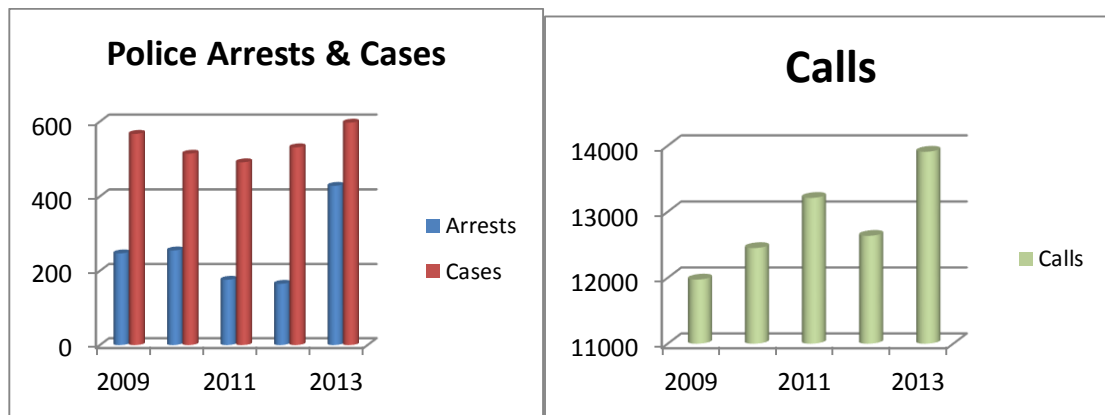
Planning

FY 2015

Salaries	13-5110	\$	43,776
City Planner, (6,000 Reimb LEPC Grants)			
Benefits	13-5200	35,174	35,174
Contractual Services	13-5310		
Employee Travel, Education, & Dues			500
Plan Commissioner Training,	13-5410		
Conference	13-5420	500	
Materials & Supplies	13-5510	500	550
Books, Subscriptions	13-5530	0	
Postage	13-5520	50	
Freight	13-5525	0	
Equipment Repairs	13-5700		0
Advertising - Legal Notices	13-5840		200
Recording	13-5845		200
Insurance	13-5850		20
Equipment Purchases	13-6200		0
Total		\$	80,420

The Police Department is responsible for the public safety of the citizens of Craig, AK. The police department provides a secure facility for housing prisoners for Prince of Wales Island.

Personnel: Police Chief, Sergeant, three (3) Officers, Six(6) Dispatchers (10.5 FTE)



As of March 2014, Department has been certified, obtained new equipment and currently has 2 staff certified to issue TSA Prescreening / TWIC Cards / CDL Hazmat Fingerprinting. Before the end of 2014, 2 additional staff members will complete the certification process, to also be able to provide these services.

Department is fully staffed, with officers and dispatchers. New Officer D'Amelio is a Federal Firearms Instructor and once he obtains his Alaska Police Officer's Certification, he will become the Firearms Instructor for CPD.

Drug Investigations are still high, arrests are up as are drug related agency assists.

With use of drug money seized, new equipment has been obtained to further assist in drug investigations.

Community of Hollis has expressed interest of having Craig Dispatch Center take all emergency calls for their community. I've been working with Hollis for a long time, in attempts to reach this goal. If they complete all required tasks, an agreement could be met soon.

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Police								
Personnel Expenses								
Salaries, Police	67,841	64,411	5.06	54,801	64,821	60,498	69,019	69,019
Vacation Offset	0	0	0.00	0	0	0	0	(531)
Hourly-FT, Police	200,200	205,501	(2.65)	104,744	162,483	342,231	335,410	338,725
Hourly-FT, Dispatcher	183,963	171,675	6.68	129,911	146,196	0	0	0
Hourly-PT, Police	0	0	0.00	0	0	409	0	0
Hourly-PT, Dispatcher	15,600	14,732	5.56	8,483	18,600	0	0	0
Overtime, Police	20,618	21,164	(2.65)	17,100	15,493	21,353	19,613	25,807
Overtime, Dispatcher	12,572	11,424	9.13	12,899	11,235	0	0	0
On-Call, Police	17,400	15,000	13.79	12,576	13,308	16,929	16,521	15,804
Seasonal/Temp., Police	0	0	0.00	16,888	0	1,979	0	0
Seasonal/Temp., Dispatchers	0	0	0.00	4,875	0	0	0	0
Vacation, Police	0	0	0.00	1,634	0	0	0	0
Vacation, Dispatcher	0	0	0.00	2,325	0	0	0	0
Vacation Accrual, Police	0	0	0.00	2,360	10,864	15,285	11,413	32,108
Vacational Accrual, Dispatcher	0	0	0.00	8,148	14,654	0	0	0
Sick Pay, Police	0	0	0.00	2,419	3,972	3,883	3,502	6,531
Sick Pay, Dispatcher	0	0	0.00	5,665	3,515	0	0	0
Accrued Payroll	0	0	0.00	(6,229)	6,229	0	0	0
Total Expenses	518,194	503,907	2.76	378,599	471,370	462,567	455,478	487,463
Personnel Benefits Expenses								
Employee Benefits, Dispatchers	0	0	0.00	0	40	0	0	0
Health Ins., Police	94,493	82,407	12.79	39,490	55,902	115,178	126,965	133,679
Health Ins., Dispatchers	56,740	52,813	6.92	42,704	44,247	0	0	0
Life Ins., Police	60	0	0.00	51	101	243	260	324
Life Ins., Dispatchers	60	0	0.00	125	68	0	0	0
Health Reimbursement Plan, Police	17,875	6,000	66.43	756	6,644	30	1,289	1,129
Health Reimb. Dispatcher	9,625	6,000	37.66	2,500	1,250	0	0	0
FICA, Police	18,977	18,977	0.00	12,895	16,227	28,217	27,809	28,690
FICA, Dispatcher	13,152	12,266	6.74	10,509	11,639	0	0	0
Medicare Tax, Police	4,438	4,438	0.00	3,016	3,795	6,599	6,504	6,731
Medicare Tax, Dispatcher	3,076	2,869	6.73	2,458	2,722	0	0	0
PERs, Police	56,470	56,301	0.30	42,882	76,098	90,882	85,593	91,206
PERs, Dispatcher	43,238	40,282	6.84	35,237	71,712	41,755	0	0
PERs Relief, Police	0	0	0.00	0	0	0	32,103	22,762
Unemployment, Police	0	0	0.00	7,770	260	7,025	811	215
Workers' Comp, Police	10,608	11,683	(10.13)	13,101	13,534	14,500	16,067	20,258
Workers' Comp, Dispatcher	7,352	7,551	(2.71)	0	0	0	0	0
Accrued Benefits	0	0	0.00	(3,863)	3,863	0	0	0
Other Employ. Benfits, Police	2,690	2,750	(2.23)	2,895	3,511	2,470	2,333	2,284
Other Empl. Benefit, Dispatcher	240	275	(14.58)	147	0	0	0	0
Total Expenses	339,094	304,612	10.17	212,673	311,613	306,899	299,734	307,278

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Contract Expenses								
Professional Services, Police	0	0	0.00	555	1,464	1,869	113	0
Technical Services, Police	1,000	0	0.00	75	315	0	0	0
Contract Labor, Police	0	0	0.00	0	0	0	0	40
Consultant, Police	0	0	0.00	0	0	0	670	0
Service Contract, Police	0	1,000	0.00	279	1,248	402	1,275	1,895
Total Expenses	1,000	1,000	0.00	909	3,027	2,271	2,058	1,935
Personnel Misc Expenses								
Travel & Per Diem, Police	1,000	1,000	0.00	1,135	2,042	3,113	3,109	0
Education & Training, Police	1,000	1,000	0.00	1,029	549	1,005	0	399
Assoc. Dues, Police	0	0	0.00	595	295	25	25	0
Total Expenses	2,000	2,000	0.00	2,759	2,886	4,143	3,134	399
Items Expenses								
Materials & Supplies, Police	0	2,000	0.00	4,599	4,369	8,443	9,170	10,144
Jail Mat/Supplies, Police	4,000	2,000	50.00	4,051	4,737	6,223	280	685
DMV Mat/Supplies, Police	3,000	0	0.00	0	0	0	0	0
Officer Supplies, Police	3,000	4,530	(51.00)	0	190	248	71	0
Jail Expense, Police	0	0	0.00	0	96	835	540	935
Jail Food, Police	18,000	16,000	11.11	14,786	15,187	13,643	14,546	11,316
Prisoner Supplies, Police	0	0	0.00	0	0	389	0	0
Other Jail Exp, Police	0	0	0.00	781	1,151	141	0	0
Postage, Police	800	800	0.00	961	906	792	647	373
Freight, Police	500	500	0.00	848	658	430	390	685
Freight, Jail	0	0	0.00	100	0	0	0	0
UNLEADED Fuel, POLICE	10,000	16,000	(60.00)	7,936	12,177	15,592	11,777	11,070
Total Expenses	39,300	41,830	(6.44)	34,062	39,471	46,736	37,421	35,208
Utilities Expenses								
ELECTRICITY, POLICE	10,000	10,500	(5.00)	7,105	9,531	9,659	9,644	9,341
HEATING FUEL, POLICE	7,000	6,400	8.57	3,801	4,415	4,178	4,059	3,589
TELEPHONE, POLICE	7,500	7,500	0.00	7,138	8,219	8,459	7,762	8,203
Satellite Phone, Police	0	0	0.00	0	0	0	39	467
Total Expenses	24,500	24,400	0.41	18,044	22,165	22,296	21,504	21,600
Maintenance Expenses								
EQUIPMENT REPAIRS& Maint, POLICE	0	4,000	0.00	3,806	4,072	6,139	13,028	5,644
BLD & GROUNDS MAINT, POLICE	1,000	1,000	0.00	474	820	905	389	686
Total Expenses	1,000	5,000	(400.00)	4,280	4,892	7,044	13,417	6,330
Misc Expenses								

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
PERMITS, POLICE	900	0	0.00	50	50	10	40	0
PUBLIC/ADV, POLICE	0	0	0.00	0	0	190	0	10
RECORDING	0	900	0.00	0	0	0	10	0
INSURANCE, POLICE	14,705	14,705	0.00	11,827	7,564	11,401	17,210	13,239
CC FEES, ADMIN	1,200	1,200	0.00	949	1,093	1,069	0	0
UNDERCOVER ACTIVITY, POLICE	0	0	0.00	0	0	0	1,000	0
OTHER EXPENSES, POLICE	0	0	0.00	25	44	126	124	1,000
Reimbursement Exp	0	0	0.00	1,355	1,471	(768)	0	1,944
Total Expenses	16,805	16,805	0.00	14,206	10,222	12,028	18,384	16,193
Capital Expenses								
SM EQUIP PURCH, POLICE	1,000	3,400	(240.00)	3,675	3,318	1,178	1,817	1,363
SM EQUIP/JAIL, POLICE	0	0	0.00	3,908	3,297	9,382	0	0
EQUIP PURCH > \$5000, POLICE	0	0	0.00	0	14,011	0	5,746	0
EQUIP PURCH > \$5000, JAIL/POLICE	0	0	0.00	0	863	0	0	0
CAPITAL IMPROVEMENTS	0	0	0.00	0	0	0	0	1,255
Total Expenses	1,000	3,400	(240.00)	7,583	21,489	10,560	7,563	2,618
Total Department Expenditures	942,893	902,954	4.24	673,115	887,135	874,544	858,693	879,024

Police

FY 2015

	<u>Acct #</u>		<u>Amount</u>
Salaries	16-5100		518,194
Benefits	16-5200	339,095	339,095
Contract Services	16-5320		1,000
IT Support		1,000	
Travel & Education			2,000
Travel	16-5410	1,000	
Education	16-5420	1,000	
Materials & Supplies	16-5510		39,300
Uniforms		1,000	
Patrol Officer supplies	16-5515.0	2,000	
Office supplies	16-5510.0	3,000	
Jail Supplies	16-5519.0	4,000	
Jail Food	16-5519.01	18,000	
Vehicle Fuel (2500 @4.00)	16-5652	10,000	
Postage	16-5520	800	
Freight	16-5525	500	
Utilities			24,500
Electric	16-5610	10,000	
Heating (1600gal @ \$4.00)	16-5620	7,000	
Telephone	16-5630	7,500	
Maintenance & Repairs	16-5710		1,000
Vehicle Repairs	16-5700	0	
Building & Grounds Maint	16-5750	1,000	
Advertising	16-5840		
Licensing Vehicles & Software	16-5845		900
Credit Card Fees			1,200
Insurance	16-5850		14,705
General Liability			
Property Liability			
Vehicle			
Small Equipment	16-6200	1,000	1,000
Equipment >5000	16-6300	0.00	0
Capital Improvements	16-6500		
TOTAL			<u><u>\$942,893</u></u>

RECREATION

GENERAL FUND

Purpose: Provide recreational activities for the public.

