

**CITY OF CRAIG
RESOLUTION NO. 22-16**

AMENDING THE CITY OF CRAIG EMPLOYEE HANDBOOK

WHEREAS, the City of Craig Employee Handbook, also known as the Personnel Rules, sets many terms and conditions of employment at the City of Craig; and,

WHEREAS, this resolution modifies the Handbook by adding language to Section 315 “Employee Aquatic Center Passes” to include elected officials.

NOW, THEREFORE BE IT RESOLVED the Craig City Council amends the City of Craig Employee Handbook to add Section 315 – Employee Aquatic Center Passes, the text of which is shown below. (***Bold Italic indicates new text***)

315 Employee Aquatic Center Passes

Effective Date: 04/08/2022

Revision Date: 04/08/2022

The City of Craig operates an aquatic center and fitness area open to the public. The City of Craig allows city employees to use the center at no charge to the employee.

Eligible Employees for this benefit include:

- * Full-time Employees
- * Part-time employees
- * Active Volunteer EMS and Fire Department Members (approved by fire chief or EMS coordinator)
- * ***City of Craig Elected Officials***

City employees in the above categories are entitled to a free pass to the Craig Aquatic Center. The pass is valid only while the employee is an active employee (or Fire/EMS Volunteer) employed by the city in an eligible category. The Aquatic Center pass is valid only for the employee and may not be used by family members or other members of the public. The employee may apply the value of the benefit toward a married couple or family pass and shall pay the difference. In the event that the employee uses the benefit as a credit and the employee’s status changes, the city will revoke the married couple or family pass and refund the prorated difference to the employee.

APPROVED this 16 day of June, 2022


MAYOR TIM O'CONNOR


HEATHER MENDONSA, CITY CLERK

