

CITY OF CRAIG
COUNCIL MEETING
THURSDAY JANUARY 6, 2022

ROLL CALL

Jim See, Chairman called the meeting to order at 6:31 p.m. Present were Julie McDonald, Hannah Bazinet, and Michael Kampnich. Mayor Tim O'Connor and Chanel McKinley attended by telephone and Millie Schoonover was absent and excused.

Staff present: Brian Templin, City Administrator; Sheri Purser, Treasurer; Jessica Holloway, Aquatic Manager; Tracey Jensen, City Clerk; Hans Hjort, Harbormaster; and Victoria Merritt, Recreation Director. RJ Ely, Chief of Police; Russell Dill, Public Works Director and Doug Ward, Parks and Public Facilities Director attended telephonically.

Audience present: Pilar Mas and Harry MacNamara attended the meeting.

CONSENT AGENDA

1. City Council Meeting Minutes of December 2, 2021
2. City Council Meeting Minutes of December 8, 2021
3. Hill Bar and Liquor Store License Transfer Application

MCDONALD/BAZINET

Moved to adopt the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

No public comment.

REPORTS FROM CITY OFFICIALS

Mayor- Tim O'Connor said that the city has been dealing with snow and ice removal prior and contacted representatives to help obtain snowplow assistance.

Administrator- Provided a written report.

Treasurer- Provided a written report.

Aquatic Manager- Provided a written report. Jessica Holloway said that due to the recent influx of Covid-19 cases the swim meet has been cancelled and the aquatic center will close at 12:30 p.m. daily until Wednesday, January 11, 2022. Jessica updated that the hot tub filter is cracked and the parts to repair it have been ordered.

Clerk- Provided a written report. Tracey Jensen said the next scheduled council meeting would be January 20, 2022.

Planner- Position vacant.

Fire/EMS Coordinator- Minnie Ellison was absent from the meeting but did provide a written report. Brian Templin said that EMS transported 2-3 Covid-19 cases in the last week.

CITY OF CRAIG
COUNCIL MEETING
THURSDAY JANUARY 20, 2022

ROLL CALL

Mayor Timothy O'Connor called the meeting to order at 6:32 p.m. Present were Hannah Bazinet, Jim See, Millie Schoonover, Chanel McKinley, and Michael Kampnich. Julie McDonald was absent and excused.

Staff present: Brian Templin, City Administrator; Sheri Purser, Treasurer; Tracey Jensen, City Clerk and Victoria Merritt, Recreation Director.

Audience present: Maranda Hamme, Angelique Collins, Allison Weyhmler, Clinton Cook and Rudy Bean were present. David Landis, Bill Gass, and Susan Doherty attended the meeting telephonically.

CONSENT AGENDA

1. City Council Meeting Minutes of January 6, 2022

MCKINLEY/KAMPNICH

Moved to adopt the Consent Agenda.

MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

David Landis, General Manager; Bill Gass, Production Manager and Susan Doherty, Incoming General Manager with Southern Southeast Regional Aquaculture Association (SSRAA), attended the meeting telephonically and narrated a previously submitted printed slide presentation depicting the Port St. Nicholas and Port Asumcion Project Sites, fish release, fish return numbers and the Board of Fish Southeast meeting proposals: 105, 106, 107, and 108. The council and SSRA members discussed the upcoming Board of Fish Meeting and proposed locations. Mayor O'Connor explained that fish are coming from Port Asumcion and being sent to Sitka therefore bypassing the Craig 3% processing fish tax. The mayor said that he would like to see if the processing could be performed locally instead of shipping the fish out. Councilman Kampnich and Mayor O'Connor thanked the SSRAA members for their work and reiterated that the council would like to see SSRAA's efforts continue.

Angelique Collins updated that there are nine children currently enrolled in the Craig Child Care Center and that the center is unable to sustain payroll and expenses. Angelique said that there are only four board members and explained that just four employees' costs are roughly \$6,500 semi-monthly; and that income from 15-20 children enrolled was projected to be able to cover costs. Angelique explained that the center is unable to get additional board members and that she is doing the accounting and taxes, but she also has a full-time job in addition to those duties. Angelique said that the current lease through 2023 provides the center as being responsible for the building interior and that the city is responsible for the external walls and floors. Angelique listed the building issues as: heating, rotting, and molding floor, and the windows need replacing.

The council directed staff to have Doug Ward, Parks and Public Facilities Director assess and provide repair recommendations and discussed possible funding sources to help cover the costs of the proposals

Victoria Merritt updated that Clinton Cook, Sr. and Rudy Bean with Craig Tribal Association would like to be a part of the upcoming city centennial celebration.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Resolution 22-03, Establishment of Capital, and Equipment Reserve Fund at Alaska Permanent Capital Management

The council and staff discussed the benefits of establishing a capital reserve fund with Alaska Permanent Capital Management and potential interest-bearing rates.

SEE/BAZINET

Moved to Adopt Resolution 22-03,
Directing Staff to Establish a Capital Reserve
Fund with Alaska Permanent Capital
Management and to Bring a List of Current
Projects and Capitalization Amounts Back
for Council Approval.
MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

READING OF CORRESPONDENCE

1. Governor Dunleavy's Fisheries Bycatch Task Force Members Announcement
2. Department of Environmental Conservation (DEC) Response to the City of Craig Burn Pit Corrective Action Plan, Complain No. 6015
3. Craig Child Care Center Funding Request Letter

UNFINISHED BUSINESS

1. Consider final Sales Agreement for Lot 4, Salmonberry Subdivision to Maranda Hamme
Brian Templin said the total price of \$68,020 includes the cost of the value of the property, the cost of appraising the property and the cost of recording the quit claim deed if the sale is approved by the council. The council agreed not to add additional sale percentages to the sale due to the lot being residential versus commercial.

KAMPNICH/SCHOONOVER

Moved to Approve the Terms of the Sale of
City Owned Lot 4A Salmonberry
Subdivision (Murphy Replat) to Ms.
Maranda Hamme for a Total Price of
\$68,020.
MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

NEW BUSINESS

1. Parliamentary Procedural Rules Clarification

The council discussed parliamentary procedures for meetings, but no action was taken.

COUNCIL COMMENTS

Councilwoman McKinley inquired if the Craig Police Department should get body cameras. The council expressed interest and said that it could be looked at during the upcoming budgeting for the next fiscal year.

ADJOURNMENT

KAMPNICH/MCKINLEY

Moved to adjourn at 7:52 p.m.
MOTION CARRIED

APPROVED on the 3rd day of February, _____.


MAYOR TIMOTHY O'CONNOR



ATTEST: 
TRACEY JENSEN, CITY CLERK