Personnel: Director (1 FTE)

Activities:

- Rolling Skating
- Spring & Fall Soccer
- Volleyball
- Swap Meet
- Bazaar
- Karate
- Aerobics
- Gymnastics

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Recreation								
Personnel Expenses								
SALARIES, RECREATION	35,304	35,304	0.00	28,973	34,839	34,275	33,936	33,936
Vacatin Offset	0	0	0.00	0	0	0	0	(522)
HOURLY-FT, RECREATION	0	0	0.00	0	0	696	988	1,562
HOURLY-PT, RECREATION	7,920	2,639	66.68	0	0	253	31	136
PREMIUM/OT, RECREATION	0	0	0.00	0	0	0	0	261
SEASONAL/TEMP, RECREATION	0	0	0.00	757	0	327	0	0
VACATION ACCRUAL, REC	0	0	0.00	(452)	615	(593)	1,369	1,958
Accrued Payroll	0	0	0.00	(505)	505	0	0	0
Total Expenses	43,224	37,943	12.22	28,773	35,959	34,958	36,324	37,331
Personnel Benefits Expenses								
HEALTH INS, RECREATION	14,395	15,223	(5.75)	12,315	14,269	14,098	13,900	17,573
LIFE INS, RECREATION	30	0	0.00	25	32	30	30	30
Health Reimbursement Plan	4,125	2,250	45.45	0	2,012	30	1,044	0
FICA, RECREATION	2,680	2,352	12.24	1,712	2,011	2,074	2,048	2,102
MEDICARE, RECREATION	627	550	12.28	400	470	485	479	492
PERS, RECREATION	7,767	7,767	0.00	6,374	7,665	7,541	7,466	7,523
PERS Relief, Recreation	0	0	0.00	0	5,086	3,464	2,800	1,878
WORKERS' COMP, RECREATION	206	255	(23.79)	1,662	189	173	1,970	1,453
Accrued Benefits	0	0	0.00	(313)	313	0	0	0
OTHER EMPL BENEFIT, RECREATION	75	55	26.67	50	25	0	25	25
Total Expenses	29,905	28,452	4.86	22,225	32,072	27,895	29,762	31,076
Contract Expenses								
PROF SVC, RECREATION	0	0	0.00	110	0	0	0	730
CONTRACT LABOR, RECREATION	2,500	3,500	(40.00)	1,526	295	1,152	1,779	2,520
SERVICE CONTRACT, RECREATION	0	0	0.00	551	912	473	42	118
Total Expenses	2,500	3,500	(40.00)	2,187	1,207	1,625	1,821	3,368
Personnel Misc Expenses								
TRAVEL & PER DIEM, RECREATION	0	0	0.00	0	28	0	0	0
Total Expenses	0	0	0.00	0	28	0	0	0
Items Expenses								
MATERIALS/SUPPLIES, RECREATION	1,000	1,000	0.00	2,010	4,441	1,995	1,488	3,176
POSTAGE, RECREATION	0	0	0.00	1	38	15	(33)	3
FREIGHT, RECREATION	0	0	0.00	159	874	309	0	176
Total Expenses	1,000	1,000	0.00	2,170	5,353	2,319	1,455	3,355
Utlities Expenses								

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
ELECTRICITY, RECREATION	3,500	4,000	(14.29)	2,766	3,730	3,285	2,741	3,971
HEATING FUEL, GYM	10,000	12,400	(24.00)	9,849	11,199	14,265	10,501	11,672
HEATING FUEL, Youth Center	2,000	6,000	(200.00)	0	876	0	0	0
TELEPHONE, RECREATION	1,500	1,500	0.00	1,480	1,934	1,876	2,300	2,532
Total Expenses	17,000	23,900	(40.59)	14,095	17,739	19,426	15,542	18,175
Maintenance Expenses								
BUILDING MAINT, RECREATION	1,000	800	20.00	958	176	1,182	129	271
Total Expenses	1,000	800	20.00	958	176	1,182	129	271
Misc Expenses								
INSURANCE, RECREATION	3,411	2,035	40.34	1,431	990	1,670	1,890	2,648
Total Expenses	3,411	2,035	40.34	1,431	990	1,670	1,890	2,648
Capital Expenses								
SM EQUIP PURCH, RECREATION	0	0	0.00	0	900	0	0	400
EQUIPMENT PURCHASE, RECREATION	0	0	0.00	0	0	0	1,643	3
Total Expenses	0	0	0.00	0	900	0	1,643	403
Total Department Expenditures	98,040	97,630	0.42	71,839	94,424	89,075	88,566	96,627

Recreation

FY 2015

	<u>Acct #</u>	<u>Amount</u>	
Salaries	24-5100	\$	43,224
Benefits	24-5200	29,905	29,905
Contract Services CLASSES, MISC. INSTRUCTORS, REC PROGRAMS	24-5330	2,500	2,500
Travel Instructor	24-5410		
Materials & Supplies T-Shirts -Soccer, V-Ball, B-Ball	24-5510	800	1,000
Office Supplies		200	
Postage	24-5520		
Utilities			17,000
Electric	24-5610	3,500	
Heating Fuel/City GYM (2500 gal @ \$4.00)	24-5620	10,000	
Heating Fuel/Youth Center (500GAL @ \$4.00)		2,000	
Telephone	24-5630	1,500	
Maintenance & Repairs Equipment Repairs	24-5750		1,000
Building Maintenance		1,000	
Insurance	24-5850	3,411	3,411
Equipment Purchases	24-6200		
Capital Improvements	24-6500		
TOTAL			<u><u>\$98,040</u></u>

The Public Works Department maintains the city streets, and equipment. The department also operates the wastewater treatment plant, the water treatment plant and does collection of industrial and residential waste.

This crew takes the care required to make and distribute drinking water; disassemble lift station pumps to remove a wash rag from the impeller to return service for the residents and watched the snow plow/sander slide down the hills in town while removing snow.

Personnel: Director,
Water Treatment
Operator, Wastewater
Treatment Operator,
Utility Worker
FTE: 7

2013-2014 Accomplishments

- Unmetered services to metered
- Participated in master plan development with new sewer camera
- 4 water main repairs
- Rebuilt city trash can containers
- Helped with the street paving project

2014-2015 Goals

- Implement new solid waste collection equipment and procedures
- Repair/recondition/clean up public works facilities
- Staff the department to protect and maintain city assets
- Continue operation of the city facilities and services

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Public Works								
Personnel Expenses								
SALARIES, PUBLIC WORKS	40,500	40,230	0.67	39,129	31,260	21,868	26,730	40,315
Vacation Offset	0	0	0.00	0	0	0	0	(583)
SALARIES OFFSET, PLANNING	0	0	0.00	0	0	0	(6,906)	0
HOURLY-FT, PUBLIC WORKS	77,647	53,706	30.83	22,921	38,073	28,527	47,584	37,671
Hourly-FT Roads	0	0	0.00	2,674	7,221	0	0	0
PREMIUM/OT, PUBLIC WORKS	7,284	5,835	19.89	709	2,373	2,147	8,975	4,829
ON-CALL, PUBLIC WORKS	0	0	0.00	0	1,600	0	221	461
SEASONAL/TEMP, PUBLIC WORKS	0	0	0.00	6,050	24,186	12,158	0	0
SEASONAL/TEMP, ROADS	0	0	0.00	304	0	0	0	0
VACATION, PUBLIC WORKS	0	0	0.00	608	0	0	0	0
VACATION ACCRUAL, PUBLIC WKS	0	0	0.00	1,725	3,526	2,289	3,101	7,460
SICK, PUBLIC WORKS	0	0	0.00	973	941	0	1,139	2,775
Accrued Payroll	0	0	0.00	(1,764)	1,764	0	0	0
Total Expenses	125,431	99,771	20.46	73,329	110,944	66,989	80,844	92,928
Personnel Benefits Expenses								
HEALTH INS,PUBLIC WORKS	29,378	20,368	30.67	21,138	13,522	14,534	22,638	37,796
LIFE INS,PUBLIC WORKS	40	0	0.00	38	33	27	39	32
Health Reimbursement Plan	4,000	2,678	33.05	0	0	2,530	3,686	0
FICA,PUBLIC WORKS	7,847	6,244	20.43	4,567	6,935	4,071	4,597	6,237
MEDICARE,PUBLIC WORKS	1,835	1,460	20.44	1,068	1,622	952	1,075	1,459
PERS,PUBLIC WORKS	27,845	22,156	20.43	15,407	13,899	10,758	15,467	22,144
PERS Relief,PUBLIC WORKS	0	0	0.00	0	9,223	4,943	5,801	5,526
UNEMPLOYMENT, PUBLIC WORKS	0	0	0.00	0	0	552	8,274	0
WORKERS' COMP,PUBLIC WORKS	9,742	8,961	8.02	2,047	4,079	5,772	4,725	6,845
Accrued Benefits	0	0	0.00	(1,094)	1,094	0	0	0
OTHER EMPL BENEFIT,PUBLIC WORKS	722	580	19.67	176	791	1,676	100	(74)
Total Expenses	81,409	62,447	23.29	43,347	51,198	45,815	66,402	79,965
Contract Expenses								
PROF SVC, PUB WORKS	0	0	0.00	168	302	363	0	100
TECHNICAL SVC, PUB WORKS	0	500	0.00	0	80	110	0	0
CONTRACT LABOR, PUB WORKS	0	0	0.00	0	0	0	403	0
SERVICE CONTRACT, PUB WORKS	500	0	0.00	272	135	71	195	898
Total Expenses	500	500	0.00	440	517	544	598	998
Personnel Misc Expenses								
TRAVEL & PER DIEM, PUB WORKS	1,000	1,000	0.00	559	1,378	1,856	155	101
EDUCATION & TRAINING, PUB WRKS	500	0	0.00	106	544	50	0	0
ASSOC DUES, PUB WRKS	175	175	0.00	0	0	0	80	25
Total Expenses	1,675	1,175	29.85	665	1,922	1,906	235	126

