

**CITY OF CRAIG
RESOLUTION 20-05**

**ESTABLISHING MISCELLANEOUS ADMINISTRATIVE FEES
PROVIDED BY THE CITY OF CRAIG TO THE PUBLIC**

WHEREAS, the City of Craig desires to make the cost of public records requests more in line with the cost of staff time to fill those requests; and,

WHEREAS, the Craig City Council considers changes to miscellaneous administrative and planning fees from time-to-time; and,

WHEREAS, the Craig Municipal Code requires the city to establish rates through resolution.

NOW, THEREFORE, BE IT RESOLVED that the Craig City Council adopts a new fee schedule for planning and administrative fees shown as Attachment A to this resolution.

BE IT FURTHER RESOLVED that these rates will become effective March 5, 2020

Approved this 5th day of March, 2020.



Mayor Tim O'Connor





Jillian Carl, City Clerk

Attachment A
City of Craig
Administration & Planning Fee Schedule
Effective December 6, 2018

Planning Department

Modification -	\$ 30
Addition -	\$ 30
Demolition -	\$ 30
Trailer Placement -	\$ 30
New SF Home -	\$ 60
New Duplex -	\$ 90
New Triplex -	\$ 120
New Fourplex -	\$150
New Apartments -	\$180 (5 units, plus \$30 per unit over 5)
Commercial Bldg -	\$120
Shed Permits -	\$ 15
Conditional Use Permits -	\$ 30
Variance -	\$ 30
Temporary Use Permits -	\$ 30
Replats/Subdivision -	\$ 60
Lease/Purchase Application -	\$150

Administration Department Returned

Check Fee \$35.00 Fax	
Incoming	\$0.25 per page
Outgoing	\$2.50 1 st page, 1.00 additional page
Copies (Black & White)	\$ 0.25 per page
CD (Minutes)	\$10.00
Staff time for Public Records Request exceeding 1 hours	Billed at actual staff time costs. Minimum of \$21.50/hr (Costs of document recovery and preparation shall not exceed actual labor costs)
Large Print Maps	
B&W	\$ 5.00 each
Color	\$10.00 each
Laminating Sheets	
Small	\$1.00
Large	\$2.00
Notary	
1 st Page	Free
Additional Pages	\$2.50 per page
Business Listing on City Web Site	
Businesses within City Limits	Free
Businesses located outside of City Limits	\$100/yr