



Craig Harbor Concept Drawings Request for Proposals
Questions and Answers
August 12, 2021

The following questions have been submitted to the city. The responses do not rise to the level of an addendum to the RFP, but provide clarification to the existing RFP.

1. Would you like to see full resumes for our team members or just short bios? If full resumes, would 2 pages be acceptable and will those be part of the 20 pages or be separate?

Short bios are sufficient for team members. We do not need full resumes.

2. We usually put a cover page, table of contents, and cover letter on proposals of this length. Would you like those included, and if so, will those be part of the 20 pages? Will the licenses and rate sheets count toward the 20 pages, or are those separate as well?

Cover pages, tables of contents, and cover letters will not count toward the 20-page limit on the proposals. Copies of licenses and rate sheets specified in the RFP will also not count toward the 20 page limit.

3. Page 3, item 6 under proposal format mentions women and minority practices. Do you have a specific DBE/WBE/MBE goal or requirement you are needing to meet with this project?

We do not have specific goals or requirements. We are looking for a general description of your firm's practice/status in regards to these items.