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Items Expenses								
Materials & Supplies, P W	2,500	7,000	(180.00)	4,618	9,632	6,058	5,341	9,495
Materials, Safety PW	0	0	0.00	892	0	0	0	0
Materials, Office PW	1,440	0	0.00	20	0	0	0	0
Materials, Shop PW	4,000	0	0.00	0	0	0	0	0
Chemical Supplies, P W	0	0	0.00	0	0	53	0	0
POSTAGE, PUBLIC WORKS	0	0	0.00	29	14	97	49	0
FREIGHT, PUBLIC WORKS	2,000	1,000	50.00	640	733	176	123	930
BOOKS & SUBSCRIP, PUB.WORKS	0	0	0.00	0	0	150	0	80
EQUIPMENT FUEL, PUBLIC WORKS	4,000	4,000	0.00	3,714	3,952	5,904	4,847	11,994
UNLEADED, PUBLIC WORKS	4,800	7,100	(47.92)	2,848	3,752	4,002	3,983	5,257
Total Expenses	18,740	19,100	(1.92)	12,761	18,083	16,440	14,343	27,756
Utilities Expenses								
ELECTRICITY, PUBLIC WORKS	4,500	4,500	0.00	3,080	4,122	5,134	3,335	3,180
ELECTRICITY, STREET LIGHTS	6,000	3,500	41.67	3,880	5,218	8,650	8,790	7,830
HEATING FUEL, PUBLIC WORKS	4,800	4,800	0.00	2,942	5,289	5,555	3,956	3,356
PROPANE HEAT, PUBLIC WORKS	0	0	0.00	0	0	57	0	0
TELEPHONE, PUBLIC WORKS	2,800	2,800	0.00	3,463	3,122	2,687	2,644	2,662
PROPANE, PUBLIC WORKS	500	0	0.00	65	13	268	201	153
Total Expenses	18,600	15,600	16.13	13,430	17,764	22,351	18,926	17,181
Maintenance Expenses								
EQUIPMENT MAINTENANCE & REPAIRS, PUBLIC WRKS	5,000	3,500	30.00	4,694	5,634	5,687	5,098	8,530
Equip. Maintenance & Repairs St Lights PW	500	0	0.00	0	0	0	0	0
Equip. Maintenance & Repairs Fleet PW	10,000	0	0.00	0	0	0	0	0
EQUIPMENT LEASE, PUBLIC WORKS	0	0	0.00	56	0	9	249	0
BUILDING MAINT, PUBLIC WORKS	1,500	2,700	(80.00)	343	756	1,016	60	0
ROAD MAINT: NATL FOREST RECPTS	0	500	0.00	0	0	0	0	0
Total Expenses	17,000	6,700	60.59	5,093	6,390	6,712	5,407	8,530
Misc Expenses								
PERMITS, PUBLIC WRKS	0	0	0.00	0	50	0	60	0
PUBLIC/ADV, PUBLIC WORKS	0	0	0.00	0	0	576	35	0
RECORDING, PUBLIC WORKS	50	50	0.00	0	0	0	0	0
INSURANCE, PUBLIC WORKS	5,000	5,000	0.00	3,393	2,558	4,915	7,269	8,526
IMPOUNDS/JUNK VEHICLES PUB.WKS	0	0	0.00	0	0	0	440	400
OTHER EXPENSES, PUBLIC WORKS	0	0	0.00	0	0	0	0	0
Total Expenses	5,050	5,050	0.00	3,393	2,608	5,491	7,804	8,926
Capital Expenses								
SM EQUIP PURCH, PUBLIC WORKS	2,000	2,000	0.00	3,227	1,057	1,221	0	410

City of Craig
Expenditures Multi Year with Current Budget
June 30, 2015

	2015 Budget	2014 Budget	% Change FY15 vs. FY 14	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
EQUIPMENT PURCHASE >\$5000, PUB WORKS	0	0	0.00	0	1,023	1,800	0	0
CAPITAL IMPROVEMENTS	0	0	0.00	0	0	6,000	0	79
Total Expenses	2,000	2,000	0.00	3,227	2,080	9,021	0	489
Total Department Expenditures	270,405	212,343	21.47	155,685	211,506	175,269	194,559	236,899

Public Works

FY 2015

	Acct #	Amount	
Salaries	15-5100	\$	125,432
Employee Benefits	15-5200	81,410	81,410
Contractual Services	15-5300		500
Drug Testing	15-5350	300	
Equipment Lease	15-5283	200	
Travel & Education			1,675
Misc Travel	15-5410	1,000	
Training	15-5420	500	
Dues	15-5430	175	
Material & Supplies			19,240
Misc Supplies	15-5510	2,500	
Office Supplies		1,440	
Shop Supplies		2,500	
Shop Tools		1,500	
Equipment Fuel (2200 4.00)	15-5650	8,800	
Propane		500	
Postage	15-5520	0	
Freight	15-5525	2,000	
Utility			18,100
Electricity, Street Lights	15-5612	6,000	
Electricity	15-5610	4,500	
Heating Fuel (1200gal @ \$4.00)	15-5620	4,800	
Telephone/DSL	15-5630	2,800	
Repairs & Maintenance			17,000
Equipment Repairs	15-5700	5,000	
Street Light Maint.		500	
Building maint.	15-5750	1,500	
Department Fleet Maint.		10,000	
Miscellaneous			
Advertising	15-5840		0
Vehicle Licensing	15-5845		50
Insurance	15-5850		5,000
Property Liability		3,700	
General Liability		1,600	
Auto		3,700	
Small Equipment	15-6200		
Capital Improvements Christmas Decorations		2,000	2,000
Equipment > \$5000	15-6300		
		0	0
TOTAL			\$270,407



Enterprise Fund Fiscal Year 2015

May 2014

City of Craig
Multi Year Revenue and Expense With Budget

June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Garbage								
Revenues								
GARBAGE COLLECTION FEES	325,000.00	333,000.00	101.46	238,498.40	309,117.35	314,322.53	337,886.80	317,192.60
DUMPSTER RENTAL	5,000.00	5,000.00	99.00	5,760.00	6,810.00	7,065.00	6,900.00	6,105.00
DUMPSTER SALES	0.00	0.00	0.00	584.00	286.04	(1,363.81)	647.38	0.00
Dumpster Repair	0.00	0.00	0.00	0.00	91.00	0.00	0.00	0.00
PERS Relief - Garbage	0.00	0.00	0.00	0.00	5,208.34	5,194.89	5,521.83	3,596.65
Total Revenues	\$ 330,000.00	\$ 338,000.00	\$ 101.42	\$ 244,842.40	\$ 321,512.73	\$ 325,218.61	\$ 350,956.01	\$ 326,894.25
Expenses								
Personnel								
SALARIES, GARBAGE	4,500.00	4,470.00	99.33	3,615.50	3,473.30	2,725.87	2,970.00	2,993.78
Vacation Offset	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(38.85)
HOURLY-FT, GARBAGE	42,960.00	42,837.00	99.71	25,426.85	41,396.84	43,468.42	43,621.63	52,891.24
PREMIUM/OT, GARBAGE	1,547.00	3,515.00	227.21	1,898.93	1,962.82	4,341.50	1,440.18	5,268.91
ON-CALL, GARBAGE	0.00	0.00	0.00	192.00	608.00	608.00	160.00	1,366.40
SEASONAL/TEMP, GARBAGE	0.00	0.00	0.00	2,065.00	540.00	724.20	0.00	0.00
VACATION, GARBAGE	0.00	0.00	0.00	396.32	0.00	0.00	0.00	0.00
VACATION ACCRUAL, GARBAGE	0.00	0.00	0.00	1,163.22	2,608.33	8,358.47	6,280.21	4,251.88
SICK, GARBAGE	0.00	0.00	0.00	475.32	397.57	2,326.26	2,658.96	1,883.61
Accrued Payroll	0.00	0.00	0.00	0.00	1,042.59	0.00	0.00	0.00
Total Department Expenditures	49,007.00	50,822.00	103.70	35,233.14	52,029.45	62,552.72	57,130.98	68,616.97
Personnel Benefits								
HEALTH INS, GARBAGE	14,263.00	16,002.00	112.19	7,539.90	13,448.78	18,882.17	18,238.25	20,423.92
LIFE INS, GARBAGE	25.00	0.00	1.00	24.31	33.66	40.22	45.73	49.27
Health Reimbursement Plan	675.00	1,260.00	186.67	0.00	99.25	231.00	40.00	0.00
FICA, GARBAGE	3,055.00	3,192.00	104.48	2,212.58	2,940.92	4,009.99	4,003.32	4,085.93
MEDICARE, GARBAGE	714.00	746.00	104.48	517.50	687.83	937.82	941.35	955.51
PERS, GARBAGE	10,839.00	11,323.00	104.47	7,583.35	7,849.32	11,306.90	14,722.41	14,411.77
PERS Relief, Garbage	0.00	0.00	0.00	0.00	5,208.34	5,194.89	5,521.83	3,596.65
UNEMPLOYMENT, GARBAGE	0.00	0.00	0.00	2,911.46	7,972.96	4,985.68	0.00	0.00
WORKERS' COMP, GARBAGE	5,498.00	5,279.00	96.02	4,681.17	5,187.38	4,877.61	6,540.27	5,868.84
Accrued Benefits	0.00	0.00	0.00	0.00	471.08	0.00	0.00	0.00
OTHER EMPL BENEFIT, GARBAGE	328.00	302.00	92.07	553.35	770.22	0.00	0.00	0.00
Total Personnel Benefits Expenditures	35,397.00	38,104.00	107.65	26,023.62	44,669.74	50,466.28	50,053.16	49,391.89
Contract Services								
PROF SVC, GARBAGE	0.00	0.00	0.00	0.00	217.00	0.00	0.00	0.00
TECHNICAL SVC, GARBAGE	0.00	0.00	0.00	0.00	80.00	0.00	0.00	0.00
CONTRACT LABOR, GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	(199.76)	0.00
SERVICE CONTRACT, GARBAGE	226,500.00	230,000.00	101.55	156,358.80	221,616.90	225,893.70	223,388.40	234,013.12
Total Contract Services Expenditures	226,500.00	230,000.00	101.55	156,358.80	221,913.90	225,893.70	223,188.64	234,013.12
Education & Travel								
TRAVEL & PERDIEM, GARBAGE	1,500.00	0.00	1.00	7.32	614.15	0.00	0.00	0.00

City of Craig
Multi Year Revenue and Expense With Budget

June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
EDUCATION & TRAINING, GARBAGE	0.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00
Total Education & Travel Expenditures	1,500.00	0.00	1.00	7.32	649.15	0.00	0.00	0.00
Matereials & Supplies								
Materials & Supplies , Garbage	2,000.00	1,500.00	75.00	2,332.45	2,523.80	651.05	273.35	1,390.54
POSTAGE, GARBAGE	200.00	200.00	100.00	440.49	434.13	415.35	432.63	1,622.13
FREIGHT, GARBAGE	1,000.00	1,000.00	100.00	466.72	222.18	379.31	0.00	444.90
EQUIPMENT FUEL, GARBAGE	7,500.00	4,000.00	53.33	3,807.83	5,637.35	4,915.29	3,992.04	3,880.53
Total Matereials & Supplies Expenditures	10,700.00	6,700.00	62.62	7,047.49	8,817.46	6,361.00	4,698.02	7,338.10
Utilities								
Maintenance								
EQUIPMENT REPAIRS & MAINT, GARBAGE	2,500.00	7,149.00	285.96	2,428.26	1,513.40	4,695.76	2,377.85	6,805.81
Total Maintenance Expenditures	2,500.00	7,149.00	285.96	2,428.26	1,513.40	4,695.76	2,377.85	6,805.81
Other Expenditures								
PERMITS, GARBAGE	10.00	0.00	1.00	15.00	145.00	0.00	20.00	0.00
INSURANCE, GARBAGE	1,325.00	1,325.00	100.00	981.00	644.00	1,583.00	2,532.14	3,461.40
CC FEES, GARBAGE	1,800.00	1,800.00	100.00	2,011.91	2,056.92	2,177.51	2,007.29	1,350.78
BAD DEBTS, GARBAGE	100.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditures	\$ 3,235.00	\$ 3,225.00	\$ 99.69	\$ 3,007.91	\$ 2,845.92	\$ 3,760.51	\$ 4,559.43	\$ 4,812.18
Equipment								
EQUIPMENT PURCHASE>\$5000, GARBAGE	0.00	2,000.00	0.00	0.00	0.00	0.00	4,162.00	0.00
Total Equipment	\$ 0.00	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,162.00	\$ 0.00
Debt Service								
Interest Expense	0.00	0.00	0.00	0.00	2.01	23.94	115.57	417.60
Total Debt Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2.01	\$ 23.94	\$ 115.57	\$ 417.60
Depreciation								
Total Expenses	328,839.00	338,000.00	102.79	230,106.54	332,441.03	353,753.91	346,285.65	371,395.67
Excess Revenue Over (Under) Expenditures	1,161.00	0.00	(1.00)	14,735.86	(10,928.30)	(28,535.30)	4,670.36	(44,501.42)

