

MUST be filled out completely and paid for by the previous Wednesday before Bazaar .

City of Craig Recreation Department

**Bazaar Space Rental Form**

The City of Craig Recreation Department holds 3 Bazaars yearly. The Spring Bazaar is the end of April or the first part of May, the Thanksgiving Bazaar is held the Saturday after Thanksgiving and the Winter Bazaar is held 2 weeks later.

Vendors must sign up by **Wednesday before the event** at Craig City Hall. Set up can be done either the Friday evening before the bazaar 3:30 or at 7:30pm or Saturday morning at 8am. Vendors may promote their wares by donating door prizes that are drawn throughout the day. Spaces may be limited. Late vendors may end up with a round table or bring their own. **Vendors are required to arrive by 9am and not tear down until 4pm, to clean up their area and put their trash in the dumpsters outside. Food permits** may be required, contact DEC in Ketchikan at 907-225-6200 and may take 2 weeks. Raffles can be held only by legal non profits.

Vendors Name	Phone:
Person in charge	Cell
Products:	Date of Bazaar
Email:	
PO Box:	City: State Zip
Special Requests:	

Electricity available by the wall only. Refunds for no show ONLY if vendor calls and cancels. 907-826-2575 or 826-3275. A \$50 deposit may be required for new vendors or those who have not followed the stated procedure.

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Required/ Space \$20 each Includes one table	1	2
	\$20	\$40
Wall space Electricity \$10		
Deposit-separate check \$50		
Late Fee after Wednesday \$10		
Total amount paid:		

Office use only	
Date: _____	Amount Paid: _____ Method: Check -Cash -Credit Card
Form # _____	Space # _____