

CITY OF CRAIG  
PLANNING COMMISSION MINUTES  
Meeting of March 25, 2021

**Roll Call**

Sharilyn Zellhuber (chair), John Moots, and Barbara Stanley were present. Kevin McDonald was absent.

**Approval of Minutes**

1. January 23, 2020 Minutes. A motion was made and seconded to approve the January 23, 2020 minutes.

MOTION TO APPROVE                      STANLEY/ZELLHUBER                      APPROVED

2. October 29, 2020 Minutes. A motion was made and seconded to approve the October 29, 2020 minutes.

MOTION TO APPROVE                      STANLEY/ZELLHUBER                      APPROVED

**Public Comment**

1. There was no public comment on Non-Agenda Items

**Public Hearing and New Business**

There was no new business.

**Old Business**

1. Replacement Planning Commissioner. Brian reported that he had advertised for a commissioner to replace Millie Schoonover. The request for applicants will be open until the end of the month. If there are no interested persons then Brian said he will start cold calling folks. Brian asked the commissioners to think of people who would be good candidates. No action was required or taken.
2. Craig Harbor Development Update. Brian gave a short update on the harbor development project. Brian talked about the current status of the design efforts and talked about funding at the state and federal level for the project. Brian said it is likely that construction of the breakwater would start in 2022 and the inner harbor construction would start in 2023 or 2024. No action was required on this item.
3. City of Craig Access Permit Process. Brian shared with the commission that the city council had recently asked to talk about the access permit process. Brian explained that while the process is not part of Title 18 in the municipal code, there is some link to land use issues. Brian provided a copy of a memo outlining the access permit process and a list of some of the access permits that have been issued over the years. Brian reported that the council chose not to take any formal action on the issue but asked staff to give them a heads up on permits that might generate public interest. No action was required on this item.

4. Cannery Site Zoning Discussion. Brian said that with the near completion of the breakwater design and the likelihood of funding for the site that it was important that the commission resume discussion on the zoning issues related to the cannery site. Brian reminded the commission that they had started discussions prior to COVID-19 restrictions and that we had not met for much of 2020.

Brian provided copies of historic zoning information for several Alaska communities and a copy of some zoning that was drafted in 2007 as part of the discussion. There was some general discussion about the differences between creating a new zone and creating an overlay that would apply to the underlying Marine Industrial zone. The commission felt that creating a new zone would likely be more appropriate in this case.

The commission had a brief discussion on the formation of a historic commission that would oversee decisionmaking of the historic zone/overlay. It was discussed that a new commission could be formed or an existing body such as the planning commission could assume those duties.

Sharilyn suggested that we discuss the visual components and try to describe what we wanted to see as a final look for the site to help guide decisions related to the zoning.

The commission looked over the draft zoning regulation that was prepared in 2007/2008 and decided that this would be a good place to start a broader discussion. It was decided that it would be easier to take this draft piecemeal and work through all of the sections. The commission asked for a discussion of items A – G at the next commission meeting. No formal action was required. Brian said that he would bring this back for discussion at the next meeting.

### Adjourn

A motion was made and seconded to adjourn the meeting.

MOTION TO ADJOURN

MOOTS/STANLEY

APPROVED

  
Chairman Sharilyn Zellhuber

  
ATTEST: Brian Templin