Garbage

FY 2015

	<u>Acct #</u>	<u>Amount</u>	
Salaries	23-5100	\$	49,007
Benefits	23-5200	35,396	35,396
Contract Services	23-5330		226,500
Dump Fees 1000 ton @ \$220/ton	23-5350	220,000	
HHW program	23-5350	5,000	
Travel	23-5410	1,500	1,500
Materials & Supplies			10,700
Misc Supplies	23-5510	2,000	
Postage	23-5520	200	
Freight	23-5525	1,000	
Equipment Fuel	23-5650	7,500	
Utilities			
Telephone	23-5630		0
Maintenance & Repairs			2,500
Equipment Repairs	23-5710	2,000	
Dumpster Repair		500	
Recording/Permits & Misc.			3,235
Advertising	23-5840	0	
Vehicle Licensing	23-5845	10	
Insurance	23-5850	1,325	
Credit Card Fees	23-5920	1,800	
Bad Debts	23-5930	100	
Small Equipment Purchase	23-6200	0	0
Equipment Purchase > \$5000	23-6300	0	
Capital Improvement	23-6500	0	0
Debt Service	23-7100	0	0
			0
TOTAL			<u><u>\$328,838</u></u>

City of Craig
Multi Year Revenue and Expense With Budget

June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Sewer								
Revenues								
Grant Revenue Sewer	0.00	0.00	0.00	0.00	0.00	0.00	134,557.59	0.00
Sewer Service Fees	314,000.00	286,000.00	90.08	204,682.61	225,397.38	224,027.12	221,622.63	217,007.04
Sewer Service/ Nonmetered	0.00	0.00	0.00	20,475.30	30,842.00	37,499.00	38,022.00	38,704.00
Sewer Material Sales	0.00	1,000.00	0.00	0.00	0.00	0.00	28.23	0.00
Sewer Interest Revenue	0.00	0.00	0.00	0.00	11.49	9.20	1,871.34	912.24
Other - Sewer	0.00	0.00	0.00	0.00	0.00	44,605.21	1,897.00	589,852.19
PERS Relief - Sewer	0.00	0.00	0.00	0.00	11,862.15	7,860.25	5,059.38	3,724.19
Total Revenues	\$ 314,000.00	\$ 287,000.00	\$ 90.40	\$ 225,157.91	\$ 268,113.02	\$ 314,000.78	\$ 403,058.17	\$ 850,199.66
Expenses								
Personnel								
Salaries, Sewer	18,750.00	18,625.00	99.33	10,251.33	14,472.18	12,234.73	12,375.00	6,781.25
Vacation Offset	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(116.54)
Hourly - FT Sewer	64,037.00	59,548.00	92.99	50,523.60	62,725.37	55,082.65	51,074.73	47,183.41
Overtime, Sewer	7,158.00	6,387.00	89.23	6,893.93	7,410.53	6,172.46	7,621.93	6,676.10
On-Call, Sewer	1,800.00	1,800.00	100.00	1,472.00	352.00	1,840.00	1,812.80	867.20
Seasonal/Temp., Sewer	0.00	0.00	0.00	3,688.00	2,250.00	2,377.50	0.00	0.00
Vacation , Sewer	0.00	0.00	0.00	702.48	0.00	0.00	0.00	0.00
Vaction Accrual, Sewer	0.00	0.00	0.00	1,910.25	7,219.90	6,025.89	10,762.92	4,200.04
Sick Pay, Sewer	0.00	0.00	0.00	85.05	0.00	84.12	85.24	575.32
Grant Payroll Offset	0.00	0.00	0.00	(2,778.70)	0.00	0.00	0.00	0.00
Accrued Payroll	0.00	0.00	0.00	0.00	1,594.79	0.00	0.00	0.00
Total Department Expenditures	91,745.00	86,360.00	94.13	72,747.94	96,024.77	83,817.35	83,732.62	66,166.78
Personnel Benefits								
Employee Benefits, Sewer	0.00	0.00	0.00	0.00	46.35	0.00	0.00	0.00
Health Ins. Sewer	16,379.00	14,639.00	89.38	15,519.04	15,590.21	16,459.94	14,812.24	13,941.19
Life Ins. Sewer	30.00	30.00	100.00	43.31	45.51	44.72	36.02	41.09
Health Reimbursement Plan	2,638.00	1,650.00	62.55	0.00	0.00	0.00	0.00	0.00
FICA, Sewer	5,637.00	5,299.00	94.00	4,587.94	5,479.60	4,934.92	4,440.23	4,098.59
Medicare Tax, Sewer	1,318.00	1,239.00	94.01	1,072.95	1,281.49	1,154.14	1,033.27	958.57
PERS, Sewer	20,003.00	18,801.00	93.99	16,098.40	17,877.06	17,108.18	13,489.41	14,922.79
PERS Relief, Sewer	0.00	0.00	0.00	0.00	11,862.15	7,860.25	5,059.38	3,724.19
Worker's Comp. Sewer	2,692.00	3,455.00	128.34	2,282.49	3,230.30	2,788.13	2,645.37	4,166.40
Accrued Benefits	0.00	0.00	0.00	0.00	720.58	0.00	0.00	0.00
Other Empl. Benefit, Sewer	477.00	443.00	92.87	205.93	25.00	109.94	25.00	38.92
Total Personnel Benefits Expenditures	49,174.00	45,556.00	92.64	39,810.06	56,158.25	50,460.22	41,540.92	41,891.74
Contract Services								
Profressional Serv., Sewer	1,600.00	0.00	1.00	0.00	155.40	78.00	0.00	385.00
Technical Serv., Sewer	3,000.00	0.00	1.00	0.00	0.00	150.00	850.00	908.07
CONSULTANT, SEWER	100.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
SERVICE CONTRACT, SEWER	2,000.00	5,500.00	275.00	3,834.25	5,565.35	6,111.91	3,747.65	4,600.95
Total Contract Services Expenditures	6,700.00	5,500.00	82.09	3,834.25	5,720.75	6,339.91	4,597.65	5,894.02

City of Craig
Multi Year Revenue and Expense With Budget

June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Education & Travel								
TRAVEL & PER DIEM, SEWER	1,000.00	2,000.00	200.00	398.50	2,780.02	180.00	0.00	0.00
EDUCATION & TRAINING, SEWER	500.00	1,000.00	200.00	70.00	410.00	60.00	140.00	110.00
ASSOC DUES, SEWER	225.00	0.00	1.00	100.00	80.00	40.00	50.00	147.50
Total Education & Travel Expenditures	1,725.00	3,000.00	173.91	568.50	3,270.02	280.00	190.00	257.50
Matereials & Supplies								
Materials & Supplies, Shop Sewer	8,000.00	6,056.00	75.70	787.58	2,543.78	4,311.37	7,369.02	8,025.07
Materials & Supplies Office Sewer	500.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Chemical Suppleis, Sewer	1,000.00	0.00	1.00	60.10	1,145.00	2,092.50	0.00	0.00
POSTAGE, SEWER	1,000.00	1,000.00	100.00	467.30	443.66	433.68	419.31	1,574.81
FREIGHT, SEWER	500.00	500.00	100.00	928.64	1,668.55	643.87	127.34	725.36
BOOKS & SUBSCRIP, SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.95
EQUIPMENT FUEL, SEWER	0.00	300.00	0.00	150.14	237.24	282.87	560.08	293.09
UNLEADED, SEWER	2,900.00	1,200.00	41.38	1,742.91	2,521.11	2,305.97	2,193.20	1,355.77
Total Matereials & Supplies Expenditures	13,900.00	9,056.00	65.15	4,136.67	8,559.34	10,070.26	10,668.95	12,014.05
Utilities								
Electric, WWT Plant, Sewer	27,000.00	37,500.00	138.89	22,889.71	29,843.00	36,192.61	33,345.05	29,742.93
Electric Lift Stations, Sewer	10,000.00	0.00	1.00	1,223.21	0.00	0.00	0.00	0.00
TELEPHONE, SEWER	2,700.00	3,400.00	125.93	1,688.08	2,188.79	1,995.78	2,190.62	3,240.45
Total Utilities Expenditures	39,700.00	40,900.00	103.02	25,801.00	32,031.79	38,188.39	35,535.67	32,983.38
Maintenance								
EQUIPMENT REPAIRS & MAINT, SEWER	1,000.00	4,500.00	45.00	2,884.03	4,835.76	4,842.95	8,213.72	10,958.43
EQUIPMENT REPAIRS & MAINT, Pump Stations	22,000.00	22,000.00	100.00	8,576.42	0.00	0.00	0.00	0.00
EQUIPMENT LEASE, SEWER	0.00	0.00	0.00	0.00	372.50	20.00	58.00	0.00
BUILDING MAINT, SEWER	1,500.00	1,500.00	100.00	608.57	0.00	39.99	0.00	0.00
Total Maintenance Expenditures	33,500.00	28,000.00	83.58	12,069.02	5,208.26	4,902.94	8,271.72	10,958.43
Other Expenditures								
PERMITS, SEWER	940.00	1,785.00	189.89	940.00	960.00	940.00	940.00	0.00
RECORDING, SEWER	20.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
INSURANCE, SEWER	3,400.00	3,400.00	100.00	2,448.00	1,635.00	3,093.00	4,276.78	6,844.53
CC FEES, SEWER	2,000.00	2,000.00	100.00	2,011.90	2,057.04	2,177.22	2,007.22	1,350.86
BAD DEBTS, SEWER	446.00	446.00	100.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditures	\$ 6,806.00	\$ 7,631.00	\$ 112.12	\$ 5,399.90	\$ 4,652.04	\$ 6,210.22	\$ 7,224.00	\$ 8,195.39
Equipment								
SM EQUIP PURCH, SEWER	3,500.00	1,000.00	28.57	5,319.85	2,149.00	3,027.50	0.00	568.00
EQUIPMENT PURCHASE, SEWER	10,000.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
CAPITAL IMPROVEMENT, SEWER	0.00	0.00	0.00	0.00	26,496.69	0.00	0.00	0.00
Total Equipment	\$ 13,500.00	\$ 1,000.00	\$ 7.41	\$ 5,319.85	\$ 28,645.69	\$ 3,027.50	\$ 0.00	\$ 568.00
Debt Service								

City of Craig
Multi Year Revenue and Expense With Budget
June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
DEBT SERVICE, INTEREST	5,127.00	0.00	1.00	5,938.00	7,070.45	7,548.95	8,430.34	9,279.29
DEBT SERVICE, Principal Pmt	54,869.00	59,997.00	109.35	54,058.00	53,259.00	52,473.00	53,402.66	0.00
DEBT SERVICE, Principal (GAAP)	0.00	0.00	0.00	0.00	(53,260.00)	(52,472.00)	(53,402.66)	0.00
Total Debt Service	\$ 59,996.00	\$ 59,997.00	\$ 100.00	\$ 59,996.00	\$ 7,069.45	\$ 7,549.95	\$ 8,430.34	\$ 9,279.29
Depreciation								
DEPRECIATION, SEWER	0.00	0.00	0.00	0.00	233,396.00	227,321.00	815,060.00	227,821.00
Total Depreciation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 233,396.00	\$ 227,321.00	\$ 815,060.00	\$ 227,821.00
Total Expenses	316,746.00	287,000.00	90.61	229,683.19	480,736.36	438,167.74	1,015,251.87	416,029.58
Excess Revenue Over (Under) Expenditures	(2,746.00)	0.00	(1.00)	(4,525.28)	(212,623.34)	(124,166.96)	(612,193.70)	434,170.08

Wastewater

FY 2015

	<u>Acct #</u>		<u>Amount</u>
Salaries	21-5100		\$ 91,745
Benefits	21-5200	49,174	49,174
Contractual Services	21-5310		6,700
Laboratory Fees		3,000	
Sludge disposal		2,000	
Boreal Controls		100	
Tyler Pump Truck		1,600	
Education & Training	21-5420		1,725
Water/Wastewater CEU		500	
Wastewater cert renewal	21-5430	-	
WEF/AWWMA dues, city-wide share w/water		225	
Other			
Travel	21-5410	1,000	
Materials & Supplies	21-5510	6,000	13,900
Safety		-	
Shop Supplies		2,000	
Chemicals		1,000	
Office Supplies		500	
Postage	21-5520	1,000	
Freight	21-5525	500	
Equipment Fuel	21-5650	2,900	
Utilities	21-5610		39,700
Electricity, treatment plant		27,000	
8 lift stations,		10,000	
Telephone	21-5630	2,700	
Maintenance & Repairs	21-5710		33,500
Repairs		10,000	
Pump Stations		22,000	
Building Maintenance	21-5750	1,500	
Recording/Permits & Misc.			6,806
DEC wastewater disposal permit		940	
Vehicle Licensing	21-5845	20	-
Insurance	21-5850	3,400	
Credit card Fees	21-5925	2,000	
Bad Debts	21-5930	446	
Equipment Purchase	21-6200		13,500
Testing Equipment		3,500	
Truck		10,000	
Debt Payment	21-7100		59,996
Interest		5,127	
Principal		54,869	
TOTAL			<u>\$ 316,746</u>

