

CITY OF CRAIG
PLANNING COMMISSION MINUTES
Meeting of July 22, 2021

Roll Call

Sharilyn Zellhuber (chair), John Moots, and Barbara Stanley were present. Kevin McDonald was absent excused.

Approval of Minutes

1. June 24, 2021 Minutes. A motion was made and seconded to approve the minutes from the June 24, 2021 meeting.

MOTION TO APPROVE

MOOTS/ZELLHUBER

APPROVED

Public Comment

1. Non-Agenda Items. There was no public comment.

Public Hearing and New Business

1. Request for Proposals – Craig Cannery Site Harbor and Upland Concept A/E Services. Brian reported that the council had appropriated \$50,000 for planning work at the cannery site. Based on previous discussions with the planning commission and staff it was decided that we needed a low level look at the historic buildings, some concept drawings of both the uplands and the new harbor, and some of the historic documentation called for by the USACE. Brian said that he had prepared a request for proposals. The commission was asked to comment and make any recommended changes before it went to the city council for approval. The commission felt the RFP was strong and didn't have any suggested changes. The commission asked Brian to forward the RFP to the city council for action. No formal action was required or taken on this item.

Old Business

1. Historic Zoning Discussion – Items H1 and H2. Brian reported that as a part of the ongoing discussion regarding the new zoning for the cannery site that the commission should discuss items H1 and H2. H1 talks about the formation of a review body for applications for development within the new district. The commission discussed the options that were laid out and decided that the planning commission should act as the historic review body for applications. Brian said that he would incorporate that into the next draft of the zoning. H2 laid out broad development guidelines. The commission had a short discussion on those guidelines. Ultimately the commission determined that the guidelines should probably be shortened to the basic principles (overarching guidelines for exterior alterations and all other development) and incorporated with general design standards in section H4. Brian said he would make changes to the draft document to be discussed at a future meeting.

Adjourn

A motion was made and seconded to adjourn the meeting.

MOTION TO ADJOURN

STANLEY/MOOTS

APPROVED



Chairman Sharilyn Zellhuber



ATTEST: Bryan Templin