

CITY OF CRAIG  
PLANNING COMMISSION MINUTES  
Meeting of June 22, 2023

**Roll Call**

Sharilyn Zellhuber (Ex abs.), John Moots (Acting chair), Kevin McDonald, Barbara Stanley, Jeremy Crews

From the public: Patrick Murphy & Robert Anderson

Meeting Started at 7:03pm.

**Approval of Minutes**

1. April 23, 2023 Minutes. A motion was made and seconded to approve the minutes from the April 23, 2023 meeting.

MOTION TO APPROVE                      CREWS/STANLEY                      APPROVED

**Public Comment**

1. Other Non-Agenda Items

**Public Hearing and New Business**

1. PC Resolution 617-23-PC – Conditional Use Permit for Patrick and Judith Murphy to construct an accessory building on a lot without an established principal use located at 1465 Elizabeth Court (Lot 5A, Tract 6, ANCSA14c3).

Wilson noted she had received a comment from a neighbor, Gary Barlow, regarding Pat Murphy's conditional use permit. Mr. Barlow wanted to be sure that the building would abide by setback rules. Crews noted this was a requirement of the building permit/municipal code as well.

Patrick Murphy noted he intended to make a couple minor changes to the location of the building as the foundation rock did not extend as far as he originally thought it did. Wilson stated that this was also a building permit item that could be discussed separately and that the conditional use permit was more general.

MOTION TO APPROVE                      MCDONALD/CREWS                      APPROVED

1. PC Resolution 618-23-PC – Replat for Robert Anderson of Lot 4, Block 28 and Tract C, USS 1430 to create Lot 4A, Block 28 and Tract C-1, USS 1430.

Wilson stated that the rezoning had been passed through the City Council and would become effective upon approval of the replat. Wilson noted that aside from the requested changes from the last Planning Commission meeting, the total square footages were found to be incorrect and adjusted in the final plat. The

planning commissioners agreed that the item in question had been thoroughly reviewed.

MOTION TO APPROVE

CREWS/STANLEY

APPROVED

### **Old Business**

1. Title 18 Mobile Home Park Mobile Building.

Wilson explained the most recent changes to the language and stated that with approval, the language would become part of a public hearing at the next Planning Commission and be publicly advertised. Once a resolution is passed through the Planning Commission, adoption of the updated language would need to pass two Ordinance readings through the City Council to be adopted.

The planning commission had no objections and recommended proceeding with the public hearing process. Stanley remarked that she liked the new language. Moots asked for some clarification regarding size, to which Wilson pointed out the relevant language.

2. 2012 Resolution Minutes Signing and Remaining Signatures.

Wilson noted that she was at the end of the unsigned resolutions/minutes. This round was largely back when Commissioner John Moots was the chair and would require his signatures. Moots noted he has been serving for quite some time. Wilson provided the folder of resolutions/minutes that would need review/signatures.

3. Additional Discussion:

At the end of the meeting a couple other topics arose. Wilson noted that she had not yet received paperwork for the failing rock wall at 602 Cedar Street. Something had been sent, but the file format was unreadable and Wilson had not been able to reach out to either of the property owners since. If/when paperwork is received, a special meeting will likely be arranged. Planning Commissioners noted that the regularly scheduled July 22<sup>nd</sup> meeting would not be possible as there would not be a quorum.

Regarding the issue with Tammy Demmert's nonconforming deck, Wilson noted that she had not yet followed up on it as she had been preoccupied with other projects. Crews stated that drainage work had been done preparing the site for rock.

Moots asked about the nonconforming corner of Shaan-Seet Inc. property located on Sunset subdivision. Wilson stated that an agreement had been reached between the City Administrator Brian Templin, Mayor Tim O'Connor, President of Shaan-Seet Edward Douville, and Shaan-Seet Inc. Accounting Manager Kristi Kuhnert. Improvements were expected within 30 days of that agreement.

Moots asked about the Donald Durgan property. Wilson noted she had been gone most of that week and had not had a chance to check-in and follow-up since the issue was brought to her attention.

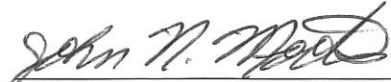
**Adjourn**

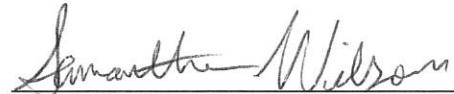
A motion was made and seconded to adjourn the meeting at 7:35pm.

MOTION TO ADJOURN

CREWS/STANLEY

APPROVED

  
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Chairman John Moots

  
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ATTEST: Samantha Wilson