City of Craig
Multi Year Revenue and Expense With Budget
June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Water								
Revenues								
GRANT REV, WATER DEPT	0.00	0.00	0.00	0.00	27,156.00	94,472.06	200,723.81	563,945.04
WATER SERVICE / METERED	327,500.00	265,000.00	79.92	218,830.42	225,898.49	224,470.80	233,767.40	200,217.43
WATER SERVICE / NON METERED	0.00	10,000.00	0.00	15,101.83	22,012.23	27,859.01	28,235.52	26,445.80
WATER, MATERIAL SALES	1,000.00	5,000.00	499.00	8,705.00	4,155.18	5,764.33	3,767.19	2,851.88
WATER HOOK-UP FEES	0.00	0.00	0.00	0.00	250.00	(200.00)	180.00	293.81
WATER RECONNECTION FEE	500.00	500.00	99.00	625.00	825.00	1,250.00	1,425.00	508.00
WATER TURN-OFF NOTICE FEE	1,000.00	1,000.00	99.00	560.00	900.00	5,019.40	2,140.00	3,780.00
Other Revenue - Water	0.00	0.00	0.00	0.00	0.64	32,972.10	0.00	0.00
PERS Relief - Water	0.00	0.00	0.00	0.00	14,614.33	11,691.88	9,001.46	5,370.17
Total Revenues	\$ 330,000.00	\$ 281,500.00	\$ 84.30	\$ 243,822.25	\$ 295,811.87	\$ 403,299.58	\$ 479,240.38	\$ 803,412.13
Expenses								
Personnel								
SALARIES, WATER	11,250.00	11,175.00	99.33	7,646.37	8,683.30	13,166.79	7,425.00	2,993.69
Vacation Offset	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(38.85)
HOURLY-FT, WATER	92,744.00	83,572.00	90.11	67,419.25	84,390.76	84,480.77	81,221.45	75,603.30
PREMIUM/OT, WATER	9,719.00	8,331.00	85.72	8,949.46	11,154.76	10,339.67	15,444.94	8,673.97
ON-CALL, WATER	1,800.00	1,800.00	100.00	1,152.00	864.00	1,072.00	1,134.40	1,203.20
SEASONAL/TEMP, WATER	0.00	0.00	0.00	4,657.00	1,350.00	3,310.50	0.00	0.00
VACATION, WATER	0.00	0.00	0.00	2,002.10	0.00	0.00	0.00	0.00
VACATION ACCRUAL, WATER	0.00	0.00	0.00	7,307.92	9,213.58	9,721.00	15,373.17	7,933.09
SICK, WATER	0.00	0.00	0.00	499.47	300.52	1,515.65	2,302.69	1,506.86
Accrued Payroll	0.00	0.00	0.00	0.00	1,807.17	0.00	0.00	0.00
Total Department Expenditures	115,513.00	104,878.00	90.79	99,633.57	117,764.09	123,606.38	122,901.65	97,875.26
Personnel Benefits								
HEALTH INS, WATER	16,547.00	15,213.00	91.94	18,309.46	18,527.24	22,887.34	23,714.03	21,221.56
LIFE INS, WATER	45.00	50.00	111.11	42.16	42.04	56.38	58.88	55.95
Health Reimbursement Plan	2,688.00	1,913.00	71.17	1,250.00	973.15	2,405.42	2,000.00	0.00
FICA, WATER	7,126.00	6,460.00	90.65	6,230.56	6,846.98	7,464.72	6,952.24	5,932.42
MEDICARE, WATER	1,667.00	1,511.00	90.64	1,457.16	1,601.27	1,745.78	1,625.99	1,387.51
PERS, WATER	25,286.00	22,923.00	90.65	21,590.71	22,024.77	25,447.90	23,999.86	21,518.24
PERS Relief, Water	0.00	0.00	0.00	0.00	14,614.33	11,691.88	9,001.46	5,370.17
WORKERS' COMP, WATER	3,802.00	4,543.00	119.49	2,778.57	2,994.55	2,881.38	4,057.87	4,156.06
Accrued Benefits	0.00	0.00	0.00	0.00	816.54	0.00	0.00	0.00
OTHER EMPL BENEFIT, WATER	538.00	486.00	90.33	50.00	224.00	339.20	25.00	25.00
Total Personnel Benefits Expenditures	57,699.00	53,099.00	92.03	51,708.62	68,664.87	74,920.00	71,435.33	59,666.91
Contract Services								
PROF SVC, WATER	0.00	1,000.00	0.00	158.00	10,082.00	2,073.75	0.00	12,488.65
TECHNICAL SVC, WATER	1,500.00	7,000.00	466.67	135.00	0.00	(244.64)	368.62	0.00
CONTRACT LABOR, WATER	0.00	0.00	0.00	400.00	0.00	925.00	944.00	0.00
SERVICE CONTRACT, WATER	5,000.00	0.00	1.00	2,715.10	5,347.70	8,354.47	7,664.42	5,303.78
Total Contract Services Expenditures	6,500.00	8,000.00	123.08	3,408.10	15,429.70	11,108.58	8,977.04	17,792.43

City of Craig
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	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Education & Travel								
TRAVEL & PER DIEM, WATER	1,000.00	1,000.00	100.00	914.30	1,259.56	509.00	250.00	0.00
EDUCATION & TRAINING, WATER	500.00	500.00	100.00	1,570.00	85.00	1,352.00	35.00	190.00
ASSOC DUES, WATER	690.00	690.00	100.00	694.50	795.00	350.00	555.25	147.50
Total Education & Travel Expenditures	2,190.00	2,190.00	100.00	3,178.80	2,139.56	2,211.00	840.25	337.50
Matereials & Supplies								
Materials & Supplies, Water	4,800.00	1,758.00	36.63	1,320.90	7,663.16	11,865.18	7,912.86	9,232.60
Safety Materials, Water	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Materials & Supplies Office Water	500.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Chemical Supplies , Water	25,000.00	25,000.00	100.00	18,923.48	12,801.84	14,543.35	29,490.17	17,469.03
Meter Parts, WATER	0.00	0.00	0.00	12,017.93	0.00	0.00	0.00	0.00
POSTAGE, WATER	1,000.00	1,000.00	100.00	465.93	612.68	881.92	656.59	1,845.89
FREIGHT, WATER	10,000.00	6,000.00	60.00	6,907.23	7,085.31	7,504.60	7,328.69	6,752.62
BOOKS & SUBSCRIP, WATER	0.00	0.00	0.00	0.00	0.00	14.92	0.00	0.00
EQUIPMENT FUEL, WATER	400.00	0.00	1.00	177.47	111.75	131.21	145.15	201.56
UNLEADED, WATER	2,000.00	1,500.00	75.00	1,142.86	2,269.80	2,058.08	1,177.18	1,157.40
Total Matereials & Supplies Expenditures	43,700.00	37,258.00	85.26	40,955.80	30,544.54	36,999.26	46,710.64	36,659.10
Utilities								
ELECTRICITY, WATER	56,000.00	46,500.00	83.04	37,942.14	44,096.43	46,404.66	44,993.05	52,474.33
HEATING FUEL, WATER	1,000.00	0.00	1.00	897.24	171.68	429.25	603.37	225.83
TELEPHONE, WATER	2,800.00	3,100.00	110.71	1,685.20	2,063.15	2,093.44	1,860.47	3,417.90
Total Utilities Expenditures	59,800.00	49,600.00	82.94	40,524.58	46,331.26	48,927.35	47,456.89	56,118.06
Maintenance								
EQUIPMENT REPAIRS & MAINT, WATER	3,700.00	3,000.00	44.78	4,923.74	4,531.82	4,633.00	6,206.92	8,314.10
EQUIPMENT LEASE, WATER	0.00	0.00	0.00	277.00	366.00	473.40	83.95	0.00
BUILDING MAINT, WATER	2,500.00	1,500.00	60.00	594.99	0.00	23.29	3.98	128.70
Total Maintenance Expenditures	9,200.00	4,500.00	48.91	5,795.73	4,897.82	5,129.69	6,294.85	8,442.80
Other Expenditures								
PERMITS, WATER	110.00	0.00	1.00	60.00	20.00	160.00	310.00	990.00
RECORDING, WATER	500.00	0.00	1.00	0.00	0.00	0.00	10.00	440.00
INSURANCE, WATER	5,275.00	5,275.00	100.00	3,888.00	3,174.00	4,600.00	5,621.60	9,189.32
CC FEES, WATER	1,700.00	1,700.00	100.00	2,011.87	2,057.10	2,177.23	2,007.20	1,350.85
BAD DEBTS, WATER	0.00	300.00	0.00	0.00	102.73	0.00	0.00	0.00
Total Other Expenditures	\$ 7,585.00	\$ 7,275.00	\$ 95.91	\$ 5,959.87	\$ 5,353.83	\$ 6,937.23	\$ 7,948.80	\$ 11,970.17
Equipment								
SM EQUIP PURCH, WATER	9,600.00	1,000.00	10.42	982.48	(1,517.00)	0.00	0.00	0.00
EQUIPMENT PURCHASE >\$5000, WATER	0.00	6,200.00	0.00	7,166.08	0.00	431.10	4,892.00	0.00
Total Equipment	\$ 9,600.00	\$ 7,200.00	\$ 75.00	\$ 8,148.56	\$ (1,517.00)	\$ 431.10	\$ 4,892.00	\$ 0.00
Debt Service								

City of Craig
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	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
DEBT SERVICE, WATER	2,115.00	7,500.00	354.61	2,212.71	6,289.87	23.95	115.54	2,668.09
DEBT SERVICE, Principal (GAAP)	14,622.00	0.00	1.00	6,524.15	0.00	0.00	0.00	0.00
Total Debt Service	\$ 16,737.00	\$ 7,500.00	\$ 44.81	\$ 8,736.86	\$ 6,289.87	\$ 23.95	\$ 115.54	\$ 2,668.09
Depreciation								
DEPRECIATION, WATER	0.00	0.00	0.00	0.00	281,737.00	273,154.00	253,435.00	277,658.00
Total Depreciation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 281,737.00	\$ 273,154.00	\$ 253,435.00	\$ 277,658.00
Total Expenses	328,524.00	281,500.00	85.69	268,050.49	577,635.54	583,448.54	571,007.99	569,188.32
Excess Revenue Over (Under) Expenditures	1,476.00	0.00	(1.00)	(24,228.24)	(281,823.67)	(180,148.96)	(91,767.61)	234,223.81

Water

FY 2015

	Acct #	Amount	
Salaries	22-5100	\$	115,513
Employee Benefits	22-5200	57,698	57,698
Contract Services	22-5350		6,500
Laboratory testing		5,000	
Boreal Controls		1,500	
Employee Travel, Education, & Dues			2,190
Travel	22-5410	1,000	
Water/Wastewater CEU	22-5420	500	
Dues		690	
Material & Supplies			
Misc. Supplies	22-5510	4,800	43,700
Safety			
Chemicals	22-5515	25,000	
Office Supplies		500	
Postage	22-5520	1,000	
Freight	22-5525	10,000	
Equipment Fuel (450 gal @ 5.00)	22-5650	2,400	
Utilities			59,800
Electric	22-5610	56,000	
Heating Fuel	22-5620	1,000	
Telephone	22-5630	2,800	
Maintenance & Repairs			9,200
Equipment Repair	22-5700	5,000	
Building & Grounds Maintenance	22-5750	2,500	
Shop Supplies		1,700	
Settling Pond Maintenance		0	
Recording/Permits & Misc.			7,585
Advertising	22-5440	500	
Vehicle Licensing	22-5445	10	
Insurance	22-5550	5,275	
Permits		100	
Credit Card Fees	22-5925	1,700	
	22-5930		
Small Equipment Purchases	22-6200		9,600
Misc. Equipment		2,500	
Alum station		4,500	
Meter reader wand		2,600	
Equipment Purchases >5000	22-6300	0	0
Capital Improvements	22-6500		0
Debt Service			
Interest		2,114.85	16,737
Principal	22-7100	6,622.01	
Water Line Loan		8000	
TOTAL			\$328,523

Purpose: The city's harbor and ports provide safe and secure boat moorage for permanent commercial and sport fishermen. The harbor also has transient moorage for the summer marine traffic. The harbor provides electrical hookups, cranes for offloading, water, and waste disposal. The harbor department manages the boat haul out and storage at the JT Brown industrial park.

Personnel: Harbor master, Two
(2) Assistant Harbormasters,
(3.0 FTE)

2013-2014 Accomplishments

- New dock for False Island public boat launch.
- New torsion bars in North cove finger floats and new decking on them.
- Harbor office grounds landscaped.
- New water uprights at city dock.
- New signage in and around the harbor.
- Replacing a number of south cove power pedestals.
- Four extra North Cove transient power pedestals.
- Extra power meters at boat yard.

2014-2015 Goals

- Rebuild of north cove finger floats
- Rebuild of main dock attachment sections
- Rebuild of the south cove approach and gang way
- Rebuild of broken torsion bars and finger floats
- Ice house expansion
- Replace the hinges on the float plane dock
- New bull rail at the concrete abutment at float plane dock
- Continuation of landscaping the harbor office grounds

City of Craig
Multi Year Revenue and Expense With Budget

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	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Harbor								
Revenues								
Harbor Grant Revenue	0.00	0.00	0.00	0.00	25,000.00	0.00	97,954.42	0.00
Moorage, Permanent	75,000.00	83,000.00	109.67	71,623.28	71,227.59	72,937.50	78,596.04	85,130.57
Moorage, Transient	90,000.00	95,000.00	104.56	70,973.99	93,890.08	90,536.54	91,846.22	79,808.51
Storage Container Fees	14,000.00	14,000.00	99.00	14,400.00	14,600.00	12,850.00	7,000.00	18,600.00
Outside Storage Fees	7,000.00	7,000.00	99.00	4,414.29	7,373.75	4,498.81	6,225.00	7,789.80
Equipment Rental	1,000.00	1,000.00	99.00	260.00	380.00	335.52	155.00	715.00
Crane User Fees	3,000.00	3,000.00	99.00	3,217.50	3,862.50	4,943.32	4,459.89	3,215.10
Shower Operations	2,000.00	2,000.00	99.00	606.35	2,871.09	2,903.53	2,143.31	1,183.35
Property Lease	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
NC Board Advertisement	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00
Wharfage	2,000.00	2,000.00	99.00	772.74	518.55	495.27	1,381.42	823.58
Launch Ramp Fees	2,000.00	2,000.00	99.00	1,001.05	2,320.00	2,028.05	1,678.00	1,432.00
Power Moorage	12,500.00	12,500.00	99.00	5,531.00	19,107.49	11,292.93	10,312.96	17,193.24
Grid/Vessel Pump, Assist	1,000.00	1,000.00	99.00	1,295.00	814.69	584.29	1,320.00	315.00
Boat Houlout Harbor	28,000.00	25,000.00	88.29	10,390.00	28,845.00	20,257.50	28,868.47	19,260.70
Miscellaneous Revenue	6,000.00	6,000.00	99.00	1,535.00	5,731.70	991.89	29,484.79	12,113.98
PERS Relief - Harbor	0.00	0.00	0.00	0.00	14,721.72	9,396.74	3,769.07	3,878.17
Total Revenues	\$ 243,500.00	\$ 258,550.00	\$ 105.18	\$ 186,020.20	\$ 291,264.16	\$ 234,051.89	\$ 365,194.59	\$ 251,459.00
Expenses								
Personnel								
Salaries	29,945.00	29,649.00	99.01	32,442.73	41,296.51	38,580.07	27,657.54	46,863.96
Salaries Offset, Harbors	0.00	0.00	0.00	0.00	0.00	0.00	(4,800.00)	0.00
Hourly-Full Time	62,055.00	51,482.00	82.96	36,175.90	45,719.31	44,694.61	39,503.19	42,847.61
Hourly-Part Time	8,928.00	0.00	1.00	0.00	0.00	11,035.60	11,018.41	16,368.28
Overtime	4,985.00	4,973.00	99.76	2,201.06	1,692.78	2,539.52	7,244.48	3,217.10
On-Call	9,900.00	9,900.00	100.00	3,339.20	4,620.80	4,890.80	4,262.00	4,277.60
Vacation	0.00	0.00	0.00	668.88	0.00	0.00	0.00	0.00
Vacation Accrual	0.00	0.00	0.00	2,584.94	6,359.46	5,060.60	6,295.59	6,080.95
Sick Leave	0.00	0.00	0.00	462.60	3,126.94	933.56	1,285.07	1,977.20
Accrued Payroll	0.00	0.00	0.00	0.00	1,332.21	0.00	0.00	0.00
Total Department Expenditures	115,813.00	96,004.00	82.90	77,875.31	104,148.01	107,734.76	92,466.28	121,632.70
Personnel Benefits								
Health Insurance	22,585.00	33,732.00	149.36	17,876.34	31,363.59	27,493.46	15,612.34	23,071.46
Life Insurance	90.00	0.00	1.00	44.57	88.23	55.89	38.15	35.36
Health Reimbursement Plan	7,425.00	4,050.00	54.55	0.00	1,250.00	1,250.00	794.03	0.00
FICA	7,180.00	5,952.00	82.90	4,614.44	6,063.07	6,141.86	5,762.19	7,154.00
Medicare Insurance	1,679.00	1,392.00	82.91	1,079.16	1,417.88	1,436.46	1,347.60	1,659.83
Public Retirement Benefits	25,479.00	21,121.00	82.90	16,896.40	22,186.62	20,452.42	10,049.17	15,539.81
PERS Relief Harbors	0.00	0.00	0.00	0.00	14,721.72	9,396.74	3,769.07	3,878.17
Unemployment Insurance	0.00	0.00	0.00	1,910.00	(4.13)	940.00	17,203.82	68.76
Workers' Comp Insurance	7,606.00	4,932.00	64.84	8,127.18	7,698.38	6,195.76	7,009.91	7,409.78
Accrued Benefits	0.00	0.00	0.00	0.00	601.94	0.00	0.00	0.00
Other Employee Benefits	56.00	102.00	182.14	1,307.96	699.57	160.00	121.38	50.00

City of Craig
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	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Total Personnel Benefits Expenditures	72,100.00	71,281.00	98.86	51,856.05	86,086.87	73,522.59	61,707.66	58,867.17
Contract Services								
Professional Services	0.00	3,000.00	0.00	110.00	96.00	243.25	430.00	110.00
Technical Services	0.00	0.00	0.00	0.00	302.50	951.04	0.00	0.00
Contract Labor	0.00	0.00	0.00	0.00	200.00	200.00	300.00	0.00
Consultant	23,485.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Service Contract	0.00	2,215.00	0.00	1,959.75	1,861.25	1,746.00	2,961.50	1,904.81
Total Contract Services Expenditures	23,485.00	5,215.00	22.21	2,069.75	2,459.75	3,140.29	3,691.50	2,014.81
Education & Travel								
Travel & Per Diem	2,745.00	0.00	1.00	2,431.70	2,928.42	3,150.96	0.00	0.00
Education & Training	0.00	0.00	0.00	0.00	434.00	225.00	0.00	0.00
Association Dues	150.00	2,200.00	1,466.67	395.00	0.00	200.00	0.00	0.00
Total Education & Travel Expenditures	2,895.00	2,200.00	75.99	2,826.70	3,362.42	3,575.96	0.00	0.00
Matereials & Supplies								
Materials & Supplies	0.00	5,324.00	0.00	6,891.68	9,801.97	8,930.79	9,947.55	3,728.02
Materials & Supplies-NC	4,800.00	3,193.00	66.52	59.41	0.00	0.00	0.00	0.00
Materials & Supplies-SC	0.00	950.00	0.00	73.54	0.00	0.00	0.00	0.00
Materials & Supplies-City Dock	0.00	1,265.00	0.00	27.06	382.32	0.00	0.00	0.00
Materials & Supplies-Office	1,250.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Chemical Supplies	0.00	0.00	0.00	0.00	0.00	165.72	0.00	0.00
Postage	0.00	500.00	0.00	796.86	767.31	672.21	419.85	1,318.04
Freight	7,630.00	1,000.00	13.11	2,183.98	795.38	655.54	832.72	71.30
Equipment Fuel	0.00	0.00	0.00	501.13	1,230.00	885.63	760.03	355.23
Unleaded Fuel	5,775.00	5,775.00	100.00	3,031.94	4,692.43	5,413.42	4,549.70	5,148.34
Total Matereials & Supplies Expenditures	19,455.00	18,007.00	92.56	13,565.60	17,669.41	16,723.31	16,509.85	10,620.93
Utilities								
Electricity, Harbormaster Office	3,400.00	3,400.00	100.00	1,929.90	2,363.24	2,663.13	2,153.63	2,200.31
Electricity, Dock	0.00	0.00	0.00	800.99	563.08	589.06	462.98	493.98
Electricity, Street Lights	4,000.00	4,000.00	100.00	2,874.06	3,544.81	4,025.85	3,707.52	3,416.64
Electricity, Grid	1,000.00	1,000.00	100.00	126.16	1,826.37	1,263.03	178.31	180.65
Electricity, Transient Pedestals	12,500.00	12,500.00	100.00	4,707.52	14,581.75	9,387.05	8,044.75	13,176.54
Heating Fuel	7,000.00	7,000.00	100.00	4,771.29	6,641.87	5,970.61	7,660.09	6,690.50
Telephone	1,200.00	1,200.00	100.00	2,110.24	1,898.23	2,210.17	1,750.99	1,520.13
Total Utilities Expenditures	29,100.00	29,100.00	100.00	17,320.16	31,419.35	26,108.90	23,958.27	27,678.75
Maintenance								
Equipment Repairs	0.00	4,500.00	0.00	945.51	1,670.92	6,185.45	12,605.00	12,900.24
Equipment Repairs - Response Boats	0.00	0.00	0.00	1,190.67	7,359.55	0.00	691.01	0.00
Equipment Repairs, Dock	0.00	3,000.00	0.00	253.11	1,654.09	0.00	0.00	0.00
Equipment Maint. Harbors	0.00	0.00	0.00	7.50	395.25	28.67	0.00	0.00
Equipment Maint. Breakwater	0.00	0.00	0.00	0.00	0.00	1,611.76	0.00	0.00
Equipment Repairs, Boat Haulout Trailer	1,800.00	0.00	1.00	7,427.96	843.86	12.63	0.00	2,753.00
Equipment Lease	0.00	0.00	0.00	0.00	120.00	0.00	0.00	0.00
Building Maintenance	0.00	0.00	0.00	205.33	430.26	0.00	0.00	6.98

City of Craig
Multi Year Revenue and Expense With Budget
June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Building Maint. Docks	0.00	0.00	0.00	40.70	33.40	0.00	0.00	0.00
Building Maint. North Cove	6,943.00	4,684.00	67.46	19,015.58	968.58	0.00	0.00	0.00
Building Maint. South Cove	8,684.00	11,710.00	134.85	11,871.17	136.26	0.00	0.00	0.00
Building Maint. City Dock	5,000.00	0.00	1.00	18.65	52.46	0.00	0.00	0.00
Building Maint. Float Plane Dock	4,177.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Ground Maintenance	0.00	0.00	0.00	804.72	0.00	0.00	0.00	0.00
Total Maintenance Expenditures	26,604.00	23,894.00	89.81	41,780.90	13,664.63	7,838.51	13,296.01	15,660.22
Other Expenditures								
Permits	575.00	575.00	100.00	39.00	329.00	260.00	79.00	319.00
Public Notice/Advervisting	0.00	0.00	0.00	0.00	1,070.40	0.00	50.38	0.00
Recording	0.00	0.00	0.00	0.00	(56.25)	35.00	(200.90)	176.00
Insurance	21,000.00	8,215.00	39.12	19,308.00	4,662.77	31,811.00	23,466.89	23,838.88
Credit Card Fees	2,400.00	2,400.00	100.00	3,335.85	4,008.52	3,643.02	3,230.80	2,096.40
Bad Debts	500.00	500.00	100.00	0.00	0.00	0.00	0.00	0.00
Other Expenses	0.00	0.00	0.00	0.00	2,999.06	1,472.00	0.00	0.00
Total Other Expenditures	\$ 24,475.00	\$ 11,690.00	\$ 47.76	\$ 22,682.85	\$ 13,013.50	\$ 37,221.02	\$ 26,626.17	\$ 26,430.28
Equipment								
Small Equipment Purcahses	2,650.00	0.00	1.00	573.54	2,711.42	12,066.45	0.00	1,583.10
Equipment Purcahses >5000	0.00	3,160.00	0.00	0.00	793.11	0.00	6,676.21	0.00
Capital Improvement	0.00	0.00	0.00	0.00	693.04	0.00	0.00	0.00
Total Equipment	\$ 2,650.00	\$ 3,160.00	\$ 119.25	\$ 573.54	\$ 4,197.57	\$ 12,066.45	\$ 6,676.21	\$ 1,583.10
Debt Service								
Depreciation								
Depreciation	0.00	0.00	0.00	0.00	104,787.00	102,922.00	89,909.00	89,909.00
Total Depreciation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 104,787.00	\$ 102,922.00	\$ 89,909.00	\$ 89,909.00
Total Expenses	316,577.00	260,551.00	82.30	230,550.86	380,808.51	390,853.79	334,840.95	354,396.96
Excess Revenue Over (Under) Expenditures	(73,077.00)	(2,001.00)	(2.74)	(44,530.66)	(89,544.35)	(156,801.90)	30,353.64	(102,937.96)

Docks & Harbors

FY 2015

	<u>Acct #</u>	<u>Harbor</u>	
Salaries	27-5100	\$	115,813
Benefits	24-5200	72,101	72,101
Contract Services	27-5330		23,485
NC Electrical Engineering			
City Pier & Dock Assessment		23,485	
Employee Travel, Education, & Dues	27-5430		2,895
Harbor Master Dues		150	
Harbor Master Conference	27-5410	2,745	
Misc. Education			
Materials	27-5510		11,825
Misc. Supplies (Costco & AC)		4,800	
Harbor Office		1,250	
Paint	\$ 150		
Office Furniture & racks	1100		
Equipment Fuel		5,775	
Utilities	27-5610		29,100
Electricity (Billable)		12,500	
Electricity (Grid)		1,000	
Electricity (St. Lights)		4,000	
Electricity Harbor Bldg.		3,400	
Heating Fuel		7,000	
Telephone		1,200	
Maintenance	27-5700		34,234
North Cove Supplies		8,438	
Electrical	2233		
Decking & Bolts	4000		
Water Pedestals	710		
freight	1495		
South Cove Supplies		13,819	
Electrical	2279		
Approach & gangway	5195		
Water Pedestals	710		
Misc.	500		
freight	5135		
City Pier, Dock & Old Fuel Dock		5,500	
Decking & Bolts	5000		
freight	500		
Float Plane Dock		4,677	
Decking & Bolts	4177		
freight	500		
Boat Hauler		1,800	
Advertising	27-5840		575
Permits	27-5810	250	
Lease Agreement State	27-5810	325	
DEC Permit			0
Insurance			21,000

Docks & Harbors

FY 2015

	<u>Acct #</u>		<u>Harbor</u>
General Liability	27-5800	21,000	
Credit Card Fees		2,400	2,400
Bad Debts		500	500
Equipment Purchases	27-6200		2,650
Pro Series 8 Security Camera		2,650	
Capital Improvements	27-6300	0	0
			<u>\$ 316,578</u>

City of Craig
Multi Year Revenue and Expense With Budget
June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
JTB Industrail Park								
Revenues								
Washdown Service, JTB Park	1,000.00	0.00	(1.00)	240.00	891.59	1,651.67	1,910.00	450.00
Boat Storage Fees, JTB Park	30,000.00	32,000.00	105.67	31,007.97	31,946.25	26,620.90	31,831.65	24,386.98
Property Lease , JTB Park	249,956.00	249,956.00	99.00	419,607.00	248,579.00	253,922.00	253,922.00	247,375.00
Equip Rental, JTB Park	2,000.00	0.00	(1.00)	1,195.00	1,866.82	964.05	830.00	925.00
Ice House Sales, JTB Park	65,000.00	50,000.00	75.92	62,593.30	38,093.16	34,353.73	47,798.47	78,462.40
Ice House Storage, JTB Park	0.00	0.00	0.00	240.00	10.00	140.00	630.00	630.00
Electricity, JTB Park Boat Yard	5,000.00	7,500.00	149.00	4,640.47	6,142.98	5,746.10	2,801.14	1,460.30
PERS Relief, JRB Park	0.00	0.00	0.00	0.00	2,940.26	2,486.40	1,910.59	1,474.05
Other - JTB Park,	0.00	0.00	0.00	0.00	0.00	2,867.99	0.00	703,493.75
Misc. Rev, JTB Park	1,000.00	0.00	(1.00)	1,606.44	225.00	304,761.01	2,777.29	4,425.00
Total Revenues	\$ 353,956.00	\$ 339,456.00	\$ 94.90	\$ 521,130.18	\$ 330,695.06	\$ 633,513.85	\$ 344,411.14	\$ 1,063,082.48
Expenses								
Personnel								
Salaries, JTB Park	19,963.00	9,883.00	49.51	8,168.46	7,467.63	9,644.97	6,914.43	0.00
Hourly-FT, JTB Park	22,246.00	26,319.00	118.31	14,656.92	10,871.33	21,312.12	21,277.72	23,219.64
Hourly-PT, JTB Park	8,928.00	15,600.00	174.73	15,059.85	13,282.24	2,737.80	6,235.94	0.00
Overtime, JTB Park	0.00	0.00	0.00	467.60	203.34	634.86	2,321.44	975.19
On-Call, JTB Park	0.00	0.00	0.00	474.80	347.20	373.20	1,022.00	1,172.80
Vacation, JTB Park	0.00	0.00	0.00	86.47	0.00	0.00	0.00	0.00
Vacation Accrual, JTB Park	0.00	0.00	0.00	1,456.31	2,701.90	2,029.33	2,479.58	1,879.29
Sick Leave, JTB Park	0.00	0.00	0.00	674.76	517.18	1,286.41	1,072.52	297.49
Accrued Payroll	0.00	0.00	0.00	0.00	891.77	0.00	0.00	0.00
Total Department Expenditures	51,137.00	51,802.00	101.30	41,045.17	36,282.59	38,018.69	41,323.63	27,544.41
Personnel Benefits								
Health Ins., JTB Park	9,989.00	4,923.00	49.28	5,144.38	6,366.64	10,494.77	8,062.66	9,971.85
Life Ins., JTB Park	20.00	0.00	1.00	12.33	13.96	20.50	16.85	18.88
Health Reimbursement Plan	1,650.00	450.00	27.27	0.00	0.00	0.00	0.00	0.00
FICA, JTB Park	3,171.00	2,009.00	63.36	2,472.00	2,109.90	2,192.23	2,471.73	1,594.68
Medicare, JTB Park	741.00	470.00	63.43	578.13	493.53	512.67	578.11	372.95
PERS, JTB Park	9,286.00	4,066.00	43.79	5,201.13	4,431.17	5,411.75	5,094.07	5,906.50
PERS Relief, JTB Park	0.00	0.00	0.00	0.00	2,940.26	2,486.40	1,910.60	1,474.05
Undmployment, JTB Park	0.00	0.00	0.00	0.00	0.00	0.00	21,680.98	0.00
Worker's Comp., JTB Park	2,815.00	948.00	33.68	0.00	0.00	0.00	4,238.05	0.00
Accrued Benefits	0.00	0.00	0.00	0.00	402.93	0.00	0.00	0.00
OTHER EMPL BENEFIT, JTB PARK	24.00	80.00	333.33	0.00	0.00	0.00	0.00	0.00
Total Personnel Benefits Expenditures	27,696.00	12,946.00	46.74	13,407.97	16,758.39	21,118.32	44,053.05	19,338.91
Contract Services								
Profresssional Serv., JTB Park	0.00	0.00	0.00	220.00	0.00	2,250.00	0.00	0.00
Technical Serv., JTB Park	0.00	0.00	0.00	99.78	0.00	0.00	0.00	0.00
Contract Labor, JTB Park	0.00	0.00	0.00	0.00	0.00	898.67	0.00	0.00

City of Craig
Multi Year Revenue and Expense With Budget

June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Service Contract, JTB Park	0.00	175.00	0.00	0.00	0.00	669.15	0.00	0.00
Total Contract Services Expenditures	0.00	175.00	0.00	319.78	0.00	3,817.82	0.00	0.00
Education & Travel								
Travel /PerDeim, JTB Park	0.00	0.00	0.00	0.00	1,481.44	0.00	0.00	0.00
Education & Training, JTB Park	0.00	0.00	0.00	0.00	0.00	0.00	180.00	0.00
Assoc. Dues, JTB Park	0.00	0.00	0.00	410.00	410.00	410.00	0.00	410.00
Total Education & Travel Expenditures	0.00	0.00	0.00	410.00	1,891.44	410.00	180.00	410.00
Matereials & Supplies								
Materials & Supplies, JTB Park	0.00	3,498.00	0.00	2,981.77	1,451.72	761.35	136.36	2,891.42
Mat. & Supplies, Ice House, JTB Park	3,868.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Mat. & Supplies, False Island, JTB Park	1,115.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Mat. & Supplies, Boat Launch, JTB Park	560.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Mat. & Supplies, Boat Yard, JTB Park	2,880.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Freight,, JTB Park	500.00	1,000.00	200.00	1,779.70	394.89	506.58	0.00	2,009.14
Total Matereials & Supplies Expenditures	8,923.00	4,498.00	50.41	4,761.47	1,846.61	1,267.93	136.36	4,900.56
Utilities								
Electric, JTB Park	55,000.00	30,000.00	54.55	31,936.01	33,589.78	28,292.53	27,384.74	30,393.81
Total Utilities Expenditures	55,000.00	30,000.00	54.55	31,936.01	33,589.78	28,292.53	27,384.74	30,393.81
Maintenance								
Equipment Reparis, JTB Park	0.00	4,750.00	0.00	842.70	244.08	1,176.87	879.20	17,809.41
Equipment Repairs, Boat Yard	0.00	0.00	0.00	8,307.80	0.00	0.00	0.00	0.00
Equipment Maint., Ice House	5,000.00	5,000.00	100.00	5,986.59	9,006.21	31,226.68	714.00	0.00
Equipment Lease, Ice House	0.00	0.00	0.00	0.00	89.00	0.00	0.00	0.00
Building Maint., JTB Park	0.00	0.00	0.00	70.98	368.63	0.00	0.00	0.00
Total Maintenance Expenditures	5,000.00	9,750.00	195.00	15,208.07	9,707.92	32,403.55	1,593.20	17,809.41
Other Expenditures								
Permits, JTB Park	0.00	0.00	0.00	250.00	2,949.31	0.00	0.00	150.00
Permits, Ice House	300.00	300.00	100.00	325.00	325.00	325.00	325.00	325.00
Public/Adv., JTB Park	0.00	0.00	0.00	0.00	0.00	0.00	31.00	131.76
Insurnace, JTB Park	11,264.00	11,264.00	100.00	7,866.00	5,667.00	8,963.00	10,274.01	18,085.68
Other Expense,, JTB Park	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00
Total Other Expenditures	\$ 11,564.00	\$ 11,564.00	\$ 100.00	\$ 8,441.00	\$ 8,941.31	\$ 9,288.00	\$ 10,780.01	\$ 18,692.44
Equipment								
Equipment Purchase, JTB Park	3,537.00	10,750.00	303.93	924.00	2,666.62	0.00	0.00	0.00
Equipment Purchase >5000, JTB Park	0.00	0.00	0.00	0.00	0.00	0.00	0.00	468.00
Capital Improvements, JTB Park	0.00	10,640.00	0.00	3,949.97	0.00	3,951.01	0.00	0.00
Total Equipment	\$ 3,537.00	\$ 21,390.00	\$ 604.75	\$ 4,873.97	\$ 2,666.62	\$ 3,951.01	\$ 0.00	\$ 468.00
Debt Service								
Interest Expense, JTB PARK	0.00	132,000.00	0.00	0.00	138,140.48	63,943.52	60,703.28	127,092.94

City of Craig
Multi Year Revenue and Expense With Budget
June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Debt Service, JTB Park	100,000.00	0.00	1.00	131,000.00	83,307.16	494,897.70	253,753.92	0.00
Debt Service, Principal (GAAP)	0.00	0.00	0.00	0.00	(83,974.81)	(453,542.56)	(239,157.23)	0.00
Total Debt Service	\$ 100,000.00	\$ 132,000.00	\$ 132.00	\$ 131,000.00	\$ 137,472.83	\$ 105,298.66	\$ 75,299.97	\$ 127,092.94
Depreciation								
Depreciation, JTB Park	0.00	0.00	0.00	0.00	179,355.00	178,940.00	171,341.00	108,117.00
Total Depreciation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 179,355.00	\$ 178,940.00	\$ 171,341.00	\$ 108,117.00
Total Expenses	262,857.00	274,125.00	104.29	251,403.44	428,512.49	422,806.51	372,091.96	354,767.48
Excess Revenue Over (Under) Expenditures	91,099.00	65,331.00	70.71	269,726.74	(97,817.43)	210,707.34	(27,680.82)	708,315.00

JT Brown Industrial Park

FY 2015

	<u>Acct #</u>		
Salaries	28-5100		\$ 51,137
Benefits	28-5200	27,696	27,696
Contract Services	28-5330		0
Crane Inspection		0	
Materials	28-5510		8,923
Boat Yard		2,880	
Pressure Washer Parts	880		
Misc. Tools & Supplies	2000		
Boat Launch		560	
False Island Pier		1,115	
Anodes			
Paint & Supplies	1115		
Freight			
Icehouse		4,368	
Salt	1700		
Tools	450		
Pipe Insulation	215		
Price Pump End Coupled	1003		
Freight	500		
Misc. Postage	28-5520	0	
Misc. Freight	28-5525	500	
Utilities	28-5610		55,000
Electricity		55000	
Maintenance	28-5700		5,000
Ice House Maintenance		5,000	
Insurance			
General Liability	28-5800	11,264	11,264
Property Liability			
Vehicle		0	
Permits		300	300
Advertising			
Equipment Purchases	28-6200		3,537
Pressure Washer		3,537	
Capital Improvements			0
	28-6500		
Debt Payments	28-7200		100,000
Processing Plant Loan Interest		100,000	
			<u>\$ 262,857</u>

City of Craig
Multi Year Revenue and Expense With Budget

June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
Ward Cove Cannery								
Revenues								
Storage Rentals	1,500.00	0.00	(1.00)	1,975.00	0.00	0.00	0.00	0.00
PROPERTY LEASE, CANNERY	5,000.00	2,500.00	49.00	75.00	3,940.00	4,725.00	2,650.00	2,975.78
MATERIAL SALES, CANNERY	0.00	5,000.00	0.00	0.00	0.00	100.69	0.00	0.00
OTHER REVENUE, CANNERY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225,504.17
GRANT REV, CANNERY	0.00	0.00	0.00	0.00	0.00	398,964.54	4,784.16	0.00
Total Revenues	\$ 6,500.00	\$ 7,500.00	\$ 114.38	\$ 2,050.00	\$ 3,940.00	\$ 403,790.23	\$ 7,434.16	\$ 228,479.95
Expenses								
Personnel								
HOURLY-PT, CANNERY	0.00	0.00	0.00	4,350.00	0.00	0.00	0.00	0.00
SEASONAL/TEMP, CANNERY	0.00	0.00	0.00	3,390.00	0.00	0.00	0.00	0.00
Total Department Expenditures	0.00	0.00	0.00	7,740.00	0.00	0.00	0.00	0.00
Personnel Benefits								
FICA, CANNERY	0.00	0.00	0.00	479.88	0.00	0.00	0.00	0.00
MEDICARE, CANNERY	0.00	0.00	0.00	112.24	0.00	0.00	0.00	0.00
Total Personnel Benefits Expenditures	0.00	0.00	0.00	592.12	0.00	0.00	0.00	0.00
Contract Services								
CONTRACT LABOR, CANNERY	2,000.00	2,000.00	100.00	118.75	0.00	0.00	4,784.16	1,801.00
SERVICE CONTRACT, CANNERY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	639.00
Total Contract Services Expenditures	2,000.00	2,000.00	100.00	118.75	0.00	0.00	4,784.16	2,440.00
Education & Travel								
Matereials & Supplies								
MATERIALS/SUPPLS, CANNERY	300.00	300.00	100.00	11.56	7.90	0.00	0.00	172.94
UNLEADED, CANNERY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.54
Total Matereials & Supplies Expenditures	300.00	300.00	100.00	11.56	7.90	0.00	0.00	205.48
Utilities								
ELECTRICTY, CANNERY	2,100.00	2,100.00	100.00	4,670.18	6,979.75	1,158.34	1,338.48	1,507.97
Total Utilities Expenditures	2,100.00	2,100.00	100.00	4,670.18	6,979.75	1,158.34	1,338.48	1,507.97
Maintenance								
EQUIPMENT REPAIRS, CANNERY	0.00	500.00	0.00	0.00	451.08	147.50	0.00	526.08
EQUIPMENT MAINT, CANNERY	0.00	0.00	0.00	25.65	0.00	0.00	0.00	0.00
BUILDING MAINT, CANNERY	2,725.00	0.00	1.00	2,725.60	0.00	66,464.54	0.00	0.00
Total Maintenance Expenditures	2,725.00	500.00	18.35	2,751.25	451.08	66,612.04	0.00	526.08
Other Expenditures								
INSURANCE, CANNERY	335.00	335.00	100.00	9.00	179.00	200.00	387.71	89.40

City of Craig
Multi Year Revenue and Expense With Budget

June 30, 2015

	FY 2015 Budget	FY 2014 Budget	% of Budget FY2015 vs. FY2014	Y-T-D 2014	Y-T-D 2013	Y-T-D 2012	Y-T-D 2011	Y-T-D 2010
OTHER EXPENSE, CANNERY	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00
Total Other Expenditures	\$ 335.00	\$ 335.00	\$ 100.00	\$ 9.00	\$ 179.00	\$ 200.00	\$ 537.71	\$ 89.40
Equipment								
CAPITAL IMPROVEMENT, CANNERY	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT PURCHASE, CANNERY	2,000.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Equipment	\$ 2,000.00	\$ 2,000.00	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Debt Service								
Debt Service Interest	0.00	0.00	0.00	0.00	0.00	7,153.03	15,219.75	48,823.90
Debt Service Principal	0.00	0.00	0.00	0.00	0.00	332,500.00	120,000.00	0.00
Debt Service, Principal (GAAP)	0.00	0.00	0.00	0.00	0.00	(332,500.00)	(120,000.00)	0.00
Total Debt Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,153.03	\$ 15,219.75	\$ 48,823.90
Depreciation								
DEPRECIATION, CANNERY	0.00	0.00	0.00	0.00	15,322.00	15,322.00	15,322.00	15,332.00
Total Depreciation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,322.00	\$ 15,322.00	\$ 15,322.00	\$ 15,332.00
Total Expenses	9,460.00	7,235.00	76.48	15,892.86	22,939.73	90,445.41	37,202.10	68,924.83
Excess Revenue Over (Under) Expenditures	(2,960.00)	265.00	(9.95)	(13,842.86)	(18,999.73)	313,344.82	(29,767.94)	159,555.12

Ward Cove Park FY 2015

Contract Services	28-5810	\$	2,000
Ground Maint			2,725
Materials			300
Electric	28-5610		2,100
Insurance	28-5550		335
Equipment Purchase	28-6200		2,000
Capital Improvements	28-6206		
	TOTAL		<u><u>\$9,460</u></u>




**Attachments
Fiscal Year 2015**

May 2014

Memo

To: Jon Bolling
Joyce Mason

From: Ron McIntosh, Public Works Director 

CC: File

Date: March 6, 2014

Re: Public Works Department Budget Narrative.

Jon and Joyce,

Please accept this submittal for the 2015 Budget for the Public Works Department. The following represents this submittal outline. Calculations, detail and relevant information are also attached.

- I. Budget Narrative
- II. Public Works Manpower
 - A. Manpower/Available Labor
 - B. Allocation
 - C. Job Duties
 - D. Payroll Detail
- III. Public Works Department Detail
 - A. Public Works
 - B. Water Department
 - C. Sewer Department
 - D. Garbage Department
- IV. City Safety Coordinator
- V. Organization Discussion
 - A. City Wide Leadership Team Building
 - B. Department Consolidation
 - C. Joint / Shared Labor
 1. Craig City Task Force.

The City of Craig is an amazing community. The creation of the City and its infrastructure, through multiple events and different periods in history is part of an amazing story. The results of this evolution are what we have today. The infrastructure has become a very fragile network of water and sewer mains, outdated collection and distribution facilities and incredibly paved streets.

The paved streets are incredible because that is what we can see and ride on. The water and sewer improvements were installed in the past with materials and technology available at the time. The most important issue at hand is not that the sky is falling but we MUST protect the ASSETS we already have.

The community asks the City of Craig Public Works to not only operate this system but to also protect the assets for the City. It is important to not undervalue what may be needed to be successful. Public Works has sustained significant man power reductions in the past and the work load has not been redistributed but reshuffled to the highest priorities and the routine maintenance procedures set aside (valve exercising, hydrant flushing, customary system inspections etc.).

The attitudes of the personnel in the department were not affected positively and unfortunately create issues as detrimental and debilitating as rust and corrosion.

I respectfully submit this budget increasing the department manpower by one. I also submit this budget recommending that job requirements for Public Works, be amended to provide job descriptions to create accountable positions.

I respectfully submit that all of the City departments participate in a "Safety Coordinator" position to assist ALL departments in safety requirements and compliance. Funding for this type of position from the departments is well invested budget allocations and also can assist the City with the current EMS, Fire coordination. My budgets contain a line item in each Public Works department.

I respectfully submit that the City consider Leadership/Team Building training. Enhancing the Management of the City will be a worthwhile investment. (Debbie Spekermartin – Estimate at \$4000 for travel and training)

I respectfully submit that Department consolidation should be considered to reduce operation cost and to increase manpower efficiencies. Labor considered either joint or shared, can be pooled and dispatched efficiently to complete projects and tasked. Unfinished projects and tasks plague the City and interdepartmental coordination does not exist. Creation of the "CTF" could be a solution for numerous departments.

Thank you,

Ron McIntosh

COST SUMMARY

COST SUMMARY					
DESCRIPTION:	MECHANIC SUMMARY FOR 38 VEHICLES ANNUALLY				
CATEGORY	DESCRIPTION	QUANTITY	UNIT	RATE	SUBTOTAL
LABOR					
	MECHANIC	308	HOURS	20.00	6,160.00
		SUBTOTAL LABOR			6,160.00
		BURDEN		1.60	
			TOTAL LABOR		9,856.00
EQUIPMENT	DESCRIPTION	QUANTITY	UNIT	RATE	SUBTOTAL
	PICKUP	76	HOURS	20.00	1,520.00
			TOTAL EQUIPMENT		1,520.00
MATERIALS	DESCRIPTION	QUANTITY	UNIT	RATE	SUBTOTAL
	LUBRICANT	152	GALLONS	32.00	4,864.00
	FILTERS	76	EACH	25.00	1,900.00
			TOTAL MATERIALS		6,764.00
MISCELLANEOUS	DESCRIPTION	QUANTITY	UNIT	RATE	SUBTOTAL
	SHOP SUPPLIES	12	MONTHS	100.00	1,200.00
			TOTAL MISCELLANEOUS		1,200.00
			TOTAL SUMMARY		19,340.00